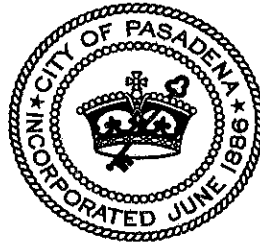


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**SPECIAL AGENDA
NORTHWEST COMMISSION**

THURSDAY, MARCH 12, 2015

MEMBERS

Craig L. Washington, Chair-District 3
Allen Shay, Vice Chair-District 4
Michelle-Richardson-Bailey, Mayor Appointee
Fernando Serrano, District 1
Steve Darden, District 1
Sheryl Turner, District 2
Hilda Delgado, District 3
Cindy Schnuelle, District 5
Jose Noel Toro, District 5
Justin Chapman, District 6
Yuan Chen, District 7

STAFF

Lola Osborne, Northwest Manager

MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

In compliance with the Americans with Disabilities Act of 1990, listening assistive devices are available from the City Manager's Office with a 24-hour advance notice. Please call 626-744-4791 to request use of a listening device.

*Language translation services are available for this meeting by calling 626-744-4791 at least 24 hours in advance.
Habrá servicio de interpretación disponible para éstas juntas llamando al 626-744-4791 por lo menos con 24 horas de anticipación.*

Agendas and supporting documents are available on the Internet at www.cityofpasadena.net/commissions

*Materials related to an item on this Agenda submitted to the NORTHWEST COMMISSION **after** distribution of the agenda packet are available for public inspection in the CITY MANAGER'S OFFICE at 100 North Garfield Avenue, S228, Pasadena, CA 91109, during normal business hours.*



**SPECIAL MEETING AGENDA
NORTHWEST COMMISSION**

**JACKIE ROBINSON COMMUNITY CENTER
1020 NORTH FAIR OAKS AVENUE, AUDITORIUM
PASADENA, CA 91103**

**THURSDAY, MARCH 12, 2015
6:30 PM**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENT FOR ITEMS ON THE AGENDA (3 minutes per speaker)**
4. **APPROVAL OF MINUTES - February 19 and March 7, 2015**
5. **NEW BUSINESS**

ACTION ITEMS (30 minutes)

- A. Recommendation to the City Council for approval of the FY 2016 Capital Improvement Projects Budget- (Staff: Brenda Harvey-Williams, Public Works Department)
- B. Request for comments regarding the General Plan DEIR, Land Use Element and Mobility Element (Staff: Vincent Bertoni and Vicrim Chima, Planning and Community Development)
- C. Northwest Commission Strategic Plan Review and update – (Chair, Craig Washington)

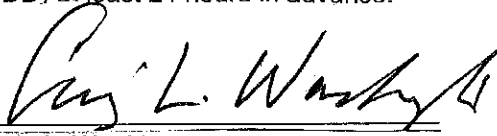
INFORMATION ITEMS (30 minutes)

- A. Public Health Department Presentation on CX3 Communities of Excellence in Nutrition, Physical Activity and Obesity Prevention (Staff: Marguerita Aguilar, Public Health Department)

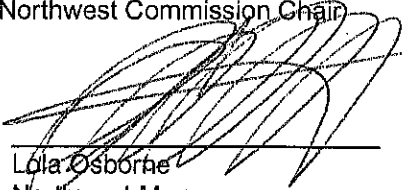
6. **COMMENTS/UPDATES FROM THE COMMISSION (15 minutes)**
7. **STAFF COMMENTS (10 minutes)**
8. **FUTURE AGENDA ITEMS**
 - Presentation from Robert Montano on efforts to attract businesses to the Northwest
9. **ADJOURNMENT**

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the Council Chamber Bulletin Board S249 and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue and the Jackie Robinson Community Center at 1020 N. Fair Oaks Avenue on March 5, 2015 by 5:00 pm and an electronic copy sent to the Central Library for posting and the agenda may be viewed at the City's website at <http://www.ci.pasadena.ca.us/planning/meetings/notices.asp>.

Bilingual translation will be provided upon request within 24 hours of the meeting; call (626) 744-4791. For more information, on accessibility and to request reasonable accommodations, call (626) 744-4791 or (626) 744-4371 (TDD) at least 24 hours in advance.




