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**AGENDA
ACCESSIBILITY AND DISABILITY COMMISSION
SPECIAL MEETING
JUNE 29, 2016**

MEMBERS

Dennis Campos, Chair, District 1
Jorge Lambrinos, District 2
Joy Rittenhouse, District 3
Judy R. Post, District 4
Michael Warner II, District 5
John Orr, District 6
Dr. Xilian Chen Stammer, Secretary, District 7
Jennipha-Laurén Nielson, Vice Chair, At Large
Vacant, Mayor

STAFF

Ali Everett, Commission Staff Liaison

MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

In compliance with the Americans with Disabilities Act of 1990, assistive listening devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call (626) 744-4386 to request use of a listening device.

Language translation services are available for this meeting by calling (626) 744-7333 at least 24 hours in advance.

Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-7333 al por lo menos con 24 horas de anticipación.

Public meeting begins at 4:15pm. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the internet.

Materials related to an item on this Agenda submitted to the Accessibility and Disability Commission after distribution of the agenda packet are available for public inspection at the reception counter at the Jackie Robinson Community Center at 1020 N. Fair Oaks Ave. during normal business hours.



**AGENDA
ACCESSIBILITY AND DISABILITY COMMISSION
SPECIAL MEETING
JUNE 29, 2016
4:15 PM
CITY HALL – FAIR OAKS ROOM
100 N. GARFIELD AVENUE
PASADENA, CA 91109**

- 1. CALL TO ORDER; WELCOME; ROLL CALL**
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**
Please limit comments to 3 minutes each.
- 3. REVIEW AND APPROVAL OF MINUTES, May 24, 2016***
- 4. COORDINATOR'S REPORT ON ACCESSIBILITY DEVELOPMENTS**
- 5. OLD BUSINESS**
 - A. DISCUSSION OF TOP WEB ACCESSIBILITY TIPS DOCUMENT
 - B. DISCUSSION OF PROPOSED ALTERATION TO ADA "ANY YEAR" EMBLEM APPROVED AT THE COMMISSION MEETING ON MAY 24, 2016*
- 6. NEW BUSINESS**
 - A. REPORT FROM NOMINATING COMMITTEE FOR COMMISSION OFFICERS FOR FY 16/17
 - B. ELECTION OF COMMISSION OFFICERS FOR FY 16/17

RECESS: There will be a 20 minute recess for dinner.
- 7. REVIEW OF COMMISSION ATTENDANCE IN FY 15/16***
- 8. REVIEW OF COMMISSION ACCOMPLISHMENTS IN FY 15/16***
- 9. ESTABLISH COMMISSION WORK PLAN FOR FY 16/17**

10. ADJOURNMENT

*Attachment



Dennis Campos, Chair
Accessibility and Disability Commission

Note to Public: An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 27th day of June 2016, by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Accessibility and Disability Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Ali Everett, Staff Liaison
Accessibility and Disability Commission

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Human Services and Recreation Department at (626) 744-4386. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

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Items on the agenda may not be called in the order listed.

3.
Minutes of May 24, 2016

**CITY OF PASADENA
ACCESSIBILITY AND DISABILITY COMMISSION
MEETING MINUTES**

Tuesday, May 24, 2016 AT 4:00 PM
JACKIE ROBINSON COMMUNITY CENTER, ROOM 200

Commissioners present: Jorge Lambrinos, Xilian Chen Stammer, John Orr, Dennis Campos, Joy Rittenhouse.

Commissioners absent: Jennipha Laurén-Nielsen, Judy Post, Michael Warner II

Others present: Ali Everett (staff), Community member: Ms. Constance Griesmer, City Transportation Department representatives: Trini Ramirez and Sebastian Hernandez

1. CALL TO ORDER; WELCOME; ROLL CALL

Chairperson Campos called the meeting to order at 4:11 pm. The present and absent Commissioners were noted above.

2. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

No public comment

3. REVIEW AND APPROVAL OF MINUTES, APRIL 23, 2016

Commissioner Lambrinos moved to approve the April meeting minutes and Commissioner Rittenhouse seconded. The motion passed.

4. NEW BUSINESS

A. PRESENTATION BY CONSTANCE GRIESMER ON PROBLEMS WITH PASADENA'S DIAL-A-RIDE AND SHUTTLE BUS PROGRAMS*

Ms. Constance Griesmer discussed the benefits and challenges experienced by herself and other disabled users of Pasadena public transportation and Dial-A-Ride services. City Transportation Department representatives Trini Ramirez and Sebastian Hernandez responded to Ms. Greismer's concerns and informed the Commission that the Transportation Department recently published a report on public transportation and Dial-A-Ride services that may help to address additional questions. Ms. Ramirez stated she would forward the report to Ms. Everett to forward to the Commission.

B. DISCUSSION OF COMMISSION RETREAT

Commissioners discussed possible dates and locations for the retreat. Commissioner Lambrinos suggested holding the retreat at the USC Asia Pacific Museum, but noted it is only available on Monday evenings. Ms. Everett will contact the Commissioners via email to determine the best date, then secure a location and report back to the Commissioners.

C. ESTABLISH NOMINATING COMMITTEE FOR FY 2016-2017 COMMISSION OFFICERS

Commissioners recommended Chairperson Campos, Commissioner Lambrinos, and Commissioner Chen Stammer to the Nominating Committee, with Chairperson Campos serving as Chair. Commissioner Lambrinos moved, and Commissioner Orr seconded. The motion passed.

