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**MEETING AGENDA  
COMMISSION ON THE STATUS OF WOMEN  
APRIL 11, 2016**

**MEMBERS**

Charlotte Bland, Chair Person, District 4  
Lorena Yepez Hernandez, Vice Chair, District 7  
Tamika Farr, Commissioner, District 1  
Nichelle Holliday, Commissioner, District 3  
Michelle Zavala, Commissioner, District 5  
Anne Wolf, Commissioner, District 6  
Rosemary Taliba Carr, Commissioner, Mayor  
Marna Cornell, Commissioner, At-Large  
VACANT, Commissioner, District 2

**STAFF**

Kellee O'Rourke, Management Analyst IV  
Valerie Carrillo, Recording Secretary

**MISSION STATEMENT**

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

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*Public meeting begins at 6:30 p.m. Items on the agenda may not be called in order listed.*

*Materials related to an item on this Agenda submitted to the Commission on the Status of Women **after** distribution of the agenda packet are available for public inspection in the Human Services and Recreation Department at 100 N. Garfield Avenue, Room N255, during normal business hours.*

**\*AGENDA \***



**COMMISSION ON THE STATUS OF WOMEN**

**JACKIE ROBINSON CENTER  
1020 NORTH FAIR OAKS AVENUE  
PASADENA, CA 91103**

**April 11, 2016**

**6:30 P.M.**

- 1. CALL TO ORDER; WELCOME; ROLL CALL**
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**
- 3. REVIEW AND APPROVAL OF MINUTES, March 14, 2016\***
- 4. OLD BUSINESS**

- A. March Women's History Month Event Planning and "Equal Means Equal" film screening update.
- B. Update on City Commissions and Liaisons.
- C. Denim Day 2016 April 27, 2016. City Council presentation April 25, 2016.

**5. NEW BUSINESS**

**ACTION ITEMS**

- A. Survival Guide Unveiling Event June 9, 2016, 5:00-7:00 p.m. at City Hall. Council presentation and distribution of guide on June 20.

**6. REPORTS FROM COMMISSION and COMMITTEES  
INFORMATION ITEMS ONLY**

- A. Survival Guide 2016-2018 Ad-Hoc Committee Update and event planning.
- B. FY 2015-2016 Women's Issues Budget.\*
- C. Commission Workplan Update.
- D. Mapping Task Force Meeting Update.

## 7. ANNOUNCEMENTS FROM COMMISSIONERS

## 8. STAFF COMMENTS/UPDATES

## 9. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

## 10. ADJOURNMENT

*\*Attachment*



Charlotte Bland, Chair  
Commission on the Status of Women

**Note to Public:** An opportunity for Public Comment will be provided at the time the above items are discussed. Please limit comments to 3 minutes per speaker.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 7<sup>th</sup> day of April 2016 by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Commission on the Status of Women and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Kellee O'Rourke  
Management Analyst

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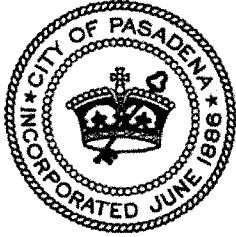
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**\*MINUTES \***

**COMMISSION ON THE STATUS OF WOMEN**



**JACKIE ROBINSON COMMUNITY CENTER  
1020 N. FAIR OAKS AVE.  
PASADENA, CA 91103**

**March 14, 2016**

**6:30 P.M.**

**COMMISSIONERS PRESENT:**

Chair Charlotte Bland, Vice Chair Lorena Yopez-Hernandez (Commissioner Yopez arrived at 6:33 p.m.), Rosemary Taliba Carr, Marna Cornell, Tamika Farr (Commissioner Farr arrived at 6:37 p.m.), Anne Wolf and Michelle Zavala.

**COMMISSIONERS ABSENT:**

Nichelle Holliday (excused)

**STAFF PRESENT:**

Valerie Carrillo, Kellee O'Rourke

**1. CALL TO ORDER; WELCOME; ROLL CALL**

Chair Bland called the Meeting to order at 6:32 p.m. Kellee O'Rourke called the roll. A quorum was established for the Commission.

**2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

Jennipha-Lauren Nielson, United Nations Association (UNA) Pasadena Representative and Accessibility and Disability Commissioner, spoke on partnering/volunteering for "Denim Day" on April 27, 2016. She also spoke on the Accessibility and Disability Commission's recommendation to update the City's Accessibility Coordinator position. Discussion followed. The Commission's support was requested for this recommendation.

Chair Bland closed Public Comment however, upon further discussion and advice from staff, Public Comment was reopened.

Jarvis Emerson, Community Service Supervisor, Human Services and Recreation Department, thanked the Commission for their support at the Women's Tea event on March 13, 2016 and presented the Commissioners with a 34<sup>th</sup> Annual Black History Parade & Festival "Women's History Month" Certificate of Appreciation.

Chair Bland closed Public Comment.

Note: Chair Bland took the following items out of order from the published agenda.

**5. NEW BUSINESS  
ACTION ITEMS**

**A. Denim Day 2016 April 27, 2016. City Council presentation April 25, 2016.**

Ms. Nielson shared the history of the United Nations and committed to partnering with the Commission at the "Denim Day" event on April 27, 2016. She also invited the Commissioners to attend a monthly "Coffee Talk" to speak about the Commission and the Survival Guide.