Craig L. Washington
Northwest Commission Chair



Lola Osborne
Northwest Manager

**MEMORANDUM - CITY OF PASADENA
DEPARTMENT OF PUBLIC WORKS**

DATE: February 26, 2015
TO: Northwest Commission
FROM: Steven L. Wright, City Engineer 
RE: Responses to Northwest Commission CIP Item Recommendations

Attached please find responses to the list of CIP items recommended by the Northwest Commission during the FY 2016 CIP Call for Projects. Items designated under the "Repair" column will be done through the operating budget, while items marked under "CIP" will be addressed by an existing CIP project. Items designated as both "Repair" and "CIP" will be completed through both the operating and CIP budgets. The final column, in red, provides Staff's notes with the final determination and status of each item.

Please let us know if we can be of any further assistance.

Thank you.

Distribution

Commissioner Craig Washington, Chair
Commissioner Allen Shay, Vice Chair
Commissioner Michelle Richardson-Bailey
Commissioner Justin Chapman
Commissioner Yuan Chen
Commissioner Steve Darden

Commissioner Hilda Marella Delgado
Commissioner Cindy Schnuelle
Commissioner Fernando Serrano
Commissioner Jose Noel Toro
Commissioner Sheryl Turner

cc: Julie Gutierrez, Assistant City Manager
Steve Mermell, Assistant City Manager
Lola Osborne, Northwest Manager

Address	Issue	Repair	CIP	Comments	Staff's Determinations and Responses
1600 - 1800 Navarro Avenue	Tree Trim Unsafe Utility Lines	x		Between Howard & Tremont (see attached Pic)	Forwarded to Parks and Natural Resources on 2/24/2015 to investigate
1754 Navarro Avenue	Sidewalk Repair	x		Between Howard & Tremont (see attached Pic)	Requested maintenance crews to patch and notice property owner
599 Fair Oaks Avenue	Damaged Traffic Light	x		Traffic light was hit by a car. It can collapse with the wind.	Requested maintenance crews to investigate and fix
416 Fair Oaks Avenue	Raised sidewalk			Sidewalk inaccessible	No address found/no damage in adjacent properties
1050 El Molino Street	Raised sidewalk	x		SE corner of intersection	Requested maintenance crews to patch and notice property owner
1126 El Molino Street	Street and sidewalk damage	x	x	Curb, gutter, and sidewalk are raised	Requested maintenance crews to patch and notice property owner; Added curb and gutter work to future Miscellaneous Concrete Repair project
1188 El Molino Street	Street and sidewalk damage		x	Curb, gutter, and sidewalk are raised	Part of Miscellaneous Concrete Repair 2015 project - currently in construction
1226 El Molino Street	Street and sidewalk damage	x	x	Curb, gutter, and sidewalk are raised	Requested to maintenance crews to patch and notice property owner; Added curb and gutter work to future Miscellaneous Concrete Repair project
1409 Rutan Way	Pot Hole	x			Requested maintenance crews to repair
899 Lake Avenue	Street damaged		x	In front of bus stop	Part of Resurfacing 2014 project - will be in construction in Spring 2015
711 Elmira Street	Damaged curb and ramp.			Entire N side of street needs curb cuts for driveway access	New curb cuts are responsibility of property owner
675 Lake Avenue	Street damaged		x	In front of bus stop	Part of Resurfacing 2014 project - will be in construction in Spring 2015
581 El Molino Street	Raised gutter and street	x	x		Requested maintenance crews repair; Added curb and gutter work to future Miscellaneous Concrete Repair project
471 Mar Vista Avenue	Unsafe street gutter			Outdated gutters Could cause accidents	Will notice property owner
200 Del Monte Street	Broken asphalt creating hole, tripping hazard	x		Asphalt repair - NW corner of Del Monte and Glen	Requested maintenance crews to repair
200 Idaho Street	Broken asphalt creating hole, tripping hazard	x		Asphalt repair - NW corner of Idaho and Glen	Requested maintenance crews to repair
1904 Mentone Avenue	Uneven sidewalk	x		Level sidewalk	Requested maintenance crews to patch and notice property owner

