



**CITY OF PASADENA
ACCESSIBILITY AND DISABILITY COMMISSION
MEETING AGENDA
TUESDAY, JANUAR 26, 2016 AT 4:00 PM
JACKIE ROBINSON COMMUNITY CENTER, ROOM 200**

- I. CALL TO ORDER AND COMMENTS FROM THE CHAIR**
- II. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**
- III. REVIEW OF STATUS OF COMMISSION OBJECTIVES**
- IV. REPORT ON FINAL ADA25 ACTIVITIES**
- V. DISCUSS PROCESS FOR FILLING UPCOMING VACANCY IN THE ACCESSIBILITY ISSUES COORDINATOR POSITION**
- VI. DEVELOPMENTS WITH 2016-2020 CITY COMPLIANCE PLAN FOR ACCESSIBILITY**
- VII COORDINATOR'S REPORT ON ACCESSIBILITY DEVELOPMENTS**
- VIII. APPROVE MINUTES OF OCTOBER 27, 2015**
- IX. RECOMMENDATIONS FOR CITY'S DISASTER PLANS FOR SERVING PEOPLE WITH DISABILITIES**
- X. ADJOURNMENT**

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CITY OF PASADENA
ACCESSIBILITY AND DISABILITY COMMISSION
MEETING MINUTES
November 23, 2015
DRAFT

Members present: Dennis Campos , Jennipha-Lauren Nielsen, John Orr, Xilian Chen Stammer, Judy Post, Jorge Lambrinos, Michael Warner II.

Member Absent: Joy Rttenhouse.

Others present: Robert Gorski (Accessibility Issues Coordinator), Frank Rhemrev, Assistant City Attorney, Tom Fambro, Pasadena resident.

I. CALL TO ORDER AND COMMENTS FROM THE CHAIR

Dennis Campos called the meeting started at 4:04 pm and spoke briefly about public transportation and how the Accessibility and Disability Commissions may wish to provide input to the Pasadena Transportation Commission because he had spoken with two members of that commission to share ideas and search for overlapping issues in which the two commissions might consult with each other.

II. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Pasadena resident Tom Fambro reported that the corner of Maple way and Villa has no curb ramps for wheelchair access.

Judy Post announced that: Fire Station 37 holds an open house on December 15, 9:00 – 11:00 am and asked for assistance in staffing an ADA25 information table.

Robert Gorski reported that a written complaint was submitted to the City regarding lack of paratransit access to the Rose Bowl during major events.

Jorge Lambrinos stated a process for providing Commission information to the community needs to be developed.

III. PRESENTATION BY AND DISCUSSION WITH FRANK RHEMREV, ASSISTANT CITY ATTORNEY

Frank Rhemrev's presentation addressed:

- Commissioner business cards. Rhemrev suggested that commissioners address this matter with the City Council.
- California Law: A violation of ADA is violation of California law.
- Uplifted public sidewalk: The City settled a case in which sidewalk conditions resulted in an injury to a wheelchair user.

- Sidewalk repairs. The City has identified sidewalk problems and has allocated over \$200,000 next year to begin a repair project.
- The concept of “Equal Access”.
- Assistive Listening: Rhemrev will assist this commission with promoting the use of this technology to the appropriate departments and to the City Council.
- Accessibility issues that have been raised to the City.
- Rose Bowl: UCLA eliminated a portion of the Bowl’s accessible parking spaces and Rhemrev will report the outcome of this matter to the commission.

IV. ADA25 ACTIVITIES

Jennipha-Lauren Nielsen moved to authorize Judy Post and Xilian Chen Stammer to attend the December 5 Fire Station 37 event and staff an ADA25 information table. Judy Post second and the motion passed.

Jennipha-Lauren Nielsen will present a new activity at the next commission meeting.

V. JOB DESCRIPTION FOR DIRECTOR, ACCESSIBILITY AND DISABILITY

John Orr suggested that this position directly report to the City Manager because it would give this position more ability to work with all City departments and the general community.

Jorge Lambrinos moved to approve the job description and submit it to the City Council. Jennipha Nielsen seconded and the motion passed.

Jennipha Nielsen move to create subcommittee to promote the job description and to name Jorge Lambrinos as chair and Micheal Warner and Jennipha Nielsen as members. Judy Post seconded and the motion passed.

VI. NEW ACCESSIBILITY COMPLIANCE PLAN AND MIX OF NEW AND RETROFIT CURB RAMPS

Robert Gorski presented and explained to the commission that the City is beginning to draft an “Accessibility Compliance Plan” for fiscal years 2016-2020. Further discussion will be on the next month’s commission meeting agenda.

VII. COORDINATOR’S REPORT ON ACCESSIBILITY DEVELOPMENT

Robert Gorski reported that the ADA Conga Line, sponsored by the Tap Chicks senior dance group, was a great success at the Doo-Dah Parade. Including 7 members of the Tap Chicks, the Conga Line had 19 people and one service animal. While parading, the group handed out ADA25 brochures and ADA25 lapel buttons, and tossed several

ADA25 t-shirts into the viewing crowd. According to Gorski, many in the crowd seemed to give the Conga Line extra applause and recognition.

