



**MEETING AGENDA
COMMISSION ON THE STATUS OF WOMEN
October 10, 2016**

MEMBERS

Charlotte Bland, Chair Person, District 4
Lorena Yepez-Hernandez, Vice Chair, District 7
Tamika Farr, Commissioner, District 1
Lorraine Montgomery, Commissioner, District 2
Nichelle Holliday, Commissioner, District 3
Michelle Zavala, Commissioner, District 5
Anne Wolf, Commissioner, District 6
Marna Cornell, Commissioner, At-Large
VACANT, Commissioner, Mayor

STAFF

Maricela Galvez, Management Analyst IV, Acting
Valerie Carrillo, Recording Secretary

MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

COMMISSION ON THE STATUS OF WOMEN: MISSION STATEMENT

The purpose of the commission is to advise the council on the special needs and concerns of women of all ages, races, religions, ethnic and cultural backgrounds, and economic and social circumstances.

In compliance with the Americans with Disabilities Act of 1990, listening assistive devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call 626-744-4386 to request use of a listening device.

Language translation services are available for this meeting by calling 626-744-6530 at least 24 hours in advance.

Habr  servicio de interpretaci n disponible para  stas juntas llamando al 626-744-6530 por lo menos con 24 horas de anticipaci n.

Public meeting begins at 6:30 p.m. Items on the agenda may not be called in order listed.

*Materials related to an item on this Agenda submitted to the Commission on the Status of Women **after** distribution of the agenda packet are available for public inspection in the Human Services and Recreation Department at 100 N. Garfield Avenue, Room N255, during normal business hours.*



AGENDA

COMMISSION ON THE STATUS OF WOMEN

**JACKIE ROBINSON CENTER
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103**

October 10, 2016

6:30 P.M.

- 1. CALL TO ORDER; WELCOME; ROLL CALL**
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**
Please limit comments to 3 minutes per speaker.
- 3. REVIEW AND APPROVAL OF MINUTES, SEPTEMBER 12, 2016***
- 4. OLD BUSINESS**
INFORMATION ITEM ONLY
 - SOUTHERN CALIFORNIA WOMEN'S HEALTH CONFERENCE
 - HUMAN TRAFFICKING OUTREACH PROJECT: SB 1193 IMPLEMENTATION
- 5. NEW BUSINESS**
INFORMATION ITEM ONLY
 - EACH COMMISSIONER TO SELECT ONE WORKPLAN OBJECTIVE TO LEAD
 - UPDATE ON PROPOSED AMENDMENTS OF COMMISSION RULES AND REGULATIONS
 - CURRENT WOMEN POLICY ISSUES
 - WOMEN'S HISTORY MONTH, MARCH 2017
- 6. ANNOUNCEMENTS/UPDATES FROM COMMISSIONERS**
INFORMATION ITEMS ONLY recurring Agenda items
UPDATES:
 - COMMISSION ON THE STATUS OF WOMEN MISSION STATEMENT ON AGENDA
REPORTS:
 - SURVIVAL GUIDE (WORKPLAN OBJECTIVE 3 & 4)
 - ASSOCIATION OF CALIFORNIA COMMISSION FOR WOMEN
 - NATIONAL ASSOCIATION OF COMMISSION FOR WOMEN
 - TITLE IX AND AB 2494 GENDER EQUALITY POLICY (WORKPLAN OBJECTIVE 13)
 - REPORT ON THE STATUS OF WOMEN IN PASADENA (WORKPLAN OBJECTIVE 16)

CONFERENCES:

- YWCA RACIAL JUSTICE BREAKFAST – COMMISSIONERS ATTENDING

7. STAFF COMMENTS/UPDATES

8. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

9. ADJOURNMENT

***Attachment**



Charlotte Bland, Chair
Commission on the Status of Women

Note to Public: An opportunity for Public Comment will be provided at the time the above items are discussed. Please limit comments to 3 minutes per speaker.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 6th day of October 2016 by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Commission on the Status of Women and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Maricela Galvez
Acting Management Analyst IV

DISTRIBUTION:

Commission on the Status of Women
City Attorney
City Clerk
City Council
City Manager
Central Library
Los Angeles Times
Neighborhood Connections
Pasadena Independent
Pasadena Journal
Pasadena Now
Pasadena Star News
Pasadena Weekly

Any documents distributed to a majority of the Commission on the Status of Women regarding any item on this agenda will be made available at the Human Services and Recreation Front Counter at City Hall located at N255 and the Front Counter at the Central Library located at 285 E. Walnut Street, Pasadena, CA, during normal business hours.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Human Services and Recreation Department at (626) 744-4386. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. Language translation services are available for this meeting by calling (626) 744-4386 at least 24 hours in advance. Habrá servicio de interpretación disponible para éstas juntas llamando al (626) 744-4386 por lo menos con 24 horas de anticipación. Items on the agenda may not be called in the order listed.