Address	Issue	Repair	CIP	Comments	Staff's Determinations and Responses
1600 Belmont Street	Corner curb is not ADA compliant		x	ADA compliant - NW corner of Belmont and Stanton	Added to curb ramp priority list. Work to be done as funds are available.
1493 Fair Oaks Avenue	Curb is disintegrating		x	repair	Added to future Miscellaneous Concrete Repair project
Raymond Avenue/Claremont Street	Uneven concrete next to bike lane	x		repair - NW corner of Raymond and Claremont	Requested maintenance crews to patch
1269 Summit Avenue	Uneven sidewalk	x		repair	Requested maintenance crews to patch; will notice property owner
Claremont Street / Garfield Avenue	Curbs not ADA compliant		x	ADA compliant - NE and NW corners of Claremont and Garfield	Added to curb ramp priority list. Work to be done as funds are available.
Garfield Avenue	Curbs not ADA compliant		x	ADA compliant - All corners not ADA compliant	No cross street cited. Added ramps on Garfield in NW to curb ramp priority list. Work to be done as funds are available.
Lincoln Avenue / Montana Street	Add left turn signal		x	Assist with traffic flow going southbound as traffic is often delayed due to cars turning left delays people	Department of Transportation will conduct a traffic study to determine if this location warrants a left-turn signal.

MEMORANDUM - CITY OF PASADENA
DEPARTMENT OF PUBLIC WORKS

DATE: March 2, 2015
TO: Northwest Commission
FROM: *BHW* Brenda E. Harvey-Williams, Finance and Management Services Administrator
RE: Recommended Fiscal Year 2016 – 2020 Capital Improvement Program

Attached for your review is a summary report of projects in the Recommended FY 2016 - 2020 Capital Improvement Program (CIP) located completely or partially in Northwest Pasadena. This item will be discussed at the Northwest Commission meeting on March 12, 2015 at 6:30pm at the Jackie Robinson Community Center. We seek the Commission's support as the CIP budget moves through the City's approval process.

Each page of the Recommended FY 2016 CIP Summary Report - Northwest Projects (pages 1 – 7) summarizes a different section of the Recommended FY 2016 CIP by providing the following information for each project:

- Project Name
- Total estimated cost;
- Funding appropriated through FY 2015;
- Expenditures as of 12/31/14;
- Project balance as of 12/31/14;
- FY 2016 anticipated expenditures;
- FY 2016 recommended appropriations (where applicable);
- Funding sources for projects with a FY 2016 appropriation; and
- FY 2016 proposed work schedule.

We anticipate completing 11 projects by the end of FY 2015. Those projects are listed on page 8.

Also included is a memorandum from City Engineer Steven L. Wright with responses to CIP recommendations submitted during the FY 2016 CIP Call for Projects.

Staff members will be present at the meeting to answer any questions you may have.

Distribution

Commissioner Craig Washington, Chair
Commissioner Allen Shay, Vice Chair
Commissioner Michelle Richardson-Bailey
Commissioner Justin Chapman
Commissioner Yuan Chen
Commissioner Steve Darden

Commissioner Hilda Marella Delgado
Commissioner Cindy Schnuelle
Commissioner Fernando Serrano
Commissioner Jose Noel Toro
Commissioner Sheryl Turner

cc: Julie Gutierrez, Assistant City Manager
Steve Mermell, Assistant City Manager
Lola Osborne, Northwest Manager

Recommended FY 2016 CIP - Summary Report (Northwest Projects)

Streets and Streetscapes

Priority New	Project #	Project Name	Total Estimated Cost	Appropriated thru FY15	Expenditures to date	Project Balance as of 12/31/2014	FY16 Anticipated Expenditures	FY16 Proposed Appropriation	Funding Sources	FY 2016 Proposed Schedule
6		Pedestrian Accessibility FY 2016 / 2017	350,000	0	0	0	350,000	350,000	\$212,500 Gas Tax; and \$137,500 Sewer Maintenance and Construction Fund	In FY 2016, approximately 40 curb ramps will be retrofitted and installed.
10	73902	Preventive Maintenance - Bridges FY 2011 - 2016	675,553	575,553	356,694	218,859	300,000	100,000	Gas Tax	In FY 2016, construction will be completed for repairs to the following bridges: Colorado Blvd over Arroyo Blvd & Arroyo Seco, Prospect Blvd over Seco Street, Walnut Street over LACMTA, Sierra Madre Blvd (westbound) over Eaton Wash, Sierra Madre Blvd (eastbound) over Eaton Wash, New York Dr (eastbound) over Eaton Wash, New York Dr (westbound) over Eaton Wash, Oak Grove Dr over Arroyo Seco, Fair Oaks Ave over LACMTA, and Oak Grove Dr over Flint Canyon Wash. In addition, asphalt overlay, expansion joint seals, and concrete repairs will be completed as needed based on remaining funds available.
14		Installation/Replacement of Guard Rails FY 2016 - 2020	190,000	0	0	0	40,000	50,000	Gas Tax	In FY 2016, work will continue on Parkview Avenue guard rail, Arroyo Boulevard guard rail, and other locations as needed.
15	73130	Fair Oaks/Orange Grove Specific Plan - Transportation Issues - Phase II	783,914	783,914	79,835	704,079	410,000	0		Installation of pedestrian lighting on Fair Oaks Avenue from Cedar Street to north city limits will be completed in FY 2016.
Grand Total:			1,999,467	1,359,467	436,529	922,938	1,100,000	500,000		

