



**AGENDA
HUMAN SERVICES COMMISSION
REGULAR MEETING
MAY 10, 2017**

MEMBERS

Tony Santilena, Chair, District 2
Vera Vignes, Vice Chair, District 7
Ri-Karlo Handy, District 1
Leslie Caldwell, District 3
Nasir Rasheed, District 4
Peggy Sisson, District 5
Kim Chavarria, District 6
Myra Martin Booker, Mayor
Jacques Bolton, Agency Representative
Joe Ford, Agency Representative
Hector LaFarga, Agency Representative
James Aragon, Pasadena City College
Ann Rector, Pasadena Unified School District

STAFF

Maricela Galvez, Community Services Supervisor II
Araceli Mellem, Recording Secretary

MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

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Public meeting begins at 6:00 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the Internet.

*Materials related to an item on this Agenda submitted to the HUMAN SERVICES COMMISSION **after** distribution of the agenda packet are available for public inspection in the HUMAN SERVICES AND RECREATION DEPARTMENT at 100 N. GARFIELD AVE., ROOM N255 during normal business hours.*



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**AGENDA
HUMAN SERVICES COMMISSION
REGULAR MEETING
WEDNESDAY, MAY 10, 2017
6:00 P.M.
CITY HALL, 100 NORTH GARFIELD AVENUE
PASADENA, CA 91101
GRAND CONFERENCE ROOM, S038**

- 1. CALL TO ORDER; WELCOME; ROLL CALL**
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**
Please limit comments to 3 minutes per speaker.
- 3. REVIEW AND APPROVAL OF MINUTES, April 12, 2017***
- 4. NEW BUSINESS**
INFORMATION ITEMS
 - Current Homeless Count, ANNE LANSING
 - Nominating Committee
 - Roberts Rules of Order
- 5. REPORTS AND COMMENTS FROM COMMITTEES**
INFORMATION ITEMS ONLY
 - Report from the Chair
 - Current Work Plan Review
 - Retreat Date and Location
 - Committee Reports
 - Pasadena Council for the Young Child (Vignes)
 - Launch of the Office of the Young Child, September 23, 2017
 - Town Hall for Transitional Youth (Bolton)
 - Youth Council (Santilena)
 - Commissioner Updates/Comments
 - Staff Updates

6. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

7. ADJOURNMENT

*Attachment


Tony Santilena, Chair
Human Services Commission

Note to Public: An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 5th day of May 2017, by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Human Services Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.


Maricela Galvez, Community Services Supervisor II
Human Services and Recreation Department

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Items on the agenda may not be called in the order listed.

3.
MINUTES
APRIL 12, 2017



MINUTES

**CITY OF PASADENA
HUMAN SERVICES COMMISSION
REGULAR MEETING
APRIL 12, 2017
6:00 P.M.
CITY HALL, GRAND CONFERENCE ROOM
100 NORTH GARFIELD AVENUE
PASADENA, CA 91101**

COMMISSIONERS PRESENT:

Chair Tony Santilena, Vice Chair Vera Vignes, James Aragon, Jacques Bolton, Myra martin Booker, Leslie Caldwell, Ri-Karlo Handy

COMMISSIONERS ABSENT:

Kim Chavarria (excused Joe Ford (absent), Hector LaFarga (excused)

STAFF PRESENT:

Maricela Galvez, Karla Covarrubias, Araceli López Mellem, Horace Wormely and Randy Mabson

1. CALL TO ORDER; WELCOME; ROLL CALL

Chair Santilena called the regular meeting to order at 6:01 p.m. Araceli López Mellem called the roll and a quorum was established for the Commission.

2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

There was no public comment.

3. REVIEW AND APPROVAL OF MINUTES, February 8, 2017 and March 15, 2017

After review, it was moved (Sisson) and seconded (Vignes) to approve the Minutes of the February 8, 2017 meeting. (Motion unanimously carried) (Absent: Chavarria, Ford, LaFarga)(Abstain: Aragon, Bolton, Caldwell, Handy)

After review, it was moved (Vignes) and seconded (Bolton) to approve the Minutes of the March 15, 2017 meeting. (Motion unanimously carried) (Absent: Chavarria, Ford, LaFarga) (Abstain: Aragon, Sisson)

4. OLD BUSINESS

None.

