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**MEETING AGENDA  
COMMISSION ON THE STATUS OF WOMEN  
MARCH 14, 2016**

**MEMBERS**

Charlotte Bland, Chair Person, District 4  
Lorena Yepez Hernandez, Vice Chair, District 7  
Tamika Farr, Commissioner, District 1  
Nichelle Holliday, Commissioner, District 3  
Michelle Zavala, Commissioner, District 5  
Anne Wolf, Commissioner, District 6  
Rosemary Taliba Carr, Commissioner, Mayor  
Marna Cornell, Commissioner, At-Large  
VACANT, Commissioner, District 2

**STAFF**

Kellee O'Rourke, Management Analyst IV  
Valerie Carrillo, Recording Secretary

**MISSION STATEMENT**

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

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*Habr  servicio de interpretaci n disponible para  stas juntas llamando al 626-744-6530 por lo menos con 24 horas de anticipaci n.*

*Public meeting begins at 6:30 p.m. Items on the agenda may not be called in order listed.*

*Materials related to an item on this Agenda submitted to the Commission on the Status of Women **after** distribution of the agenda packet are available for public inspection in the Human Services and Recreation Department at 100 N. Garfield Avenue, Room N255, during normal business hours.*

**\*AGENDA \***



**COMMISSION ON THE STATUS OF WOMEN**

**JACKIE ROBINSON CENTER  
1020 NORTH FAIR OAKS AVENUE  
PASADENA, CA 91103**

**March 14, 2016**

**6:30 P.M.**

- 1. CALL TO ORDER; WELCOME; ROLL CALL**
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**
- 3. REVIEW AND APPROVAL OF MINUTES, FEBRUARY 8, 2015\***
- 4. OLD BUSINESS**

- A. March Women's History Month Event Planning and "Equal Means Equal" film screening update.
- B. Consideration of partnership with Human Services Commission, Mother's Club and sponsorship of a community workshop on keeping children safe.
- C. Update on City Commissions and Liaisons.

**5. NEW BUSINESS**

**ACTION ITEMS**

- A. Denim Day 2016 April 27, 2016. City Council presentation April 25, 2016.
- B. Presentation by local community members on Women's History.
- C. Association of California Commissions on Women June meeting planning and discussion.

**6. REPORTS FROM COMMISSION and COMMITTEES  
INFORMATION ITEMS ONLY**

- A. Survival Guide 2016-2018 Ad-Hoc Committee Update and event planning.
- B. Partnership in Black History Month's "Celebrating Women" event on Sunday, March 13, 3 p.m.
- C. FY 2015-2016 Women's Issues Budget.\*
- D. Commission Workplan Update.

- E. Mt. Saint Mary's Report on the Status of Women event March 30, 2016, 9:00 a.m., Skirball Cultural Center, Los Angeles.
- F. Los Angeles County Commission for Women's History Luncheon update.

## 7. ANNOUNCEMENTS FROM COMMISSIONERS

## 8. STAFF COMMENTS/UPDATES

## 9. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

## 10. ADJOURNMENT

*\*Attachment*



Charlotte Bland, Chair  
Commission on the Status of Women

**Note to Public:** An opportunity for Public Comment will be provided at the time the above items are discussed. Please limit comments to 3 minutes per speaker.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 10<sup>th</sup> day of March 2016 by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Commission on the Status of Women and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Kellee O'Rourke  
Management Analyst

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**\*MINUTES \***



**COMMISSION ON THE STATUS OF WOMEN**

**JACKIE ROBINSON COMMUNITY CENTER  
1020 N. FAIR OAKS AVE.  
PASADENA, CA 91103**

**February 8, 2016**

**6:30 P.M.**

**COMMISSIONERS PRESENT:**

Chair Charlotte Bland, Vice Chair Lorena Yepez-Hernandez,  
Rosemary Taliba Carr, Tamika Farr, Nichelle Holliday (arrived at 6:49 p.m.),  
Anne Wolf, Michelle Zavala.

**COMMISSIONERS ABSENT:**

Marna Cornell (excused)

**STAFF PRESENT:**

Valerie Carrillo, Kellee O'Rourke

**1. CALL TO ORDER; WELCOME; ROLL CALL**

Chair Bland called the Meeting to order at 6:36 p.m. Kellee O'Rourke called the roll. A quorum was established for the Commission.

Chair Bland introduced new Commissioner Rosemary Taliba Carr, Mayors' appointee.

**2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

Chief Bertral Washington, Fire Department, provided the following information: Fire Fighter Recruitment, applications are currently being accepted; encouraging Female applicants to apply. Open House and CERT Training 2/27/16, Robinson Park Center.

**3. REVIEW and APPROVAL of MINUTES, JANUARY 11, 2016**

Following review, it was moved (Zavala) and seconded (Yepez-Hernandez) to approve the Minutes of the January 11, 2016 meeting with the following amendments: (Motion unanimously carried) (Abstain: Farr), (Absent: Cornell).

For clarification purposes, please note that amendments are *italicized*.

**January 11, 2016 Minutes:**

**3. REVIEW and APPROVAL of MINUTES, DECEMBER 14, 2015**

Add the following: (*Abstain: Zavala*).

## Minutes of February 8, 2016 Continued:

### 4. OLD BUSINESS

#### **A. March Women's History Month Event Planning**

Jarvis Emerson, Community Services Supervisor, Human Services and Recreation Department, provided information on the upcoming *Women's Tea* event on March 13, 2016, from 3:00 – 5:00 p.m. at the Jackie Robinson Community Center. Chair Bland mentioned that the Commission will be partnering with the Jackie Robinson Community Center on the event.