Recommended FY 2016 CIP - Summary Report (Northwest Projects)

Street Lighting and Electric Undergrounding

Priority New	Project #	Project Name	Total Estimated Cost	Appropriated thru FY15	Expenditures to date	Project Balance as of 12/31/2014	FY16 Anticipated Expenditures	FY16 Proposed Appropriation	Funding Sources	FY 2016 Proposed Schedule
6	74490	Raymond Avenue - Electric System Undergrounding, Maple Street to North City Limits	14,642,700	13,407,700	1,477,788	11,929,912	250,000	0		In FY 2016, design of electric system will be completed
7	74485	Howard Street - Electrical System Undergrounding, Lincoln Avenue to Raymond Avenue	4,081,500	4,081,500	309,050	3,772,450	0	0		No work is scheduled for FY 2016
Grand Total:			18,724,200	17,489,200	1,786,838	15,702,362	250,000	0		

Recommended FY 2016 CIP - Summary Report (Northwest Projects)

Transportation

Priority New	Project #	Project Name	Total Estimated Cost	Appropriated thru FY15	Expenditures to date	Project Balance as of 12/31/2014	FY16 Anticipated Expenditures	FY16 Proposed Appropriation	Funding Sources	FY 2016 Proposed Schedule
1	75043	Detection of Bicycles at Intersections Controlled by Traffic Signals	2,494,505	2,494,505	147,493	2,347,012	2,000,000	0	\$324,520 Measure R, (\$324,520) Private Capital - Sares-Regis.	Construction will be completed in FY 2016.
2	75047	Pedestrian Safety Enhancements at Signalized Intersections	455,300	455,300	96,862	358,438	350,000	0		Construction will be completed in FY 2016.
5	75900	Bus Stop Improvement Program	600,000	300,000	206,092	93,908	50,000	0		This is an ongoing annual project. Work will be completed on an as-needed basis.
9		Citywide Complete Street Program FY 2016 - 2020	750,000	0	0	0	150,000	150,000	Gas Tax	In FY 2016, planned projects include working with the community on developing the plan for Upper Hastings Ranch, and design and construction of adopted improvements at Sunnyslope Ave/Estado S/Castano Ave intersection.
14	75605	Arterials Speed Management Program	682,000	207,000	188,932	18,068	50,000	50,000	Gas Tax	In FY 2016, additional arterial speed management strategies will be implemented.
19		Mobility Corridor Improvements FY 2016 - 2020	274,000	0	0	0	74,000	74,000	\$24,000 Private Capital, \$50,000 Traffic Reduction Fee	Planning for this project will continue as mobility corridor improvements are identified.
20	75915	Federal and State Traffic Sign Compliance Program	175,000	150,000	94,342	55,658	45,000	25,000	Gas Tax	In FY 2016, work will continue on updating miscellaneous regulatory and warning signs in compliance with the California MUTCD.
23	75911	Intelligent Transportation System (ITS) Master Plan Implementation Phase III	5,293,565	2,477,851	0	2,477,851	75,000	2,815,714	\$2,252,571 MTA Grant - Proposition C; \$226,900 Private Capital - Sares Regis; \$336,243 Traffic Reduction Fee	This project will continue in FY 2016.
25		Pasadena ARTS Bus On-Board Security Surveillance Camera System	250,000	0	0	0	250,000	250,000	Proposition A - Transit	This project will be completed in FY 2016.
27		Mobility Corridors - Rose Bowl Access Systems	1,622,520	0	0	0	0	0		This project will begin in FY 2017.
28		Implement Bus Signal Priority System on ARTS Buses	1,447,191	0	0	0	0	0		This project will begin in FY 2018.
Grand Total:			14,044,081	6,084,656	733,721	5,350,935	3,044,000	3,364,714		

