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**AGENDA  
COMMISSION ON THE STATUS OF WOMEN  
June 12, 2017**

**MEMBERS**

Charlotte Bland, Chair, District 4  
Lorena Yepez-Hernandez, Vice Chair, District 7  
Tamika Farr, District 1  
Lorraine Montgomery, District 2  
Nichelle Holliday, District 3  
Vacant, District 5  
Anne Wolf, District 6  
Marna Cornell, At-Large  
Norma Estela Fernandez, Mayor

**STAFF**

Maricela Galvez, Community Services Supervisor II  
Valerie Carrillo, Recording Secretary

**MISSION STATEMENT**

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

**COMMISSION ON THE STATUS OF WOMEN: MISSION STATEMENT**

The purpose of the commission is to advise the council on the special needs and concerns of women of all ages, races, religions, ethnic and cultural backgrounds, and economic and social circumstances.

*In compliance with the Americans with Disabilities Act of 1990, listening assistive devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call 626-744-4386 to request use of a listening device.*

*Language translation services are available for this meeting by calling 626-744-6530 at least 24 hours in advance.*

*Habrá servicio de interpretación disponible para éstas juntas llamando al 626-744-6530 por lo menos con 24 horas de anticipación.*

*Public meeting begins at 6:30 p.m. Items on the agenda may not be called in order listed.*

*Materials related to an item on this Agenda submitted to the Commission on the Status of Women **after** distribution of the agenda packet are available for public inspection in the Human Services and Recreation Department at 100 N. Garfield Avenue, Room N255, during normal business hours.*



**AGENDA  
COMMISSION ON THE STATUS OF WOMEN**

**JACKIE ROBINSON CENTER  
1020 NORTH FAIR OAKS AVENUE  
PASADENA, CA 91103**

**June 12, 2017  
6:30 P.M.**

- 1. CALL TO ORDER; WELCOME; ROLL CALL**
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**  
Please limit comments to 3 minutes per speaker.
- 3. REVIEW AND APPROVAL OF MINUTES, MAY 8, 2017\***
- 4. OLD BUSINESS**  
**INFORMATION ITEM ONLY**
- 5. NEW BUSINESS**  
**ACTION ITEM**
  - ELECTION OF COMMISSION OFFICERS FOR FY17/18
  - ANNUAL MEETING
    - LOCATION
  - THE NATIONAL WOMEN'S POLITICAL CAUCUS OF THE GREATER PASADENA AREA (NWPC-GPA) – TRAINING COLLABORATION AND SUPPORT – JUNE 17, 2017  
**INFORMATION ITEM ONLY**
  - THE CONVENTION ON THE ELIMINATION OF ALL FORMS OF DISCRIMINATION AGAINST WOMEN (CEDAW) (WORKPLAN OBJECTIVE 14)
  - COLLABORATIVE OPPORTUNITIES (WORKPLAN OBJECTIVE 15)
  - FRIENDS OF THE COMMISSION ON THE STATUS OF WOMEN – FUNDRAISING
  - SOCIAL MEDIA WEBSITE RECOMMENDATIONS
- 6. UPDATES/REPORTS/ANNOUNCEMENTS FROM COMMISSIONERS**  
**INFORMATION ITEMS ONLY**

**UPDATES:**

- HUMAN TRAFFICKING OUTREACH PROJECT: SB 1193 IMPLEMENTATION (WORKPLAN OBJECTIVE 8)
- AMENDMENTS OF COMMISSION RULES AND REGULATIONS
- TITLE IX AND AB2494 GENDER EQUALITY POLICY (WORKPLAN OBJECTIVE 13)
- CURRENT WOMEN POLICY ISSUES

**REPORTS:**

- SURVIVAL GUIDE (WORKPLAN OBJECTIVE 3 & 4)
- RAISING THE PROFILE ON THE COMMISSION (WORKPLAN OBJECTIVE 6)
- OPORTUNITIES TO PARTICIPATE IN MEDIA (WORKPLAN OBJECTIVE 7)
- ASSOCIATION OF CALIFORNIA COMMISSION FOR WOMEN (WORKPLAN OBJECTIVE 10)
- NATIONAL ASSOCIATION OF COMMISSION FOR WOMEN (WORKPLAN OBJECTIVE 10)
- REPORT ON THE STATUS OF WOMEN IN PASADENA (WORKPLAN OBJECTIVE 16)