Staff informed Commissioners that the Denim Day Proclamation is scheduled to be presented before the City Council on April 25, 2016 at 6:30 p.m.

Staff was requested to contact representatives from various local agencies including Peace Over Violence and the United Nations to ensure their participation at the City Council presentation. Also, details regarding the April 27, 2016 event will be distributed.

**B. Presentation by local community members on Women's History.**

Horace Wormely, Director, Human Services and Recreation Department, introduced Dolores Hickambottom, one of the founding members of the Commission on the Status of Women who spoke on her work with various organizations involving women.

**3. REVIEW and APPROVAL of MINUTES, FEBRUARY 8, 2016**

Following review, it was moved (Farr) and seconded (Zavala) to approve the Minutes of the February 8, 2016 meeting. (Motion unanimously carried), (*Abstain: Cornell*), (*Excused: Holliday*).

**4. OLD BUSINESS**

**A. March Women's History Month Event Planning and "Equal Means Equal" film screening update**

Commissioner Farr provided an update and noted that due to logistical issues the film has been changed to "Iron Jawed Angels," (a focus on Women's rights) scheduled for March 24, 2016 at the Women's City Club, time TBA. Chair Bland requested staff to email flyer to the Commission.

**B. Consideration of partnership with Human Services Commission, Mother's Club and sponsorship of a community workshop on keeping children safe.**

Vice Chair Yepez-Hernandez provided an update/overview and noted that the speaker for the workshop will not be available until October 2016. The Commission recommended that the fee allocated to sponsor the event would be carried to the new fiscal year 2016-2017.

**C. Update on City Commissions and Liaisons**

Chair Bland reminded the Commissioners to visit other Commissions. Commissioner Wolf inquired about the All Commission Chair meeting overseen by the Human Services and Recreation Department. Staff will move forward with plans to schedule the meeting.

**5. NEW BUSINESS (Continued)**

**Action Items**

**C. Association of California Commissions on Women June meeting planning and discussion.**

Chair Bland noted that the Association of California Commissions is looking for a Commission to host the meeting.

After discussion, it was agreed that the Commissioners would attend the June meeting.

**6. REPORTS FROM COMMISSION and COMMITTEES  
INFORMATION ITEMS ONLY**

**A. Survival Guide 2016-2018 Ad Hoc Committee Update and event planning.**

Vice Chair Yepez-Hernandez reported that she will receive the first draft copy of the Survival Guide on March 18, 2016 and will disseminate to the Commissioners for their review and edit. She also gave an update on the fundraiser.

Chair Bland reported that the Junior League will participate in the event. Mr. Wormely will ask Dolores Mendoza, Recreation Coordinator, Human Services and Recreation Department, to help plan the event. Target date for the event is June 9, 2016, 5:00 to 7:00 p.m. in the City Hall Rotunda. An event planning meeting has been proposed for April.

**B. Partnership in Black History Month's "Celebrating Women" event on Saturday, March 13, 3 p.m.**

Emerson gave an update during Public Comment.

**C. FY 2015-2016 Women's Issues Budget**

Mr. Wormely, gave an overview of the City's Tyler Munis budgeting system and will give an update next month. He requested that Chair Bland provide him with a budget for the remainder of the year. He also informed the Commission that a special deposit account has been set up for the Survival Guide fundraising funds and the Human Services and Recreation Department is committed to paying for 8,000 copies of the Survival Guide.

**D. Commission Work Plan Update**

Chair Bland noted that the Commission is on track with the Work Plan.

**E. Mt. Saint Mary's Report on the Status of Women event March 30, 2016, 9:00 a.m., Skirball Cultural Center, Los Angeles.**

Commissioner Wolf stated that she will be attending the event and she will provide the synopsis of the Report. Commissioners Cornell and Holliday will also attend.

**F. Los Angeles County Commission for Women's History Luncheon update.**

Chair Bland attended the Luncheon and gave an update.

**7. ANNOUNCEMENTS FROM COMMISSIONERS**

Commissioner Farr provided more information on the film "Iron Jawed Angels," which will begin at 6:30 p.m. There is a suggested donation of \$15.00.

Chair Bland provided information on the event she attended at the Skirball last week.

**8. STAFF COMMENTS/UPDATES**

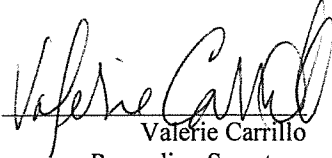
Staff announced that the summer camps registration is now open; Summer Aquatics registration will begin in May; the Egg Bowl is Saturday March 25, 2016, 11:00 a.m. – 3:00 p.m. and VIP Brunch with the Bunny 9:00 a.m. and 10:00 a.m.; the Spring/Summer Brochures will be available this week; new program "Project Wraparound" is a mental health connection services for youth and families in the community, partnered by Human Services and the Health Department.

**9. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**

Follow up

**10. ADJOURNMENT**

It was moved (Bland) and seconded (Yepez-Hernandez) to adjourn the meeting. The meeting was adjourned at 8:41 p.m.

  
Valerie Carrillo  
Recording Secretary