



**AGENDA
HUMAN SERVICES COMMISSION
REGULAR MEETING
OCTOBER 12, 2016**

MEMBERS

Tony Santilena, Chair, District 2
Vera Vignes, Vice Chair, District 7
Ri-Karlo Handy, District 1
Leslie Caldwell, District 3
Nasir Rasheed, District 4
Peggy Sisson, District 5
Kim Chavarria, District 6
Myra Martin Booker, Mayor
Jacques Bolton, Agency Representative
Joe Ford, Agency Representative
Hector LaFarga, Agency Representative
James Aragon, Pasadena City College
Ann Rector, Pasadena Unified School District

STAFF

Horace Wormely, Director
Lisette Jabola, Recording Secretary

MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

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Public meeting begins at 6:00 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the Internet.

Materials related to an item on this Agenda submitted to the HUMAN SERVICES COMMISSION after distribution of the agenda packet are available for public inspection in the HUMAN SERVICES AND RECREATION DEPARTMENT at 100 N. GARFIELD AVE., ROOM N255 during normal business hours.



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**AGENDA
HUMAN SERVICES COMMISSION
REGULAR MEETING
WEDNESDAY, OCTOBER 12, 2016
6:00 P.M.
CITY HALL, 100 NORTH GARFIELD AVENUE
PASADENA, CA 91101
GRAND CONFERENCE ROOM, S038**

- 1. CALL TO ORDER; WELCOME; ROLL CALL**
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**
Please limit comments to 3 minutes per speaker.
- 3. REVIEW AND APPROVAL OF MINUTES, September 14, 2016***
- 4. NEW BUSINESS**
INFORMATION ITEMS
 - **PY15-16 CAPER for COMMUNITY DEVELOPMENT BLOCK GRANT**
Randy Mabson, CDBG Coordinator
Housing Department
- 5. REPORTS AND COMMENTS FROM COMMITTEES**
INFORMATION ITEMS ONLY
 - **Report from the Chair**
 - **Committee Reports**
 - **Standing Committee**
 - **Pasadena Council for the Young Child (Vignes)**
 - **Ad Hoc Committee**
 - **Foster Care Youth Issues (Bolton)**
 - **Commissioner Updates/Comments**
 - **Liaison Reports/Updates**
 - **Youth Council (Santilena)**
 - **Staff Updates**

6. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

7. ADJOURNMENT

*Attachment


Tony Santilena, Chair
Human Services Commission

Note to Public: An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 7th day of October 2016, by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Human Services Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.


Lisette Jahóla, Recording Secretary
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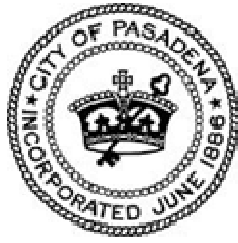
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Items on the agenda may not be called in the order listed.

3.
MINUTES
SEPTEMBER 14, 2016



MINUTES

HUMAN SERVICES COMMISSION

**CITY HALL, GRAND CONFERENCE ROOM
100 NORTH GARFIELD AVENUE
PASADENA, CA 91101**

SEPTEMBER 14, 2016

6:00 P.M.

COMMISSIONERS PRESENT:

Chair Tony Santilena, Vice Chair Vera Vignes, James Aragon (arrived 6:50 p.m.), Jacques Bolton (arrived 6:07 p.m.), Myra Booker, Leslie Caldwell (arrived 6:02 p.m.), Kim Chavarria, Joe Ford, Ri-Karlo Handy, Hector LaFarga, Abe Rasheed (arrived 6:06 p.m.), Ann Rector, Peggy Sisson

STAFF PRESENT:

Raphael Guillen, Lisette Jabola, Anne Lansing

1. CALL TO ORDER; WELCOME; ROLL CALL

Chair Santilena called the regular meeting to order at 6:00 p.m. and welcomed everyone. Lisette Jabola called the roll and a quorum was established for the Commission.

2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

There was no public comment.

New Commissioner Ri-Karlo Handy, District 1, provided a self-introduction.

3. REVIEW AND APPROVAL OF MINUTES, SEPTEMBER 14, 2016

After review, it was moved (Sisson) and seconded (Vignes) to approve the Minutes of September 14, 2016. (Motion unanimously carried)
(Abstain: Booker, Caldwell, Chavarria, Handy)

4. NEW BUSINESS

INFORMATION ITEMS

- **UPDATE ON HOMELESSNESS**

Chair Santilena introduced Anne Lansing, Project Planner, Housing Department, who reported on homelessness in Pasadena as part of a PowerPoint presentation, and responded to questions. Ms. Lansing will forward material to staff for dissemination to Commission.

- **COMMISSION POLICIES/PROTOCOLS/PROCEDURES**

Chair Santilena introduced Raphael Guillen, Deputy Director, Human Services and Recreation Department, who provided a brief overview of the department's current budget situation including the City's 5% structural deficit challenge for the next fiscal year. He also spoke briefly on the department's charge to ensure the following: consistency on how staff manages the Commission, agenda preparation, consistency on how meetings are run/conducted, meeting goals and objectives from the Work Plan.

Lisette Jabola, Executive Secretary, Human Services and Recreation Department, provided further details and review of meeting protocols, agenda/minutes formats, and Work Plan. Both responded to questions.

- **UPDATE ON HUMAN SERVICES COMMISSION COMMITTEES**

Chair Santilena spoke on the Commission's current Rules and Regulations in reference to the various committees of the Commission. A handout was distributed with the proposed amendment to the Commission's by-laws regarding "standing committees." The Commission will review and take action at the next meeting. Discussion followed.

5. REPORTS, CORRESPONDENCE

INFORMATION ITEMS ONLY

- **Report from the Chair**

Chair Santilena reported on a recent meeting he attended regarding civic engagement. Also in attendance were representatives from the various institutions of higher education in the city including Caltech and Fuller Seminary. Discussion followed.

- **Committee Reports**

- **Standing Committee**

- **Pasadena Council for the Young Child**

Vice Chair Vignes reported that the City has hired Lila Guirguis as the Coordinator for the Office of the Young Child and provided an update on the Council's current work/activities. Commissioners LaFarga, Rector, Santilena, Sisson and Vignes are the current members from the Commission.

- **Committee Reports continued**
 - **Ad Hoc Committee Reports**
 - **Foster Care Youth Issues**
Commissioner Bolton reported on the progress of the committee and stated that their focus remains on the accessibility of information to foster care youth. Commissioners Bolton, Caldwell, Ford, Handy, and Santilena are the current members of the Commission. Discussion followed.

- **Commissioner Updates/Comments**
 - **Liaison Reports/Updates**
 - **Youth Council**
Chair Santilena noted that the Youth Council will be electing officers at their September meeting.

Members of the Commission will provide Liaison Reports/Updates from the following groups: the Partnership for Children, Youth and Families, Vision 20/20, and the Youth Council.

- **Staff Updates**
Staff distributed an updated Commission Roster and noted that the list is private and not used for public distribution. The department's new Fall Brochure was distributed as well.

6. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS
Presentation on PY15-16 CAPER for COMMUNITY DEVELOPMENT BLOCK GRANT

7. ADJOURNMENT

It was moved (Bolton) and seconded (Chavarria) to adjourn the meeting. (Motion unanimously carried) The meeting was adjourned at 7:58 p.m.