DEPARTMENT OF FINANCE
Notice of a Special Meeting of the
FINANCE COMMITTEE and/or CITY COUNCIL
3:00 p.m. – Monday, June 13, 2016
Pasadena City Hall - Council Chambers Room S249

NOTICE IS HEREBY GIVEN that a SPECIAL meeting of the Finance Committee and/or City Council will be held **Monday, June 13, 2016** at **3:00 p.m.** in the Council Chambers Room S249, at City of Pasadena City Hall, 100 N. Garfield Ave., Pasadena, California.

A. CALL TO ORDER

B. PUBLIC COMMENT

C. APPROVAL OF MINUTES
- May 9, 2016 Special Meeting

D. Continued Public Hearing: FY 2017 Operating Budget Hearing

1. Public Works
2. Transportation
3. Human Resources
4. Libraries and Information Services
5. Finance
6. Information Technology

E. ADJOURN SPECIAL MEETING

Terry Tornek, Mayor
Finance Committee Chair

This notice, in its entirety, was posted at City Hall and distributed as indicated below by 5:30 p.m., Thursday, June 9, 2016.

Lori Eubanks, Recording Secretary
Finance Committee

Distribution:

City Council	Los Angeles Times	City Manager
Star-News	City Attorney	Pasadena Weekly
City Clerk	La Opinion	Main Library
Pasadena Journal	Council Chambers Bulletin Board	City Hall Front Kiosk

Meeting Minutes
SPECIAL MEETING OF THE
FINANCE COMMITTEE and/or CITY COUNCIL
2:30 p.m. – Monday, May 9, 2016
Pasadena City Hall - Council Chambers Room S249

A. CALL TO ORDER - The regular meeting of the Finance Committee was called to order at 2:45 p.m.

In Attendance: (Absent as indicated.)

Council Members	**Staff**	
Mayor Terry Tornek	Fred Dock	Steve Mermell
Victor Gordo	Darryl Dunn	Michael Ross
Tyron Hampton (Arrived at 4:54 p.m.)	Theresa Fuentes	Shari Thomas
John Kennedy (Arrived at 3:38 p.m.)	Julie Gutierrez	Steve Wright
Steve Madison (Absent)	Matthew Hawkesworth	
Gene Masuda	Mark Jomsky	
Margaret McAustin	Phillip Leclair	
Andy Wilson	Ara Maloyan	

Lori Eubanks, Recording Secretary

B. PUBLIC COMMENT

Laura Unanue and Rita Salazar-Ashford, Pasadena residents, urged the City Council to support funding for improvements at the El Molino and Alpine intersection.

C. INFORMATION ONLY

1. Internal Audit Quarterly Status Update

This report was distributed to the Finance-Audit Committee by Ruth Holden, Internal Audit Manager, with no discussion by the committee. Mayor Tornek noted that more in-depth discussion regarding this report would follow once the budget hearings were over. The Mayor added that the advisory panel had noteworthy and detailed comments regarding the City's internal audit plan and that he would schedule a time for the panel to present their report.

D. CONTINUTED PUBLIC HEARING: FY 2017-2021 RECOMMENDED CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET

Municipal Buildings and Facilities: Ara Maloyan, Director of Public Works, presented this report.

- 8 active projects totaling $ 8.9 million
- Staff recommendation is an appropriation of $1.25 million for FY 2017.
- 3 new projects

Water System: Shari Thomas, Interim General Manager, Pasadena Water & Power, presented this report.

- 22 active projects with total estimated 5-year cost of $115.3 million
- Staff recommendation is an appropriation of $7.4million for FY 2017
- FY 2017 Work Plan is $13.8 million

Public Comment

Ken Kules, Pasadena resident, proposed that work plan information also be included in the budget; found the budget reports confusing; thought appropriation information was "hazy"; and wondered why conjunctive use wells were adjusted to "new wells."

Electric System: Shari Thomas, Interim General Manager, Pasadena Water & Power, presented this report.

- 55 active projects with total estimated 5-year cost of $424.6 million
- Staff recommendation is an appropriation of $16.1 for FY 2017
- FY 2017 Work Plan is $47.8 million

Street Lighting and Electrical System Undergrounding: Shari Thomas, Interim General Manager, presented this report.

