



# Agenda Report

**TO:** CITY COUNCIL **DATE:** August 24, 2016  
**FROM:** TRANSPORTATION ADVISORY COMMISSION (TAC)  
**SUBJECT:** ANNUAL REPORT – JULY 2015 THROUGH JUNE 2016, and  
WORK PLAN – JULY 2016 THROUGH JUNE 2017

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## **RECOMMENDATION:**

This Annual Report is submitted for informational purposes only.

Attached is the following:

- Mission Statement
- Annual Report of Accomplishments for July 1, 2015 through June 30, 2016
- Work Plan for July 1, 2016 through June 30, 2017
- Roster of Subcommittees for 2016-17
- Report of Commission Attendance for July 1, 2015 through June 30, 2016

The Commission reviewed its accomplishments over the past year. The focus of the Commission was to determine if it has been serving the City in conformance with its Mission Statement. The Commission did and will continue to discuss future plans and goals. The emphasis of the dialogue was focusing on the direction of Commission activities and how it can best serve the residents of Pasadena.

The Commission initially discussed the formulation of its Annual Report and Work Plan at its June 23, 2016 meeting. On July 28, 2016, at its Annual Meeting, the Commission reviewed its accomplishments during the past year, and formulated its Work Plan for the coming year.

Respectfully submitted,

Manoochehr Adhami  
Immediate Past Chair

Blair Miller  
Incoming Chair

City of Pasadena  
**TRANSPORTATION ADVISORY COMMISSION**

ANNUAL REPORT: 7/1/15-6/30/16  
WORK PLAN: 7/1/16-6/30/17

**MISSION STATEMENT**

**MISSION:**

As set forth in Section 2.135.110 of the Municipal Code, the primary purpose of the Commission is to advise the City Council concerning policies affecting the City's transportation system. The Commission studies and holds public hearings assessing the economic, environmental, and social adequacy of the City's transportation system and recommends short and long-range measures for its improvement.

The Commission also advises the City Council on matters aimed at implementing the objectives and policies contained in the 2004 General Plan Mobility Element, along with any future updates to the City's Mobility Element.

Consistent with Section 2.135.110 and the Commission's Rules and Regulations, the Commission studies and makes policy recommendations to the City Council on issues including, but not limited to, the following:

- a. Measures affecting the traffic circulation and transportation in the City of Pasadena.
- b. Annual and long range allocation of Proposition A and C funds and Measure R Metro Sales Tax Funds.
- c. Annual capital programs and five-year Capital Improvement Program of the City affecting streets and transportation.
- d. Federal, state and regional funding actions affecting the transportation network serving Pasadena, including existing and proposed freeways.
- e. Inclusion of Pasadena in Southern California's Light Rail Transit Network.
- f. Transportation Demand Management (TDM) programs and measures designed to manage or reduce traffic congestion, including ridesharing, vanpooling, alternative work-hours strategies, application of new technologies, and encouragement of existing and alternative modes of transit.

- g. Provision for a public transit system, including streetcar/trolley and shuttle bus systems.
- h. Protection of residential neighborhoods from intrusion of through traffic or new trips generated by new development projects.
- i. Provision for service to those with limited access to transportation.
- j. Promotion of energy conservation aspects of transportation.
- k. If and to the extent requested by the City Council, leadership of and participation in local and regional studies and committees or task forces dealing with transportation issues.
- l. If and to the extent requested by the City Council, assistance to other City Commissions, Committees and Task Forces regarding transportation-related issues including review of and comment on transportation related policy aspects of various elements of the City's Strategic Plans, Specific Plans, Master Plans, development projects, and associated environmental impact reports.
- m. Such other matters as shall be referred from time to time to the Commission by the City Council.

## **ANNUAL REPORT: July 1, 2015 – June 30, 2016**

The following are highlights of the Commission's activities and accomplishments in fiscal year 2015-16:

Projects from 2015 through 2016:

- |                |  |
|----------------|--|
| July 2015      | Recommended adoption of the Land Use and Mobility Elements of the General Plan   |
| January 2016   | Received a presentation and public comment and provided comments on the potential impacts related to transportation, mobility and parking as identified in the Draft EIR for the Arroyo Seco Music and Arts Festival.                            |
| February 2016: | Reviewed and commented on Transit Oriented Development Ordinance Amendment regarding Parking Caps.   |
| March 2016:    | Reviewed and provided comments on the Transportation sections of the Recommended FY 2017-2021 CIP.   |
| April 2016:    | Received a presentation on the traffic and parking elements of the proposed Road Diet and Parklet plan along Colorado Boulevard, received public input, and provided comments and feedback on the proposal for the City Council's consideration. |
| June 2016:     | Discussed performance measures for Road Diet Projects.   |

**Capital Improvement Program (CIP) Budget:** The Commission conducted its annual review of the CIP budget.

**Transit and Traffic Issues:** The Commission reviewed the Real Time Arrival System, the Pasadena Transit rebranding, and the local transfer procedures for the Transit Access Pass system, and toured the City's Traffic Management Center.