**CONFERENCES:**

- NACW CONFERENCE MEETING, JULY 2017, NEW YORK
- ACCW CONFERENCE MEETING, SEPTEMBER 23, 2017, SAN FRANCISCO

**ANNOUNCEMENTS**

**7. STAFF COMMENTS/UPDATES**

**8. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**

**9. ADJOURNMENT**


*\*Attachment*



Charlotte Bland, Chair  
Commission on the Status of Women

**Note to Public:** An opportunity for Public Comment will be provided at the time the above items are discussed. Please limit comments to 3 minutes per speaker.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 8<sup>th</sup> day of June by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Commission on the Status of Women and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Maricela Galvez,  
Community Services Supervisor II

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Any documents distributed to a majority of the Commission on the Status of Women regarding any item on this agenda will be made available at the Human Services and Recreation Front Counter at City Hall located at N255 and the Front Counter at the Central Library located at 285 E. Walnut Street, Pasadena, CA, during normal business hours.

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Human Services and Recreation Department at (626) 744-4386. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. Language translation services are available for this meeting by calling (626) 744-4386 at least 24 hours in advance. Habra servicio de interpretación disponible para éstas juntas llamando al (626) 744-4386 por lo menos con 24 horas de anticipación. Items on the agenda may not be called in the order listed.*

**3.**  
**MINUTES of MAY 8, 2017**

**\*MINUTES \***



**COMMISSION ON THE STATUS OF WOMEN**

**JACKIE ROBINSON CENTER  
1020 NORTH FAIR OAKS AVENUE  
PASADENA, CA 91103**

**MAY 8, 2017**

**6:30 P.M.**

**COMMISSIONERS PRESENT:**

Chair Charlotte Bland, Vice Chair Lorena Yepez Hernandez, Lorraine Montgomery, Marna Cornell, Norma Estela Fernandez

**COMMISSIONERS ABSENT:**

Tamika Farr, Nichelle Holliday, Anne Wolf (excused)

**STAFF PRESENT:**

Valerie Carrillo, Maricela Galvez

**1. CALL TO ORDER; WELCOME; ROLL CALL**

Chair Bland called the meeting to order at 6:35 p.m. Valerie Carrillo called the roll. A quorum was established for the Commission.

**2. PUBLIC COMMENT – LIMITED TO ITEMS ON THIS SPECIAL MEETING AGENDA (Limited to 3 minutes)**

No public comment.

Note: Chair Bland took the following item out of order from the published agenda.

**4. OLD BUSINESS**

**INFORMATION ITEMS ONLY**

- **DENIM DAY APRIL 26, 2017; PROCLAMATION APRIL 24, 2017, CITY COUNCIL MEETING**

An update was provided.

**3. REVIEW AND APPROVAL OF MINUTES, APRIL 10, 2017**

Following review, it was moved (Montgomery) and seconded (Cornell) to approve the Minutes of the April 10, 2017 meeting (Motion unanimously carried), (Abstain: Yepez-Hernandez), (Excused: Farr, Holliday, Wolf).

**5. NEW BUSINESS**

**ACTION ITEMS**

- **NOMINATIONS**

There was a discussion on the process of nominations. Staff provided direction to the Nominating Committee.

**INFORMATION ITEM ONLY**

- **SOROPTIMIST INTERNATIONAL OF PASADENA ALTADENA**

Chair Bland provided an overview of the meeting she attended on April 26, 2017.

- **THE CONVENTION ON THE ELIMINATION OF ALL FORMS OF DISCRIMINATION AGAINST WOMEN (CEDAW) (WORKPLAN OBJECTIVE 14)**

Item Tabled.