3.
MINUTES
SEPTEMBER 12, 2016



MINUTES

COMMISSION ON THE STATUS OF WOMEN

**JACKIE ROBINSON CENTER
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103**

September 12, 2016

6:30 P.M.

COMMISSIONERS PRESENT:

Chair Charlotte Bland, Marna Cornell, Tamika Farr, Nichelle Holliday (arrived at 6:54 p.m.), Lorraine Montgomery, Anne Wolf, Michelle Zavala

COMMISSIONERS ABSENT:

Vice Chair Lorena Yepez Hernandez (excused)

STAFF PRESENT:

Valerie Carrillo, Maricela Galvez, Raphael Guillen, Lisette Jabola

1. CALL TO ORDER; WELCOME; ROLL CALL

Chair Bland called the regular meeting to order at 6:31 p.m. Valerie Carrillo called the roll. A quorum was established for the Commission.

Note: Chair Bland took the following items out of order from the published agenda.

**5. ANNOUNCEMENTS FROM COMMISSIONERS
INFORMATION ITEMS ONLY**

• **CONFERENCE/REPORTS UPDATES
(ACCW, NACW, SOUTHERN CALIFORNIA HEALTH, REPORT ON THE
STATUS OF WOMEN IN PASADENA)**

Samella Yarbrough, Southern California Women's Health Conference provided information on the upcoming conference on December 16, 2016 at the Pasadena Hilton Hotel and asked for volunteers. Commissioner Montgomery will attend their next meeting and report back.

Marge Nichols, League of Women Voters, shared statistical information on the *2016 Report on the Status of Women in Los Angeles County*. Discussion followed.

3. REVIEW AND APPROVAL OF MINUTES, AUGUST 8, 2016

Following review, it was moved (Farr) and seconded (Holliday) to approve the Minutes of the August 8, 2016 meeting (Motion unanimously carried) (Abstain: Wolf, Zavala), (Excused: Yopez-Hernandez).

2. PUBLIC COMMENT – LIMITED TO ITEMS ON THIS SPECIAL MEETING

AGENDA (Limited to 3 minutes)

Kayleen Maya-Aviles, District Director, Office of State Assembly member Chris Holden, provided a brief description of activities they provide and is looking to recruit High School Seniors; information packets were distributed.

4. NEW BUSINESS

INFORMATION ITEMS

• **COMMISSION POLICIES/PROTOCOLS/PROCEDURES**

Raphael Guillen, Deputy Director, Human Services and Recreation Department, provided an overview of the Commission Policies/Protocols/Procedures. He also spoke on the City's 5% structural deficit challenge for the next fiscal year and noted that fundraised money can be deposited in a revolving account that can be used from one fiscal year to another.

Lisette Jabola, Executive Secretary, Human Services and Recreation, provided a review of agenda formats, minutes and Work Plan.

Horace Wormely, Director, Human Services and Recreation, committed to \$300.00 to the Commission's budget specifically for the YWCA Annual *Women for Racial Justice Breakfast*. He also stated that the Gift Account funds under the 2015-2016 Women's Issues Budget are no longer available.

The Commission requested the following with regards to:

○ **Agenda:**

Staff bullet each individual item that falls under the same heading; the Commission's Mission statement appear on the cover page of the Agenda; the Agenda Packet not be distributed in a blind copy; emails from Commissioners when they will not be attending a meeting is forwarded to the Chair. Staff will follow up on the requests.

A. SELECTION OF ONE WORK PLAN OBJECTIVE

Item Tabled

5. ANNOUNCEMENTS FROM COMMISSIONERS (Continued)

INFORMATION ITEMS ONLY

• **REVIEW MUNICIPAL CODE/BYLAWS**

Commissioner Wolf suggested the Commission return with a motion to update the Municipal Code. Mr. Guillen will follow up with Ann Rider, Assistant City Attorney regarding this matter.

6. STAFF COMMENTS/UPDATES

- **SURVIVAL GUIDE UPDATES**

Chair Bland provided an update on the Survival Guide and mentioned that she has not received an updated report of the agencies that have picked up their copies.

Jarvis Emerson, Supervisor, Community Services Supervisor, Human Services and Recreation Department informed staff that he will provide the update by the end of the week.

7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

None

8. ADJOURNMENT

It was moved (Cornell) and seconded (Wolf) to adjourn the meeting. (Motion unanimously carried) (Excused: Yepez-Hernandez) The meeting was adjourned at 9:00 p.m.


Valerie Carrillo
Recording Secretary