



**OLD PASADENA PARKING METER ZONE ADVISORY COMMISSION
REGULAR MEETING
Department of Transportation
221 E. Walnut Street, Suite 210, Pasadena
Thursday, April 16, 2015
11:00 a.m.**

Draft
MEETING MINUTES

I. CALL TO ORDER

The meeting was called to order at 11:02 a.m. by Chair Meymarian

II. ROLL CALL

Commissioners Present: Chair, Debbie Meymarian; Vice Chair, Marilyn Buchanan; Sally Lunetta; Steve Mulheim; and Susan Hickman

Commissioners Excused: Scott Ward

Staff Present: Fred Dock, Gloria Flores, Mike Woolson, Norman Baculinao, Innocent Onyeka, and Joaquin Siques

III. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

Acting as a member of the public, Commissioner M. Buchanan introduced the CicLAvia Pasadena event that will be held on Saturday, May 31, 2015, from 9:00 a.m. to 4:00 p.m. and the Commission discussed the anticipated impacts of the crowds and street closures.

IV. NEW BUSINESS

None

V. OLD BUSINESS

A. Meter Hour Extensions/Signage & Implementation Update:

Staff N. Baculinao presented a revised version of the signage, reviewed signage information with the Commission, and considered their recommendations. Staff N. Baculinao will enhance the signage to accommodate the recommendations of the Commission.

B. Single vs Multi-Space Meters Update

Staff G. Flores informed the Commission that there are approximately 613 single space meters in Old Pasadena and stated that she is still putting together information on meters and which locations would be ideal for multi-space meters. Chair Meymarian asked how long it will take to have all the information for the meters. Staff F Dock responded that it is going to take several months.

C. Credit Card Transaction Fee Update:

Staff G. Flores informed the Commission that she is awaiting information from Visa regarding credit card transactions and responded to questions from the Commission. Staff F. Dock expressed the need to avoid violating the implications of Prop 218 and Prop 13 regarding credit card transaction fees.

VI. INFORMATION ITEMS

A. Exemption of Overnight Parking:

Staff F. Dock presented the Proposed Modification to the Pasadena Municipal Code regarding overnight parking. The goal is not to provide a blanket exemption, but the ability to recognize individual business' concern regarding the overnight modification. This item will be discussed in further detail at the next Commission meeting.

B. Pedestrian Safety at Signalized Intersection Project Updates:

Staff J. Siques provided an update on the project and responded to questions from the Commission.

C. Financial Reports:

Staff G. Flores provided an update on financials for Fund 213. Based on actual data through February 2015, the fund is projected to end FY15 with \$257,260 available for appropriations. Commissioner S. Lunetta requested that the old format of the fund sheet be used for commission meetings. Staff G. Flores will use the old format for the next meeting scheduled for Thursday, July 16, 2015.

D. Meter Plant and Statistics:

Staff G. Flores provided a handout on meter plant and statistics and responded to questions from the Commission.

E. Parking Enforcement:

Staff M. Woolson responded to questions regarding parking enforcement and informed the Commission that parking enforcement should improve as Staff D. Raya has returned from leave.

VII. APPROVAL OF MINUTES

A. February 5, 2015 Special Meeting:

Chair D. Meymarian would like to see more follow-up items identified in the minutes; and would like to have the draft minutes two weeks prior to the meeting.

Commissioner S. Lunetta requested to strike out a portion of the draft minutes. Motion by Vice Chair M. Buchanan to approve the minutes as revised, seconded by Commissioner S. Lunetta. Motion passed unanimously.

VIII. COMMISSIONER COMMENTS

No comments

IX. CHAIR'S COMMENTS

Chair D. Meymarian requested an update on the outstanding loading zone issues in Old Pasadena.

X. OTHER REPORTS

None

XI. ADJOURNMENT

Chair D. Meymarian motioned to adjourn the meeting, and it was seconded by Commissioner S. Mulheim. Motion passed unanimously by Commission members on hand. The meeting was adjourned at 12:36 p.m.

Innocent Onyeka
Recording Secretary