- **COLLABORATIVE OPPORTUNITIES (WORKPLAN OBJECTIVE 15)**

The following collaborative opportunities were provided by the Commissioners:

- Pasadena Education Network Meeting was held on April 23, 2017
- League of Women Voters along with City Club, Meeting May 26, 2017 5:30 – 6:30 p.m.
- A movie on equal pay for women, June 2017 at the Women’s City Club.

- **FRIENDS OF THE COMMISSION ON THE STATUS OF WOMEN FUNDRAISING**

An overview was provided.

Staff Galvez will provide information regarding a fundraising holding account.

- **SOCIAL MEDIA: ENGAGING CONSTITUENTS**

Commissioner Fernandez provided an overview on recommendations to the Commission website.

Staff Galvez informed the Commission that the new website will be launched in June 2017.

**6. UPDATES/REPORTS/ANNOUNCEMENTS FROM COMMISSIONERS**

**INFORMATION ITEMS ONLY**

**UPDATES:**

- **HUMAN TRAFFICKING OUTREACH PROJECT: SB 1193 IMPLEMENTATION (WORKPLAN OBJECTIVE 8)**

Staff will resubmit request to the Department Director regarding providing a link to the City website to be included on the signage.

It was mentioned that the next step of implementation would be enforcement.

Staff will inquire on which city department will be responsible for enforcement of the signage.

- **AMENDMENTS OF COMMISSION RULES AND REGULATIONS**

It was mentioned that the Human Services and Recreation Department is waiting for the other department Commissions to update and approve their Rules and Regulations so they can be presented to City Council at one time.

- **TITLE IX AND AB 2494 GENDER EQUALITY POLICY (WORKPLAN OBJECTIVE 13)**

A copy of Senate Bill 169 was distributed for review and filing.

- **CURRENT WOMEN POLICY ISSUES**

Chair Bland provided an overview of some of the Legislations such as: Policies and Collaboration, Economic Security, Equal Pay, SB 63 Parental Leave, and Gender Disparities.

**REPORTS:**

- **SURVIVAL GUIDE (WORKPLAN OBJECTIVE 3 & 4)**

Item Tabled.

- **RAISING THE PROFILE ON THE COMMISSION (WORKPLAN OBJECTIVE 6)**

It was mentioned that there will be a Pasadenahelp.org Launch Party for the searchable online Community Resource Guide on May 11, 2017 at City Hall 6:30 p.m.

Vice Chair Yepez-Hernandez requested staff to inquire if the Survival Guide was used as a base for the online Resource Guide, and if so, can the Commission on the Status of Women be named on the website.

- **OPPORTUNITIES TO PARTICIPATE IN MEDIA (WORKPLAN OBJECTIVE 7)**

Ongoing.

- **ASSOCIATION OF CALIFORNIA COMMISSION FOR WOMEN (WORKPLAN OBJECTIVE 10)**

Chair Bland provided an overview of the meeting she attended on April 1, 2017.

- **NATIONAL ASSOCIATION OF COMMISSION FOR WOMEN (WORKPLAN OBJECTIVE 10)**

The National Association of Commission for Women meeting will be held on July 11 - 18, 2017, in Buffalo New York.

Staff was requested to inquire if there is budget for the registration fee of \$400.00.



- **REPORT ON THE STATUS OF WOMEN IN PASADENA (WORKPLAN OBJECTIVE 16)**

Item Tabled.

- **NACW CONFERENCE MEETING, JULY 2017, NEW YORK**

Item discussed.

**ANNOUNCEMENTS**

The following announcements were made:

- Mayor Tornek will be hosting a gathering for the Commissioners he has appointed on May 22, 2017.
- Police and Fire Memorial, May 25, 2017 at 10:00 a.m. at City Hall.

**7. STAFF COMMENTS/UPDATES**

Aquatics Lessons begin June 5, 2017 and Summer Day Camps begin June 12, 2017.

**8. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**

None

**9. ADJOURNMENT**

It was moved (Yepez-Hernandez) and seconded (Fernandez) to adjourn the meeting. (Motion unanimously carried), (Excused: Farr, Holliday, Wolf). The meeting adjourned at 8:31p.m.

  
Valerie Carrillo  
Recording Secretary