5. NEW BUSINESS

ACTION ITEMS

- **RETREAT DATE AND LOCATION**

After discussion, the item was tabled. Staff Liaison, Maricela Galvez, will send out a poll to the Commission in order to assess availability for the Annual Retreat.

6. REPORTS AND COMMENTS FROM COMMITTEES

INFORMATION ITEMS ONLY

- **Report from the Chair**

- **CDBG Update**

Chair Santilena reports that the new federal administration has proposed funding cuts to the program and he invited staff, Randy Mabson, CDBG Program Coordinator, City of Pasadena Housing and Career Services Department, to provide an update.

Staff (Mabson) reported that he had developed a report showing how CDBG funds have impacted Pasadena and that the report will be shared with elected area representatives in Washington, D.C. who will be voting on budget proposals. CDBG 2017 funding has already been received and the next funding cycle is in September 2017. The HOME Investments Partnership Programs (HOME) has been recommended for elimination in the President's budget proposal. HOME had already experienced a 60% reduction in funding during the recession in 2009.

Commissioner Booker inquired about the Measure H funds. Staff (Mabson) reported that the funds are being administered by Los Angeles Homeless Services Authority (LAHSA). However, given that the City of Pasadena has their own continuum of care for homeless services, the City is in negotiations with Los Angeles County in order to receive a direct allocation.

- **Leadership Pasadena Workshop for Chairs and Vice-Chairs**
Chair Santilena reported that he and Vice Chair Vignes attended a workshop hosted by Leadership Pasadena. The presentation on Robert's Rules of Order by the Chair of the Library Commission was helpful.

Chair Santilena also reported that the Attendance Report will be included in the Minutes beginning in May 2017.

- **Committee Reports**

- **Pasadena Council for the Young Child**
Vice Chair Vignes reported that the Pasadena Council of the Young Child held a retreat on March 18, 2017. A launch of the Office of the Young Child is scheduled to take place on September 23, 2017, location to be determined. Vice Chair Vignes also reported that former City of Pasadena Public Information Officer, Ann Erdman, has volunteered to provide assistance in public relations/marketing matters.

- **Foster Care Youth Issues**

Commissioner Bolton reported town hall for transitional youth will take place on May 5, 2017 at Pasadena City College from 9 a.m. to 3 p.m. More than 200 youth are expected to attend. Commissioner Bolton will provide the event flyer to staff for distribution to the Commission.

- **Youth Council**

- **Short Range Transit Plan, Follow-up to Youth Master Plan**
Chair Santilena reported that Youth Council representatives met with three staff members from the City of Pasadena's Transportation Department on April 5, 2017 meeting arranged by Councilmember Victor Gordo's office.

- **Commissioner Updates/Comments**

Commissioner Booker reported that the January 2017 Homeless Count counted 575 homeless persons which is an approximate 8.5% increase from the results of the 2016 Homeless Count.

- **Staff Updates**

Horace Wormely, Director, Human Services and Recreation Department, discussed recent staff changes within the department. The department is in the process of implementing a new business plan. The Egg Bowl will take place on Saturday, April 15, 2017 at the Rose Bowl. The egg hunts are free; however, tickets are still for sale and available for the VIP Bunny Brunch.

6. **SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**

Commissioner Booker would like to request a Homeless Count staff update from Anne Lansing, City of Pasadena.

7. ADJOURNMENT

It was moved (Vignes) and seconded (Caldwell) to adjourn the regular meeting. (Motion unanimously carried) (Absent: Chavarria, Ford, LaFarga) The meeting was adjourned at 6:48 p.m.



Araceli López Mellem, Recording Secretary
Human Services and Recreation Department