



**SPECIAL MEETING AGENDA
COMMISSION ON THE STATUS OF WOMEN
December 13, 2016**

MEMBERS

Charlotte Bland, Chair Person, District 4
Lorena Yopez-Hernandez, Vice Chair, District 7
Tamika Farr, Commissioner, District 1
Lorraine Montgomery, Commissioner, District 2
Nichelle Holliday, Commissioner, District 3
Michelle Zavala, Commissioner, District 5
Anne Wolf, Commissioner, District 6
Marna Cornell, Commissioner, At-Large
VACANT, Commissioner, Mayor

STAFF

Maricela Galvez, Program Coordinator I
Valerie Carrillo, Recording Secretary

MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

COMMISSION ON THE STATUS OF WOMEN: MISSION STATEMENT

The purpose of the commission is to advise the council on the special needs and concerns of women of all ages, races, religions, ethnic and cultural backgrounds, and economic and social circumstances.

In compliance with the Americans with Disabilities Act of 1990, listening assistive devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call 626-744-4386 to request use of a listening device.

Language translation services are available for this meeting by calling 626-744-6530 at least 24 hours in advance.

Habr  servicio de interpretaci n disponible para  stas juntas llamando al 626-744-6530 por lo menos con 24 horas de anticipaci n.

Public meeting begins at 5:30 p.m. Items on the agenda may not be called in order listed.

*Materials related to an item on this Agenda submitted to the Commission on the Status of Women **after** distribution of the agenda packet are available for public inspection in the Human Services and Recreation Department at 100 N. Garfield Avenue, Room N255, during normal business hours.*



**CITY OF PASADENA
NOTICE OF SPECIAL MEETING
OF THE COMMISSION ON THE STATUS OF WOMEN
DECEMBER 13, 2016
5:30 P.M.**

NOTICE IS HEREBY GIVEN that a special meeting of the Commission on the Status of Women will be held on Tuesday, December 13, 2016, beginning at 5:30 p.m. for a Special Business Meeting located at Pasadena Playhouse Library/Conference Room, 39 S. El Molino Avenue, Pasadena, for the purpose of considering only those items listed on the agenda below.

SPECIAL BUSINESS MEETING

- 1. CALL TO ORDER; WELCOME; ROLL CALL**
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**
Please limit comments to 3 minutes per speaker.
- 3. REVIEW AND APPROVAL OF MINUTES, NOVEMBER 14, 2016***
- 4. OLD BUSINESS**
INFORMATION ITEM ONLY
 - **HUMAN TRAFFICKING OUTREACH PROJECT: SB 1193
IMPLEMENTATION; UPDATE OF LETTER, COMMISSION ENDORSED AND
SENT TO MAYOR TORNEK**
- 5. NEW BUSINESS**
INFORMATION ITEM ONLY
- 6. ANNOUNCEMENTS/UPDATES FROM COMMISSIONERS**
INFORMATION ITEMS ONLY
UPDATES:
 - **CURRENT WOMEN POLICY ISSUES**
 - **CHAIR WILL REPORT ON THE SURVIVAL GUIDE INTERVIEW WITH
CHANGE MATTERS SOLUTIONS RADIO SHOW**

REPORTS:

- **WOMEN'S HISTORY MONTH, MARCH 2017 (WORKPLAN OBJECTIVE 9)**
- **SOUTHERN CALIFORNIA WOMEN'S HEALTH CONFERENCE (WORKPLAN OBJECTIVE 11)**

CONFERENCES:

- **SOUTHERN CALIFORNIA WOMEN'S HEALTH CONFERENCE, DECEMBER 16, 2016**
- **ACCW CONFERENCE MEETING JANUARY 2017**

7. STAFF COMMENTS/UPDATES

8. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

9. ADJOURNMENT


**Attachment*



Charlotte Bland, Chair
Commission on the Status of Women

Note to Public: An opportunity for Public Comment will be provided at the time the above items are discussed. Please limit comments to 3 minutes per speaker.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 8th day of December 2016 by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Commission on the Status of Women and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Maricela Galvez,
Program Coordinator I

DISTRIBUTION:

Commission on the Status of Women
City Attorney
City Clerk
City Council
City Manager
Central Library
Los Angeles Times
Neighborhood Connections
Pasadena Independent
Pasadena Journal
Pasadena Now
Pasadena Star News
Pasadena Weekly

Any documents distributed to a majority of the Commission on the Status of Women regarding any item on this agenda will be made available at the Human Services and Recreation Front Counter at City Hall located at N255 and the Front Counter at the Central Library located at 285 E. Walnut Street, Pasadena, CA, during normal business hours.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Human Services and Recreation Department at (626) 744-4386. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. Language translation services are available for this meeting by calling (626) 744-4386 at least 24 hours in advance. Habra servicio de interpretación disponible para éstas juntas llamando al (626) 744-4386 por lo menos con 24 horas de anticipación. Items on the agenda may not be called in the order listed.

3.
MINUTES
NOVEMBER 14, 2016

***MINUTES ***



COMMISSION ON THE STATUS OF WOMEN

**JACKIE ROBINSON CENTER
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103**

November 14, 2016

6:30 P.M.