Recommended FY 2016 CIP - Summary Report (Northwest Projects)

Sewers and Storm Drains

Priority New	Project #	Project Name	Total Estimated Cost	Appropriated thru FY15	Expenditures to date	Project Balance as of 12/31/2014	FY16 Anticipated Expenditures	FY16 Proposed Appropriation	Funding Sources	FY 2016 Proposed Schedule
1	76901	Preventive Maintenance - Sewer System FY 2011 - 2015	3,850,954	3,850,954	2,070,255	1,780,699	800,000	0		Construction will be completed in FY 2016
2		Preventive Maintenance - Sewer System FY 2016 - 2020	3,200,000	0	0	0	0	0		In FY 2017, repair or rehabilitation of sewer system failures will be done as identified by yearly sewer inspection and evaluation. No work is scheduled for FY 2016.
3	76902	Preventive Maintenance - Corrugated Metal Pipe Storm Drains FY 2011 - 2015	1,100,000	1,100,000	715,144	384,856	300,000	0		Construction will be completed in FY 2016
4		Preventive Maintenance - Corrugated Metal Pipe Storm Drains FY 2016 - 2020	1,100,000	0	0	0	300,000	300,000	Sewer Maintenance and Construction Fund	In FY 2016, repair or rehabilitation of failed pipes will continue based on the evaluation of the video inspection and inspections.
5		Storm Drain Structure Repairs and Improvements FY 2016 - 2020	660,000	0	0	0	250,000	300,000	Sewer Maintenance and Construction Fund	In FY 2016, design will begin on a retaining wall to protect the existing catch basin at 1300 Glen Oaks Blvd. In addition, work will include other locations as needed and continue work on creating the storm drain GIS.
6	76290	NPDES - Storm Water Pollution Prevention Program	3,420,000	2,420,000	1,852,766	567,234	400,000	0		In FY 2016, work will be done as needed to meet the conditions of the NPDES permit.
8		Sewer Capacity Upgrades - FY 2016 - 2020	1,700,000	0	0	0	500,000	500,000	Sewer Facility Charge	In FY 2016, upgrades will be completed at the following locations: 1) South Marengo Avenue from 900 feet south of Euclid Avenue to 600 feet north of Los Robles Avenue, and 2) South Marengo Avenue from Euclid Avenue to 750 feet south.
Grand Total:			15,030,954	7,370,954	4,638,165	2,732,789	2,550,000	1,100,000		

Recommended FY 2016 CIP - Summary Report (Northwest Projects)

Parks and Landscaping - Park Projects

Priority New	Old	Project #	Project Name	Total Estimated Cost	Appropriated thru FY15	Expenditures to date	Project Balance as of 12/31/2014	FY16 Anticipated Expenditures	FY16 Proposed Appropriation	Funding Sources	FY 2016 Proposed Schedule
3	3	78801	School Park Site Improvements	549,500	524,500	371,243	153,257	150,000	0		The Linda Vista playground project will be completed in FY 2016
4	4	78901	Replacement or Installation of Security Lights - Various Locations	3,565,000	2,071,311	1,065,064	1,006,247	350,000	0		In FY 2016, security lighting installation will be completed at Villa Parke
6	6	78038	Restroom Bldgs (Replace or Construct)- Jefferson, McDonald, Allendale, Victory, Grant, Villa Singer, Eaton-Blanche, Memorial, Hamilton Parks	7,219,623	5,269,623	4,632,775	636,848	950,000	950,000	Residential Impact Fees - East	Design for the restrooms at Eaton-Blanche Park was completed in FY 2014 and construction will begin in FY 2016. Construction for Grant Park will be completed in early FY 2016
9	9	78044	Citywide Sports Facility Improvements	2,335,000	318,925	411,091	-92,166	50,000	205,000	Residential Impact Fees - Arroyo	In FY 2016, work will begin on resurfacing the tennis courts at Brookside Park and repairing the fence.
18	18	78061	Villa Parke Community Center Boxing Ring and Gymnasium	1,040,000	250,000	6,320	243,680	0	0		This project is on hold until private capital is received
Grand Total:				14,709,123	8,434,359	6,486,493	1,947,866	1,500,000	1,155,000		

