



**SOUTH LAKE PARKING PLACE COMMISSION
REGULAR MEETING**

**DEPARTMENT OF TRANSPORTATION
221 E. Walnut St., Suite 210**

**Minutes of Special Meeting
September 29, 2016**

I. CALL TO ORDER

The meeting was called to order at 8:08 a.m.

II. ROLL CALL

Commissioners Present: Darrell Done, Pete Kutzer and Jennifer Higginbotham

Commissioners Absent: Chair Julianne Worrell and Vice Chair Perry Vidalakis

Staff Present: Jon Hamblen, Brad Fuller and Karla Covarrubias

Public: Pam Thyret and Robert DePietro

III. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Mr. Robert DePietro introduced himself. He is a member of South Lake Business Association.

IV. APPROVAL OF MINUTES

a. July 28, 2016 Meeting

MOTION:

Motion made by Commissioner Higginbotham, seconded by Commissioner Done, to approve the minutes. Motion was unanimously approved.

FUND 217, SHOPPER'S LANE SURFACE LOTS

V. NEW BUSINESS

a. Landscape agreement

MOTION:

Motion made by Commissioner Higginbotham to move this item for the next meeting, seconded by Commissioner Done. Motion was unanimously approved.

b. **Citifyd Shared Parking Presentation**

Citifyd application was presented by Pedro Cabassa from P3GM and Eddie Sohirad and Todd Jetton from Citifyd. All commissioners' questions were answered.

c. Authorization for Parking Manager to enter into parking space rental agreements on the Commission's behalf.

Mr. Hamblen requested authorization to enter into agreements on the commission's behalf.

MOTION:

Motion made by Commissioner Kutzer and seconded by Commissioner Done. Motion was unanimously approved.

VI. OLD BUSINESS

Item not covered – Out of Quorum

VII. INFORMATION ITEMS

Item not covered – Out of Quorum

- a. Financials
- b. Meter Performance
- c. Parking Enforcement

FUND 232, SOUTH LAKE ON-STREET METERS

VIII. NEW BUSINESS

Item not covered – Out of Quorum

IX. OLD BUSINESS

Item not covered – Out of Quorum

X. INFORMATION ITEMS

Item not covered – Out of Quorum

- a. Financials:
- b. Meter Performance
- c. Parking Enforcement

XI. COMMISSIONER COMMENTS

Item not covered – Out of Quorum

XII. CHAIR'S COMMENTS

Item not covered – Out of Quorum

XIII. OTHER REPORTS

Item not covered – Out of Quorum

XIV. ADJOURNMENT

Meeting adjourned at 9:15am – Out of Quorum.

The next meeting will be held on Thursday, November 17, 2016, at 8:00 a.m. in the 210 conference room at 221 East Walnut Street, Pasadena.

Karla Covarrubias
Recording Secretary