While the supply of ADA25 brochures and lapel pins is almost gone, other materials are still available. Gorski reported that Southern California Resources for Independence will display the ADA25 banner at two center events in December.

VIII. APPROVE MINUTES OF October 27, 2015

Jorge Lambrinos moved to approve the minutes as submitted. Jennipha Nielsen seconded and the motion passed.

IX. RECOMMENDATIONS FOR CITY'S DISASTER PLANS FOR SERVING PEOPLE WITH DISABILITIES

Jorge Lambrinos moved to table discussion on this item to the next meeting. Judy second and the motion passed.

X. ADJOURNMENT

The meeting adjourned at 6.04 pm.

Submitted by Dennis Campos, Chair, Accessibility and Disability Commission
Prepared by Xilian Chen Stammer, Secretary, Accessibility and Disability Commission

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN: 7/1/15 - 6/30/16**

OBJECTIVES

1. By December 2015: Design a protocol and necessary forms for the commission to effectively respond to accessibility complaints received from the public.
2. By January 2016: Provide the City's Information Technology Department with a list of 10 important aspects of accessibility web sites for the department to consider adopting for the City's site.
3. By February 2016: Provide the City with a policy statement and a protocol for providing Assistive Listening at City sponsored events and community meetings, and for providing captioning at the State of the City address.
4. By March 2016: Design a program by which the City can encourage restroom accessibility in public accommodations in Old Pasadena.
5. By March 2016: Survey the training provided to City police for serving people with disabilities and make recommendations to improve training as appropriate.
6. By April 2016: Draft recommendations for how the City can identify internship opportunities for students with disabilities.
7. By May 2016: Draft recommendation for assuring effective communication at evacuation centers between staff and people with disabilities.

**INITIAL IDEAS FOR A
FIVE-YEAR COMPLIANCE PLAN FOR ACCESSIBILITY
July 2016 to June 2020
January 12, 2016**

Following the end of the 2010-2015 transition plan, there is a need to continue addressing accessibility issues in City programs and services. It would best not to continue using the term “transition” for a new plan to bring the City into ADA compliance. Therefore, a new effort at ADA compliance could be termed a “Compliance Plan,” and it would identify, schedule, and track the work which still needs to be done. Three types of accessibility issues would be in the Compliance Plan:

- 1] issues left unaddressed from the 2010-2015 transition plan
- 2] issues not included in the 2010-2015 transition plan
- 3] issues arising from new ADA regulations

Examples of issues for a Compliance Plan:

- **City Sidewalk and Streets**
 - Curb ramp locations remaining from Transition Plan – see pages 3-4 below
 - Curb ramp locations requested by individuals between 2003 and 2010 – see pages 5-8 below
 - Curb ramp locations requested by individuals post-2010 – see page 9 below
 - Retrofit existing curb ramps
 - Install accessible on-street parking
 - Repair sidewalk uplifts and other sidewalk surface problems
 - Install Accessible Pedestrian Signals
- **City Hall**
 - Directional sign at base of Garfield entrance steps pointing to ramp
- **Heliport:**
 - Stripe one parking space for accessibility
 - Add grab bars and sink pipe padding in inaccessible restroom

- **Central Library:**
 - Create a pedestrian route from Garfield sidewalk through parking lot to accessible north entrance
- **Hastings Library:**
 - Create a pedestrian route through parking lot to accessible north entrance
- **Santa. Catalina Library:**
 - Extend bottom handrail ends on ramp to rear entrance;
 - Reposition copy machine to increase strike-side clearance at unisex restroom door
- **Jackie Robinson Community Center:**
 - Add accessible picnic table to lawn
 - Add stripes on patio stairs
 - Extend handrails at patio stairs
 - Raise parking sign above pedestrian path on east side of building
 - Reduce heaviness of interior doors
- **Villa-Parke Community Center**
 - Add striping to lower 2 steps in courtyard stairs
 - Improve handrails between west parking and park level
 - Fill in separation between concrete slabs in approach to main entrance
- **Victory Park:**
 - Redo Braille on signs to restroom entranceway in southeast restrooms
 - Install two signs for finding entrance to elevated play equipment
 - Repair 3 locations of uplifted sidewalk around tot lot play area
 - Eliminate sharp edged projections from rear of bleachers at Ballfield #1 and #2
 - Remove rusting hook and small chain near bleacher at ballfield #__
 - Smooth the pathway surface at west terminus of north perimeter walkway
 - Add more picnic tables with accessible overhangs near volleyball area
- **Villa Parke Park:**
 - Repair uplifted walkway north of Villa Ave. entrance to park
 - Install Assistive Listening Systems in auditorium, conference room, and reception counter