COMMISSIONERS PRESENT:

Chair Charlotte Bland (arrived at 7:02 pm), Vice Chair Lorena Yepez Hernandez, Lorraine Montgomery, Nichelle Holliday (arrived at 7:21 pm), Michelle Zavala, Anne Wolf, Marna Cornell

COMMISSIONERS ABSENT:

Tamika Farr (excused)

STAFF PRESENT:

Valerie Carrillo, Maricela Galvez, Horace Wormely

1. CALL TO ORDER; WELCOME; ROLL CALL

Vice Chair Yepez-Hernandez called the regular meeting to order at 6:35 p.m. Valerie Carrillo called the roll. A quorum was established for the Commission.

2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

(Please limit comments to 3 minutes per speaker)

Kayleen Maya-Aviles, Assemblymember Chris Holden's Office, shared the 2016 Legislative Updates and other highlights from the Assemblymember's office.

3. REVIEW AND APPROVAL OF MINUTES, OCTOBER 10, 2016

Following review, it was moved (Wolf) and seconded (Cornell) to approve the Minutes of the October 10, 2016 meeting. (Motion unanimously carried) Zavala (abstain), Farr (excused).

4. OLD BUSINESS

INFORMATION ITEMS ONLY

- **EACH COMMISSIONER TO SELECT ONE WORKPLAN OBJECTIVE TO LEAD**

Commissioners need to Inform Chair Bland of any updates or changes to be added.

- **HUMAN TRAFFICKING OUTREACH PROJECT: SB 1193 IMPLEMENTATION; UPDATE OF LETTER, COMMISSION ENDORSED AND SENT TO MAYOR TORNEK**

Staff provided the following update: The letter is in the office of Javan Rad, Chief Assistant City Attorney, and will be forwarded to the Legislative Committee for review and recommendations will be forwarded to the City Council.

- **UPDATE ON PROPOSED AMENDMENTS OF COMMISSION RULES AND REGULATIONS**

Commissioner Wolf provided an update on the meeting with Ann Rider, Assistant City Attorney, regarding updating of the Commission's Rules and Regulations. Chair Bland, and City staff were also in attendance.

Note: Commissioner (Wolf) moved to suspend the rules and move item 5 to position 6, seconded (Zavala), (Motion unanimously carried).

6. **ANNOUNCEMENTS/UPDATES FROM COMMISSIONERS** **INFORMATION ITEMS ONLY** recurring Agenda items

UPDATES:

- **CURRENT WOMEN POLICY ISSUES**

Chair Bland will provide a report at next month's meeting.

The following announcements were made:

- "Pasadena Citizen Service Center" mobile app to engage civic improvements.
- Commissioner Zavala announced that she will resign from the Commission after the December meeting.
- Chair Bland will speak on the Survival Guide on Change Matters Solutions Radio Show on November 15, 2016, at 8:00 am.

REPORTS:

- **WOMEN'S HISTORY MONTH, MARCH 2017 (WORKPLAN OBJECTIVE 9)**

Commissioner Cornell provided an update on the Women's History Month Co-Sponsorship event planning. Discussion followed.

- **SOUTHERN CALIFORNIA WOMEN'S HEALTH CONFERENCE (WORKPLAN OBJECTIVE 11)**

Commissioner Montgomery provided an update on the upcoming Conference on December 16, 2016, 7:30 am – 3:30 pm at the Pasadena Hilton Hotel. Discussion followed.

- **SURVIVAL GUIDE (WORKPLAN OBJECTIVE 3 & 4)**

Horace Wormely, Director, Human Services and Recreation Department provided a list of agencies that have picked up a supply of Survival Guides.

- **ASSOCIATION OF CALIFORNIA COMMISSION FOR WOMEN**
Chair Bland will be attending the ACCW meeting and will provide an update at the December meeting.
- **NATIONAL ASSOCIATION OF COMMISSION FOR WOMEN**
An update will be provided at the December meeting.
- **TITLE IX AND AB 2494 GENDER EQUALITY POLICY (WORKPLAN OBJECTIVE 13)**
Staff reported that the policy has not been implemented; Horace Wormely will review the report and provide an update to the Commission.
- **REPORT ON THE STATUS OF WOMEN IN PASADENA (WORKPLAN OBJECTIVE 16)**
Item Tabled.

CONFERENCES:

- **SOUTHERN CALIFORNIA WOMEN'S HEALTH CONFERENCE, DECEMBER 16, 2016**
Update provided under the item "**Reports**" on the Agenda.

5. NEW BUSINESS (Continued) **INFORMATION ITEMS ONLY**

- **MONICA HUBBARD'S "WIRED WOMEN" DISTRIBUTION LIST**
Commissioner Wolf mentioned that Monica Hubbard does not share her distribution list.
- **CSW HOLIDAY DECEMBER MEETING DISCUSSION**
After discussion it was agreed that the Commission will hold a Special Meeting on Thursday, December 15, 2016, at 5:30 p.m. at the Pasadena Playhouse Library, 39 S. El Molino Ave.

7. STAFF COMMENTS/UPDATES

Staff announced that the Mayor's Annual Holiday Tree Lighting Ceremony will be on Saturday, December 2, 2016, at City Hall from 5:00-7:00 p.m.

8. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

- CEDAW (The Convention on the Elimination of all Forms of Discrimination Against Women), United Nations ratification of a policy on violence against women worldwide.

9. ADJOURNMENT

It was moved (Holliday) and seconded (Yepez-Hernandez) to adjourn the meeting. (Motion unanimously carried) (Excused: Farr) The meeting adjourned at 8:42 p.m.


Valerie Carrillo
Recording Secretary