Recommended FY 2016 CIP - Summary Report (Northwest Projects)

Parks and Landscaping - Landscape Projects

Priority New	Project #	Project Name	Total Estimated Cost	Appropriated thru FY15	Expenditures to date	Project Balance as of 12/31/2014	FY16 Anticipated Expenditures	FY16 Proposed Appropriation	Funding Sources	FY 2016 Proposed Schedule
1	78957	Tree Replacement/Planting - Citywide	1,595,000	1,295,000	569,362	725,638	200,000	0		In FY 2016, approximately 900 trees will be planted
Grand Total:			1,595,000	1,295,000	569,362	725,638	200,000	0		

Recommended FY 2016 CIP - Summary Report (Northwest Projects)

Arroyo Projects - Hahamongna

Priority New	Project #	Project Name	Total Estimated Cost	Appropriated thru FY15	Expenditures to date	Project Balance as of 12/31/2014	FY16 Anticipated Expenditures	FY16 Proposed Appropriation	Funding Sources	FY 2016 Proposed Schedule
1	77506	Hahamongna - Implement Master Plan - Oak Grove Area Improvements	1,864,348	1,864,348	268,311	1,596,037	150,000	0		Design and environmental review will be completed in FY 2016.
2	77507	Hahamongna - Implement Master Plan - Trail Development	877,905	877,905	94,581	783,324	100,000	0		Design and environmental review will be completed in FY 2016.
3	77514	Hahamongna - Implement Master Plan - Eastside Neighborhood and JPL Connector Trail Improvements	215,000	215,000	46,293	168,707	50,000	0		Construction will continue in FY 2016.
4	77509	Implement Master Plan - Hahamongna Watershed Park - Berkshire Creek Area Improvements	1,593,010	778,410	92,711	685,699	100,000	0		Design and environmental review will be completed in FY 2016.
5	77508	Implement Master Plan - Hahamongna Watershed Park - Habitat Restoration	520,000	420,000	83,152	336,848	200,000	0		Design and environmental review will be completed in FY 2016.
6	77515	Hahamongna - Implement Master Plan - Westside Perimeter Trail - Northern Segment Habitat Restoration	100,000	100,000	10,693	89,307	25,000	0		Design will be completed in FY 2016.
7	77901	Pasadena Equestrian Center Improvements	950,000	650,000	68,353	581,647	200,000	0		The utility improvements will be completed and the CUP and CEQA processes will continue in FY 2016.
8	77511	Environmental Educational Center at Hahamongna	1,300,000	100,000	70,378	29,622	10,000	0		Design work will continue in FY 2016.
Grand Total:			7,420,263	5,005,663	734,472	4,271,191	835,000	0		

CIP Projects in Northwest Pasadena Scheduled to be Completed by 6/30/15

- **Preventative Maintenance - Asphalt Streets FY 2011 – 2015 (73901)**
 - This project will be replaced with a new phase of the project.
- **Pedestrian Accessibility – FY 2011 – 2015 (73903)**
 - This project will be replaced with a new phase of the project.
- **Installation/Replacement of Guard Rails FY 2011 – 2015 (73905)**
 - This project will be replaced with a new phase of the project.
- **Sidewalk Improvement Program – Citywide (73706)**
 - This project will be completed in FY 2015.
- **Pasadena Bicycle Program FY 2010 – 2015 (75600)**
 - This project will be replaced with a new phase of the project.
- **Mobility Corridor Improvements FY 2011 – 2015 (75904)**
 - This project will be replaced a new phase of the project.
- **Preventative Maintenance – Curbs and Gutters FY 2011 – 2015 (76903)**
 - This project will be replaced with a new phase of the project.
- **Storm Drain Structure Repairs and Improvements FY 2011 – 2015 (76904)**
 - This project will be replaced with a new phase of the project.
- **Drainage Improvements on Streets with Flat Grades FY 2011 – 2015 (76905)**
 - This project will be replaced with a new phase of the project.
- **Sewer Capacity Upgrades – FY 2011 – 2015 (76906)**
 - This project will be replaced with a new phase of the project.
- **Soccer Field – Muir High School (78055)**
 - This project will be completed in FY 2015.