- 6 active projects totaling $39.8 million
- Staff recommendation is an appropriation of $10.7 million for FY 2017
- FY 2017 Work Plan is $10.7 million

Technology: Phillip Leclair, Chief Information Officer, presented this report.

- 17 active projects totaling $34.8 million
- Staff recommendation is an appropriation of $3.8 million for FY 2017
- 3 new projects

Rose Bowl Operating Company: George Cunningham, Chief Operations Officer, presented this report.

- 5 active projects totaling $188 million
- Staff recommendation is an appropriation of $1.8 million for FY 2017

Darryl Dunn, General Manager, Rose Bowl Operating Company, stated that he would provide to the City Council the regular maintenance schedule for the Brookside Clubhouse in response to maintenance concerns raised by Councilmember Kennedy.

Pasadena Center Operating Company: Michael Ross, General Manager, presented this report.

- 7 active projects totaling $11 million
- Staff recommendation is an appropriation of $1.6 million for FY 2017

E. INFORMATION ONLY

1. Follow-up to the May 2, 2016 CIP Budget Public Hearing

Item 1 – Funding Options for Complete Streets Project – El Molino Avenue and Alpine Street Intersection Configuration Project

The consensus of the City Council for this item was to have staff return with more information regarding what projects would be impacted if this project was moved up in priority and also to provide data to determine if there is indeed a crucial safety issue at this intersection that necessitates moving the project up in priority.

Item 2 – Reinstatement of the Sidewalk Improvement Incentive Program (50/50 Program)

The City Council supported a pilot program of $100,000 from the Gas Tax fund to be allocated for rebating up to $1,000 to property owners to pursue sidewalk repairs on their own. Public Works staff was tasked with returning with a project plan.

Councilmember Kennedy requested a report from Public Works staff on the success of the Sidewalk Repair Program implemented through MASH in 2015.

Item 3 – Map/List Showing Sewer Capacity Upgrade Projects in NW Pasadena (both completed and planned)

Map provided by PW staff.

Item 4 - Status of Storm Water MS4 Issue

Response provided by staff was satisfactory.

Item 5 – Timing of the Resurfacing of Hill Avenue

Response provided by staff was satisfactory.

Item 6 – Estimated Cost for Robinson Park Pool Including the Pool Building

Ara Maloyan, Director of Public Works, responded that $1 million invested in renovation of the pool would bring it up to code and increase longevity 20 to 25 years. He added that the cost of the pool building would be approximately $2.5 million; however, neither project is included on the capital projects list. Councilmember Gordo recommended adding the renovation of the Robinson Park pool and pool house to the capital project list.

Item 7 – Funding Options and Methods to Reduce Timeline for Restroom at Desiderio Park

The City Council requested that Public Works staff return with the timeline for construction of Desiderio Park overlaid with the timeline for design of the Desiderio restroom to determine the construction timeline gap and to assist the City Council in deciding how or if these projects can be completed within a similar timeframe.

Item 8 – Work/scope for Pocket Park Planning

The City Council was not satisfied with the response from Public Works staff on this topic. Steve Mermell, Interim City Manager, agreed that though staff was responsive to their questions, the process was faulty. He added that he would like the opportunity to circle back with realistic targets of opportunity. The City Council concurred.

Item 9 – Tracking of Residential Impact Fees

Mayor Tornek stated that a critical component was missing from the response on this item - the timing of when the fees would be received. Steve Mermell, Interim City Manager, responded that going forward staff would do a better job in incorporating this information into the tracking.

Item 10 – Type of Agreement the City has with Pasadena Community College (PCC) for the Use of the Robinson Stadium

Councilmember McAustin inquired if the $15,000 paid by PCC annually for the use of the Jackie Robinson Stadium is consistent with market and with other similar agreements the City has? Steve Mermell, Interim City Manager, responded that he was not sure when the payment was last adjusted, but said he would research and get back to the City Council with this information.

F. ADJOURN SPECIAL MEETING

With no further business to come before the council members, the meeting adjourned at 5:24 p.m.

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Terry Tornek, Mayor Date
Finance Committee Chair

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Lori Eubanks, Date
Recording Secretary