**Complete Streets Issues:** The Commission received regular updates regarding planning and implementation of Complete Streets related projects.

### **Project Review:**

Received a presentation and public comment and provided comments on the potential impacts related to transportation, mobility and parking as identified in the Draft EIR for the Arroyo Seco Music and Arts Festival.

Received a presentation on the traffic and parking elements of the proposed Road Diet and Parklet plan along Colorado Boulevard, received public input, and provided comments and feedback on the proposal for the City Council's consideration.

**Design Commission:** The Commission continued to have one of its members serve as its designee to the Design Commission. Commissioner Miller continued her role as the TAC's Design Commission representative during the past year. The Commission's Design Commission representative gave routine updates to the Commission.

**Metro Gold Line:** The Commission received a status update on the Foothill Gold Line Extension.

**SR-710 North DEIS/DEIR:** DOT staff kept the Commission up-to-date on the status of this project and the DEIR/DEIS.

**Staff Update:** DOT staff provided the Commissioners with regular updates on upcoming projects.

**Updates and Briefings:**

- 1) Staff provided a presentation on Safer Streets Pasadena (Implementation of Highway Safety Manual Performance Measures) – a study funded by the Office of Traffic Safety (OTS)
- 2) Staff provided the Commission with a tour of the City's Traffic Management Center (TMC) and its state of the art capabilities
- 3) Staff provided an update on the Pasadena Transit Real Time Arrival System, Pasadena Transit Rebranding, and Local Transfer Procedures for Transit Access Pass (TAP) System
- 4) Staff provided an update on various bicycle related CIP projects and existing and future grant opportunities
- 5) Staff provided a presentation on Transit Oriented Development Ordinance Amendment regarding Parking Caps
- 6) Staff invited a representative from the City of Los Angeles Department of Transportation to make a presentation on the City of LA's Vision Zero Initiative
- 7) Former Commissioner Burner with the Foothill Gold Line Construction Authority made a PowerPoint presentation on the Foothill Gold Line Status Update
- 8) Staff provided an overview of the Department of Transportation's Strategic Plan

**Commissioner Changes:** The Commission said farewell to and thanked Commissioner Stephen Acker for his six years of dedicated service on the Commission. Commissioner Mary Cifuentes resigned due to workload conflicts. The Commission also welcomed the addition of Commissioner Paul Backstrom, representing the Mayor's office.

None of the Commission's accomplishments would have been possible without the support and assistance of Department of Transportation (DOT) staff. The Commission thanks DOT staff for their continued support and cooperation in Fiscal Year 2015-16.

## **WORK PLAN: July 1, 2016 – June 30, 2017**

As required by Section 2.135.090 of the Municipal Code, the Commission has developed the following Work Plan representing a partial list of the most important issues to be reviewed or studied by the Commission for Fiscal Year 2016-17. We will review the plan mid-year if needed to assess our progress.

***Complete Streets Improvement Measures*** — During Fiscal Year 2016-17, the Commission will continue its efforts to encourage non-vehicular modes of travel in Pasadena. The Commission will also continue to monitor and support efforts to increase development of projects that reduce greenhouse gas emissions by generating vehicle-miles-traveled (VMT) that are less than City's adopted VMT goals.

***General Plan/Specific Plans Update*** — The Commission will continue to participate in the City's Specific Plan update process.

***Gold Line*** — The Commission will continue to monitor efforts by DOT and Metro to reduce vehicle, bicycle and pedestrian delays at the three at-grade Gold Line crossings of Glenarm Street, California Boulevard and Del Mar Boulevard. The Commission will also monitor bicycle and pedestrian safety and access to the Gold Line stations located throughout the City. The Commission will also monitor the status of the Gold Line extension project and its impacts to the City since the opening of the extension to Azusa.

***Transit Issues*** — The Commission will continue monitoring the progress on various improvements to transit routes planning, equipment upgrades, transit arrival systems, etc.

***Bicycle Transportation Plan*** — The Commission will monitor the progress on implementation of Pasadena's Bicycle Transportation Plan. The Commission will also continue to advocate for the development and implementation of bicycle-related strategies which would promote the safety of bicyclists riding on city streets.

***Pedestrian Plan*** — The Commission will monitor the progress on preparation of the various Specific Plans and will use that process as well as the City's Complete Streets Program to advocate for the development and implementation of pedestrian friendly strategies which would encourage walking and would promote the safety of pedestrians walking along city streets or crossing at intersections.

***Annual Report Card*** — Staff is in the process of securing consultant services to obtain travel time data on several arterial streets in Pasadena. The Commission will review or receive input from staff on procedures to use this new service in developing and automating the Annual Report Card for future years.

***Project Review*** — If and to the extent requested by the City Council: The Commission will continue to review and comment on transportation related policy aspects of various elements of the City's Strategic Plans, Specific Plans, Master Plans, development projects, and associated Environmental Impact Reports (EIR). A representative from the Commission serves as a voting member of the Design Commission to further ensure the inclusion of a transportation perspective in the review of projects.