5. OLD BUSINESS

A. ADA “ANY YEAR” EMBLEM

Ms. Everett presented the four “Any Year” Emblem options. Commissioners agreed to select Option 1. Commissioner Lambrinos moved, and Commissioner Chen Stammer seconded. The motion passed.

B. DISCUSSION OF ACCESSIBILITY ISSUES COORDINATOR POSITION

Commissioners engaged in a discussion of the appropriate placement of the Accessibility Issues Coordinator’s position in the City, under the City Manager, Human Resources, or City Attorney. Ms. Everett informed the Commission that it is her understanding that Human Resources is not an option due to privacy reasons. She also expressed that during her time in the position so far she has not experienced any difficulty accessing other City departments and leaders, as need, to carry out the position’s responsibilities.

Chairperson Campos suggested tabling further discussion until the next meeting. Commissioner Chen Stammer moved, Commissioner Lambrinos seconded. The motion passed.

C. REPORTS AND COMMENTS ON COMMISSION OBJECTIVES

Objective #1: Completed

Objective #2: Discussion tabled to next meeting due to Commissioner Warner’s absence.

Objective #3: Completed. Commissioner Orr stated that the Commission needs to check on the status of the recommendations contained in the letter. Ms. Everett stated she will look into it and provide an update at the next meeting.

Objective #4: In progress. Commissioner Nielsen to present recommendations at a later meeting.

Objective #5: In progress

Objective #6: In progress

Objective #7: Commissioner Orr presented the final version of the *Pasadena Disaster Shelters and Persons with Disabilities: Guidelines for the City of Pasadena* document and the results of his presentation of the document to the Senior Commission. Commissioner Orr moved to approve the final version of the document as contained in the meeting agenda packet. Commissioner Rittenhouse seconded. The motion passed.

D. COORDINATOR'S REPORT ON ACCESSIBILITY DEVELOPMENTS

Ms. Everett reported on an upcoming meeting with the City's Emergency Management Coordinator to discuss the status of disaster preparedness planning for people with disabilities in Pasadena. She also reported the final installation of the Assistive Listening System at Villa Park and thanked Commissioner Orr and others who participated in the testing of the system. Ms. Everett announced the LA County Cultural Equity and Inclusion Town Hall meeting taking place on June 4th in Pasadena at the Armory Center for the Arts and encouraged Commissioners to spread the word about the opportunity to make sure people with disabilities are included in the discussion.

E. ADJOURNMENT

The meeting adjourned at 6:10 pm.

Submitted by Dennis Campos, Chair, Accessibility and Disability Commission

Prepared by Xilian Chen Stammer, Secretary, Accessibility and Disability Commission

**5B.
DISCUSSION OF PROPOSED
ALTERATION TO ADA “ANY YEAR”
EMBLEM APPROVED AT THE
COMMISSION MEETING ON MAY 24,
2016**

Approved “Any Year” Emblem



Proposed “Any Year” Emblem



8.
Review of Commission Attendance
in FY 15/16

PASADENA ACCESSIBILITY AND DISABILITY COMMISSION

MEETING ATTENDANCE: FY 2015-2016

NAME	2015						C	2016						
	7/28	8/28	9/22	10/27	11/23	12/22		1/26	2/23	3/22	4/26	5/24	6/28	6/29
<i>Campos, Dennis</i>	P	P	P	P	P	C		P	E	E	P	P	C	R
<i>Everett, Ali</i>								P	P	P				
<i>Jackson,-Hinton, Elona</i>	P	P	P											
<i>Lambrinos, Jorge J.</i>	E	P	P	P	P			P	P	P	P	P		P
<i>Neilson, Jennipha-Lauren</i>	P	P	P	P	P			P	P	P	P	E		P
<i>Orr, John</i>	P	P	P	P	P			E	P	P	P	P		P
<i>Post, Judy R.</i>	P	E	E	E	P			P	P	P	P	E		P
<i>Rittenhouse, Joy</i>	E	E	P	E	E			E	P	E	E	P		P
<i>Stammer, Dr. Xilian Chen</i>	P	P	P	P	P			P	P	P	P	P		P
<i>Warner II, Michael</i>	P	P	P	P	P			P	P	P	P	E		P

KEY:

P=PRESENT

A=ABSENT (UNEXCUSED)

E= EXCUSED ABSENCE

SHADED=NOT APPLICABLE

C=DARK/MEETING CANCELLED/HOLIDAY

S=SPECIAL MEETING

R=RETREAT

HSC Meeting Attendance FY15-16; Approved: _____

9.
Review of Commission
Accomplishments in FY 15/16

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN
FY15/16**

OBJECTIVES:

1. By December 2015: Design a protocol and necessary forms for the commission to effectively respond to accessibility complaints received from the public.

Status: Completed

2. By January 2016: Provide the City's Information Technology Department with a list of 10 important aspects of accessibility web sites for the department to consider adopting for the City's site.

Status: In Progress

3. By February 2016: Provide the City with a policy statement and a protocol for providing Assistive Listening at City sponsored events and community meetings, and for providing captioning at the State of the City address.

Status: Completed

4. By March 2016: Design a program by which the City can encourage restroom accessibility in public accommodations in Old Pasadena.

Status: In Progress

5. By March 2016: Survey the training provided to City police for serving people with disabilities and make recommendations to improve training as appropriate.

Status: In Progress

6. By April 2016: Draft recommendations for how the City can identify internship opportunities for students with disabilities.

Status: In Progress

7. By May 2016: Draft recommendation for assuring effective communication at evacuation centers between staff and people with disabilities.

Status: Completed