Locations Remaining on Transition Plan Long-Range List

Montana at Los Robles – 4 ramps

Lincoln at Palisades – 2 ramps

Avenue 64 at Glenover - 2 ramps

West Colorado

at San Rafael Ave. - 2 ramps

at San Miquel - 2 ramps

Del Mar at DeLacy - 1 ramp

California

at California Terrace – 2 ramps

at Grand – 2 ramps

at La Loma – 2 ramps

Glenarm at Avoca – 2 ramps

El Molino

at Cornel - 2 ramps

at Fillmore - 2 ramps

Woodbury at Madison -1 ramp

Wilson

at Evelyn – 1 ramp

at Bell – 1 ramp

at Cornel – 2 ramps

Villa

at Vista	- 1 ramp
at Oak	- 2 ramps
at Linda Rosa	- 2 ramps
at Paulo Verde	- 1 ramp
Maple at Linda Rosa	- 1 ramp

Walnut at Craig - 4 ramps

Foothill at Titley - 2 ramps

San Gabriel

at Millicent	- 2 ramps
at Diana	- 2 ramps
at Oenida	- 2 ramps
at Yorkshire Road	- 2 ramps
at Yorkshire Street	- 2 ramps
at Madrillo	- 2 ramps
at California	- 2 ramps

Altadena at Westfeld - 1 ramp

New York at Eaton Canyon - 2 ramps

GRAND OF LOCATIONS FROM TRANSITION PLAN TOTAL: 60 Ramps

Notes from commission meeting January 26

Members present: Dennis Campos , Ali Everett, Jennipha Lauren-Nielsen, Jorge Lambrinos, Judy Post, Xilian Chen Stammer (arrived 4:12 pm), Michael Warner II.

Member Absent: John Orr, Joy Rttenhouse.

Others present: Robert Gorski and Horace Wormley (Human Services), Agelika Erhard (Pasadena resident)

I. CALL TO ORDER AND COMMENTS FROM THE CHAIR

Dennis Campos called the meeting started at 4:07 pm and introduced new commissioner Ali Everett.

II PUBLIC COMMENT

Angelika Erhard provided information to the commission on chemical sensitivities that negatively many people to some degree and with some people rise to the level of a disabling condition. For the good of all people Erhard urged the commission to support removing common chemical from our daily lives as much as possible.

Jennipha Nielsen spoke about The All Girls Challenge which will be held in Pasadena in mid-March. This program is intended to promote interest in science and technology among girls and young woman. Because the Challenge will be held in Pasadena and have the theme of designing applications for people with disabilities, Nielson urged the commission to have on its February agenda an opportunity to discuss supporting the Challenge.

III REVIEW COMMISSION OBJECTIVES

Objective #1. Xilian Stammer reported that she will soon e-mail a revised draft to all commissioners, invite comments, and present a final draft in February.

Objective #2. Michael Warner reported that he has developed 13 key recommendations for improving the accessibility of the City web site, and he will provide the list to commissioners in advance of the February meeting.

Objective #3: John Orr was absent and no update on Objective #3 was available.

Coordinator Tasks

1. New commission badge for Nielsen and a name plate and badge for Everett.
2. Develop a stockpile of materials for an information table at the March conference on Asians and Pacific Islanders with Disabilities
3. Work with Jenn Nielsen and draft text for a display banner and revise the ADA25 emblem for general use connected with the ADA.
4. Send commissioners a document about intellectual disabilities in policy manual.

Commission Actions

1. Further discussion on involvement with All Girls Challenge on the Feb agenda
2. Xilian will send final draft of complaint form and protocol to commissioners prior to Feb meeting
3. Michael will send 13 points for web accessibility prior to Feb meeting
4. Jennipha will send draft letter for restroom accessibility prior to Feb meeting
5. Dennis will have a draft for objective #5 soon
6. Jorge and Ali will report on progress on objective #6 at Feb meeting
7. Commission will sponsor an information table at the March conference on Asians and Pacific Islanders with Disabilities. Ali Everett will help staff the table on Friday, Judy Post on Saturday, and Jennipha Nielsen on Friday morning.
8. Commission agreed to recommend HS&R use commission funds to purchase a vertical display banner and a pop-up display. Jennipha Nielsen and Robert Gorski will draft text for the banner and a revised ADA25 emblem.
9. Jorge and Dennis will meet ASAP with HS&R director and discuss the commission's ideas for the Accessibility Issues position
10. Jorge will draft an explanation of the commission's ideas on the Accessibility Issues position that commissioners can customize for councilmembers.
11. Commission will invite Mayor Tornek to a future meeting. No date discussed.
12. Judy Post, assisted by Jennipha and Ali, will draft recommendations to revise the commission brochure for a new printing.
13. Commission agreed to work toward meeting objective #7 by inviting individuals on the ADA25 distribution list to meet with City staff and discuss disaster services for people with disabilities. Taking the lead on this project is Ali Everett.