**Capital Improvement Projects** — The Commission will continue to review and make recommendations to the City Council regarding annual capital improvement program and the five-year capital improvement program.

**Project Monitoring** — The Commission will continue to monitor ongoing transportation projects, including, but not limited to, the following: SR-710 North FEIS/FEIR; La Loma Bridge Construction; NTMP community meetings and projects; and Gold Line Foothill Extension. In addition, the Commission will periodically review updates on the City's progress in implementing its Complete Street Program and Intelligent Transportation System (ITS).

**Neighborhood Involvement** — Each Commissioner may work with their Council Member's office to participate in meetings in their district or have a transportation focus added to an already existing meeting, in efforts to gather public input. Additionally, the Commission may explore the potential of scheduling meetings at different locations and different times to encourage community involvement.

**Updates and Briefings** — The Commission will receive informational updates on some of the key department initiatives, such as:

- Progress and implementation of the Electric Vehicle (EV) charging stations.
- Update on pilot car-sharing program – Zipcar.
- Update on the Bike Share Program.
- Status of various grants and funded Transportation projects.
- Potential future open street events.
- Implementation of the City's transit rebranding to "Pasadena Transit", and operation adjustments to equipment and routes.
- Highlights of the Planning Projects.
- Overview of Pedestrian Safety Projects.

**Attachments:**

**Roster of Subcommittees** — The roster for Fiscal Year 2016-17 subcommittees is attached as Exhibit A.

**Attendance Record** — An attendance record for commissioners during Fiscal Year 2015-16 is attached as Exhibit B.

## EXHIBIT A

### Transportation Advisory Commission

#### 2016-2017 Ad Hoc Subcommittees

	<b>CIP</b>	<b>General Plan/SP</b>	<b>Public Transit</b>	<b>Complete Streets</b>	<b>Caltrans/Metro</b>
Manoochehr Adhami	√			√	
Paul Backstrom	√		√		√
James De Pietro		√		√	
Jonathan Edwards		√			√
Greg Gunther			√	√	
Neil Kleinman			√		√
Blair Miller	√	√			
Vacant					
Vacant					

**Legend:**

- CIP: Capital Improvement Program monitoring
- General Plan/SP: General Plan/Specific Plans
- Public Transit: Public Transit/Pasadena Transit (to also include Gold Line, Foothill Transit, LADOT Commuter Express, etc.)
- Complete Streets (to include the Bicycle Transportation Plan, Pedestrian Issues, Complete Streets Concepts, and Annual Transportation Report Card monitoring)
- Caltrans/Metro: To monitor and advocate for projects, streets, highways, and land within Pasadena under the jurisdiction of Caltrans or Metro. Specifically, plans for the 710 Freeway stub and for the 710 tunnel and alternatives. Also, the maintenance and improvement of on/off-ramps, bridges, medians, and swales.



## EXHIBIT B

### Transportation Advisory Commission

**Attendance: July 1, 2015 – June 30, 2016**

<b>2015</b>	<b>7/16/2015 [S]</b>	<b>7/23/2015</b>	<b>8/18/2015 [S]</b>	<b>9/24/2015</b>	<b>10/22/2015 [S]</b>	<b>12/10/2015</b>
Acker, Stephen	P	XX	P	XX	P	N/A
Adhami, Manoochehr	P	XX	P	XX	P	P
Backstrom, Paul	N/A	N/A	N/A	N/A	N/A	P
Cifuentes, Mary	N/A	N/A	N/A	N/A	P	P
De Pietro, James	P	XX	P	XX	P	P
Edwards, Jonathan	P	XX	P	XX	P	P
Gunther, Greg	P	XX	E	XX	P	P
Kleinman, Neil	E	XX	P	XX	E	P
Miller, Blair	P	XX	P	XX	P	P
VACANT - District 5						

<b>2016</b>	<b>1/28/2016</b>	<b>2/22/2016</b>	<b>3/24/2016</b>	<b>4/28/2016 [S]</b>	<b>5/26/2016</b>	<b>6/23/2016</b>
Acker, Stephen	N/A	N/A	N/A	N/A	N/A	N/A
Adhami, Manoochehr	P	P	P	P	XX	P
Backstrom, Paul	P	P	P	P	XX	E
Cifuentes, Mary	P	N/A	N/A	N/A	N/A	N/A
De Pietro, James	P	E	P	P	XX	E
Edwards, Jonathan	E	P	P	P	XX	E
Gunther, Greg	P	P	E	P	XX	P
Kleinman, Neil	P	P	P	P	XX	P
Miller, Blair	P	P	P	P	XX	P
VACANT - District 5						

### NOTES

P =	Present
E =	Excused
A =	Absent
LOA =	Leave of Absence
Shaded =	Not Applicable
XX =	Meeting Cancelled
[R] =	Special Meeting Retreat
[S] =	Special Meeting
NQ =	No Quorum; so no meeting held
R-N/A =	Recused, so attendance is not applicable