After discussion, it was moved (Farr) and seconded (Wolf) to partner with the Jackie Robinson Community Center to co-host the event and provide support through a sponsorship of \$250.00 for the cost of refreshments. (Motion unanimously carried) (Absent: Cornell).

Commissioner Farr spoke about the possibility of partnering with the YWCA and other local women's groups to promote the screening of the film "Equal Means Equal," with a proposed date of March 4, 2016 at the Pasadena Central Library.

After discussion, it was moved (Farr) and seconded (Wolf) to approve the partnership with local women's groups to host the screening of the film "Equal Means Equal" and for the Commission to sponsor the event in the amount up to \$100.00. (Motion unanimously carried), (Absent: Cornell).

Commissioner Wolf spoke regarding the preparation of the Proclamation for "Peace Over Violence." The Proclamation will be presented at a City Council Meeting in April.

#### **B. Consideration of partnership with Human Services Commission and sponsorship of a community workshop on keeping children safe**

Vice Chair Yepez-Hernandez gave an update/overview and noted that the proposal for the workshop will be a formal item on the Human Services Commission Agenda this month.

#### **C. Update on City Commissions and Liaisons**

Chair Bland asked that the item be tabled and presented at the next Commission meeting.

## 5. NEW BUSINESS

### Action Items

**A. Partnership in Black History Month's "Celebrating Women" event on Sunday, March 13, 3:00 p.m. which celebrates the contribution of women to black history. Presentation by Jarvis Emerson, Human Services Department Supervisor.**

Emerson provided information for the following events: Black History Parade at Robinson Park, 2/20/16; Men's Symposium at the First A.M.E. Zion Church, 2/13/16; Delta Fitness Film Festival at Jackie Robinson Community Center; Chocolate Story Time at La Pintoresca Library, 2/26/16; Praise Dance Jubilee at Metropolitan Baptist Church, 2/28/16; "Celebrating Women" at Jackie Robinson Community Center, 3/13/16.

Staff will coordinate table set up at the Parade for distribution of the Survival Guide post cards.

**B. Briefing on Black History celebration and local history.**

Chair Bland introduced Joan Williams, former Miss Crown City 1958, who spoke on her experience as Miss Crown City. She was selected as "Miss Crown City" by her colleagues in City Hall in 1958 and was supposed to ride on the city-sponsored Rose Parade float. Today this is the Pasadena Tournament of Roses.

**C. Human Relations Commission report on human trafficking discussion.**

Justin Jones, Human Relations Commissioner, spoke on the "Human Trafficking Outreach Project," California Senate Bill 1193 – Human Trafficking Public Notices; requested that the Commission endorse a letter to City Council regarding human trafficking.

After discussion, it was moved (Yepez-Hernandez) and seconded (Holliday) that the Commission endorse the letter drafted by the Human Relations Commission on the subject "Human Trafficking" Senate Bill 1193 implementation. (Motion unanimously carried), (Absent: Cornell).

## 6. REPORTS FROM COMMISSION and COMMITTEES INFORMATION ITEMS ONLY

**A. Survival Guide 2016-2018 Ad Hoc Committee Update and event planning.**

Vice Chair Yepez-Hernandez and Chair Bland met with the Director of Human Services and Recreation Department and were introduced to Susana Porras who will take the lead as clerical staff person to assist with editing the changes to the Survival Guide. May 16, 2016 will be the target date to present the Survival Guide to the City Council. The Ad Hoc Committee will hold a conference call on 3/2/16.

**B. FY 2015-2016 Women's Issues Budget**

No updates.

**C. Commission Work Plan Update**

Chair Bland noted that the Commission is on track with the Work Plan.

**D. Participation in and support of the January 22, 2016 Association of California Commissions for Women (ACCW) California Women's Conference 2016: Advocacy in Action.**

Chair Bland distributed the conference brochure and other informational flyers. Discussion followed.

**7. ANNOUNCEMENTS FROM COMMISSIONERS**

The following events were announced by: Commissioner Wolf, Mt. Saint Mary's Report on the Status of Women, March 30, 2016, 9:00 a.m., Skirball Cultural Center, Los Angeles; Vice Chair Yepez-Hernandez, Preschool Cottage Club, "Parent Talk Series" April 20, 2016, 7:00 p.m., Pasadena City College.

Chair Bland shared an email that staff received from Andrea Totten regarding the Commission's support against the "Coachella Festival" coming to Pasadena. Chair Bland distributed to all of the commissioners the email response from Horace Wormely dated February 3, 2016. Subject: RE: Music Festival proposal at Rose Bowl.

**8. STAFF COMMENTS/UPDATES**

Staff announced the following upcoming events: Black History Parade Saturday, February 20, 2016, 10:00 a.m. – 4:00 p.m. at Robinson Park; Egg Bowl, Saturday, March 26, 2016, at the Rose Bowl; Summer Camp and Aquatics Programming Scholarship Application deadline is March 9, 2016.

**9. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**

- Denim Day
- Budget Analyst

**10. ADJOURNMENT**

It was moved (Yepez-Hernandez) and seconded (Bland) to adjourn the meeting. The meeting was adjourned at 8:41 p.m.

  
Valerie Carrillo  
Recording Secretary