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**AGENDA**  
**ACCESSIBILITY AND DISABILITY COMMISSION**  
**SPECIAL MEETING**  
**January 17, 2017**

**MEMBERS**

Jennipha-Laurén Nielsen, Chair, At Large  
Dennis Campos, District 1  
Jorge Lambrinos, District 2  
James Farr, District 3  
Sharon Rogers, District 4  
Michael Warner II, District 5  
Xilian Chen Stammer, District 7  
Vacant, District 6  
Vacant, Mayor

**STAFF**

Ali Everett, Recording Secretary/Accessibility Issues Coordinator

**MISSION STATEMENT**

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

*In compliance with the Americans with Disabilities Act of 1990, assistive listening devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call (626) 744-4386 to request use of a listening device.*

*Language translation services are available for this meeting by calling (626) 744-7333 at least 24 hours in advance.*

*Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-7333 al por lo menos con 24 horas de anticipación.*

*Public meeting begins at 4:00 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the internet.*

*Materials related to an item on this Agenda submitted to the Accessibility and Disability Commission after distribution of the agenda packet are available for public inspection at the reception counter at the Jackie Robinson Community Center at 1020 N. Fair Oaks Ave. during normal business hours.*



**AGENDA**  
**ACCESSIBILITY AND DISABILITY COMMISSION**  
**SPECIAL MEETING**  
**January 17, 2017**  
**4:00 P.M.**  
**JACKIE ROBINSON CENTER**  
**1020 N. FAIR OAKS AVENUE**  
**PASADENA, CA 91103**

1. **CALL TO ORDER; WELCOME; ROLL CALL**
2. **PUBLIC COMMENT- LIMITED TO ITEMS ON THIS SPECIAL MEETING AGENDA**  
Please limit comments to 3 minutes per speaker.
3. **REVIEW AND APPROVAL OF MINUTES, September 27, 2016\***
4. **OLD BUSINESS**  
**ACTION ITEM**
  - **NOMINATING COMMITTEE REPORT AND ELECTION OF VICE-CHAIR**
5. **NEW BUSINESS**  
**INFORMATION ITEM ONLY**
  - **COMMISSION POLICIES/PROTOCOLS/PROCEDURES**  
Raphael Guillen, Deputy Director, Human Services and Recreation Department
  - **DISCUSSION OF VOTING ACCESS FOR PEOPLE WITH DISABILITIES**
6. **REPORTS, COMMENTS**  
**INFORMATION ITEMS ONLY**
  - **STAFF REPORTS**
    - **ACCESSIBILITY DEVELOPMENTS**
    - **UPDATES**
  - **WORK PLAN OBJECTIVES**
  - **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**
  - **SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**
7. **ADJOURNMENT**



Jennipha-Laurén Nielsen, Chair  
Accessibility and Disability Commission

**Note to Public:** An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 12<sup>th</sup> day of January 2017, by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Accessibility and Disability Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Ali Everett, Recording Secretary  
Accessibility Issues Coordinator

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Human Services and Recreation Department at (626) 744-4386. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

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Items on the agenda may not be called in the order listed.

**3.**

**Minutes of September 27, 2016**

**\*MINUTES\***



**CITY OF PASADENA  
ACCESSIBILITY AND DISABILITY COMMISSION  
REGULAR MEETING  
SEPTEMBER 27, 2016  
4:00 P.M.  
JACKIE ROBINSON COMMUNITY CENTER  
1020 N. FAIR OAKS AVENUE  
PASADENA, CA 91103**

**COMMISSIONERS PRESENT:** Sharon Rogers, Michael Warner II, Dr. Xilian Chen Stammer, Jennipha-Laurén Nielsen

**COMMISSIONERS ABSENT:** Dennis Campos, Jorge Lambrinos, Joy Rittenhouse

**STAFF PRESENT:** Ali Everett

**1. CALL TO ORDER; WELCOME; ROLL CALL**

Chair Nielsen called the meeting to order at 4:22 P.M. Staff called the roll and a quorum was established for the Commission.

**2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

None

**3. REVIEW AND APPROVAL OF MINUTES, August 23, 2016**

After review, it was moved (Chen Stammer) and seconded (Warner II) to approve the Minutes of the August 23, 2016 meeting. (Motion unanimously carried)  
(Abstain: Rogers) (Absent: Campos, Lambrinos, Rittenhouse)

**4. STAFF REPORTS**

**A. ACCESSIBILITY DEVELOPMENTS**

Ali Everett, Accessibility Issues Coordinator, Human Services and Recreation Department, announced that registration for Rose Parade Accessible Viewing Areas will be available on the City website beginning Monday, October 3.

**B. UPDATES**

Staff announced that Sharon Rogers (District 4) joined the Commission and that Raphael Guillen, Deputy Director, Human Services and Recreation Department, and Lisette Jabola, Executive Secretary, Human Services and Recreation Department, will attend the next Commission meeting to discuss Commission policies, protocols, and procedures.

## 5. NEW BUSINESS

### A. ESTABLISH NOMINATING COMMITTEE FOR COMMISSION VICE-CHAIR

After discussion, it was moved (Rogers) and seconded (Chen Stammer) to appoint Commissioners Campos, Lambrinos, and Rogers to the nominating committee. (Motion unanimously carried) (Absent: Campos, Lambrinos, Rittenhouse)

### B. DISCUSS COLOR OF DETECTABLE WARNINGS IN PASADENA

During discussion, the following was noted in regards to the color yellow: provides a high level of contrast against many different background materials which is good for the safety and independence of people with low vision; is recognized as the universal color of caution; is currently in use at many locations throughout Pasadena. It was also noted that it is important to use a consistent color for detectable warnings so they are easily recognizable by people with disabilities.

It was moved (Chen Stammer) and seconded (Warner II) to continue discussion at a future Commission meeting. (Motion unanimously carried) (Absent: Campos, Lambrinos, Rittenhouse)

### C. ADA AND DISABILITY ETIQUETTE PRESENTATION

It was moved (Chen Stammer) and seconded (Rogers) to postpone the ADA and Disability Etiquette presentation due to time constraints and lack of attendance at the meeting. (Motion unanimously carried) (Absent: Campos, Lambrinos, Rittenhouse)

## 6. REPORTS, COMMENTS

### A. WORK PLAN OBJECTIVES

- *Objective 2: Examine and revise, as needed, the Rules and Regulations for the Accessibility and Disability Commission.*  
Commissioner Chen Stammer explained that the Rules and Regulations are being updated to reflect current standards and language used with respect to people with disabilities and a draft of the updated Rules and Regulations will be presented at the November Commission meeting. Discussion followed.
- *Objective 5: Survey and report on the accessibility of the City's public use computers.*  
Commissioner Warner II presented the checklist and gave explanations of the accessibility features on it. Discussion followed.

### B. COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS

Commissioner Rogers reported that Ballot Measure M is a transportation measure that involves accessibility components and that District 4 will be offering a Community Emergency Response Training at Victory Park on October 8, 2016. Chair Nielsen welcomed Commissioner Rogers and encouraged Commissioners to send in their speaker recommendations.

**C. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**

Speakers to present to the Commission on disability related topics.

**D. ADJOURNMENT**

The meeting adjourned at 5:16 P.M.



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Ali Everett, Recording Secretary  
Accessibility Issues Coordinator  
Human Services and Recreation Department