



**SOUTH LAKE PARKING PLACE COMMISSION  
SPECIAL MEETING**

**DEPARTMENT OF TRANSPORTATION  
221 E. Walnut Street, Suite 210**

**Draft Minutes of Special Meeting  
August 27, 2015**

**I. CALL TO ORDER**

The meeting was called to order at 8:05 a.m.

**II. ROLL CALL**

**Commissioners Present:** Chair Julianne Worrell, Darrell Done, Jennifer Higginbotham, Perry Vidalakis, and Pete Kutzer.

**Commissioners Excused:** None

**Staff Present:** Mike Woolson, Innocent Onyeka, Dina Raya, Jon Hamblen, Gloria Flores, Brad Fuller, Robert Montano

**Public:** Terry Tornek, Andy Wilson

**III. PUBLIC COMMENT ON MATTERS ON THE AGENDA**

None

## **Fund 217, Shopper's Lane Surface Lots**

**IV. NEW BUSINESS**

A. **Elections:** The Commission Chair introduced a change in the order of the agenda to discuss the elections first. The Commission discussed elections and favored not making changes on the existing offices. Commissioner Done moved a motion to allow the constitution of the Commission remain the same, with Commissioner Julianne Worrell to remain the Chair and Commissioner Perry Vidalakis as the Vice Chair. The motion was seconded by Commissioner Kutzer and the vote in favor was unanimous.

B. **Annual Report:** The Commission ironed out matters concerning the annual report and work plan. In answer to a procedural question of how new commissioners are nominated, Attorney Brad Fuller advised the commission to check and follow the Municipal Code Ordinance as to how new nominees are made. Recommended revisions will be incorporated in the annual report and

work plan and sent back to the Commission members for approval before it is submitted before or by the deadline of August 31, 2015.

**V. OLD BUSINESS**

- A. **Status of New Meter Installations:** The Commission greeted announcement of new meter installations on July 1st by Staff Gloria Flores with applause, and that the new meters are capturing the revenue. Staff Mike Woolson also informed the Commission that warnings were given out the first two weeks following the installations.
- B. **Updates on Meter Sticker/Signs:** Staff Mike Woolson informed the Commission that the stickers are not yet in place because of some logistics that need to be worked out, but will have them in place by October, 2015. Commissioner Vidalakis expressed his desire to talk about capital expenditure, including resurfacing, at the next meeting.
- C. **Property Tax Update:** Staff Robert Montano discussed the property tax updates with the Commission and answered their questions. Along with Attorney Brad Fuller, they together addressed the Commission's concerns, pointing out that the City Attorney's office has engaged the services of outside Council specializing in property tax issues and will redress the County of Los Angeles in an effort to revert and freeze the taxes to the 1977 levels. Attorney Fuller proposed a solution of implementation of starting revocation proceedings. Council Member Andy Wilson requested to see a table of status. Staff Mike Woolson promised to work on providing that.
- D. **Financials:** Staff Gloria Flores identified meter malfunction and enforcement as well as reduction in monthly passes as causes for loss of revenue and conducted line-by-line analysis of Fund 217 Shoppers Lane of the Fund Appropriations Report in explaining why revenue is down by 39%; and answered questions from the Commissioners.

**VI. INFORMATION ITEMS**

- A. **Meter Performance:** With the aid of Meter Performance Item VI-A and Item IX-A graphs, Staff Gloria Flores analyzed the status of the monthly meter revenue status.
- B. **Parking Enforcement:** Staff Dina Raya informed the commission that the department is now using various enforcement methods including license plate recognition system. Part of the problem was identified as employers not wanting to pay for monthly parking fee of \$75.00 for their employees.
- C. **SR 710 North Study (DEIR/DEIS):** Staff Mike Woolson informed the Commission that this report and the letter from the Mayor was sent to the Commission for information purposes only.

## **Fund 232, South Lake On-Street Meters**

**VII. NEW BUSINESS**

None

**VIII. OLD BUSINESS**

**A. Financial:** Staff Gloria Flores reported to the Commission that there is \$24,000.00 revenue increase from last year and that revenue is projected to end 5%. She reviewed line-by-line and informed the Commission that this revenue is doing very well with net income of \$81,000.00. Commissioner Kutzer figured out that the new meters account for 40 percent increase. Staff Mike Woolson interjected that it is a pleasant surprise compared to the normal 20 percent. Mayor Tornek wanted to know what is spent. Council Member Andy Wilson requested email explanation from Staff Gloria Flores of the flow of the funds.

**IX. INFORMATION ITEMS**

**A. Meter Performance:** Staff Gloria Flores reiterated her explanations above about meter performance.

**B. Parking Enforcement:** Staff Dina Raya wondered if the Commission has any questions from the above discussion, but all appear satisfied, with no further questions.

**X. APPROVAL OF MINUTES**

Chair J. Worrell called for motion to approve the minutes of the last regular meeting of May 28, 2015. Commissioner Pete Kutzer motioned to approve the minutes as presented and it was seconded by Commissioner D. Done and the vote in favor was unanimous.

**XI. COMMISSIONER COMMENTS**

None

**XII. CHAIR'S COMMENTS**

None

**XIII. OTHER REPORTS**

None

**XIV. ADJOURNMENT**

The Chair, Commissioner Julianne Worrell called to adjourn the meeting at 9:35 a.m. The recording secretary, Staff I. Onyeka will send an email today to the Commissioners with the announcement of the next regularly scheduled meeting on September 24, 2015.

Innocent Onyeka  
Recording Secretary