

**CITY OF PASADENA CODE ENFORCEMENT COMMISSION
 WORK PLAN PERFORMANCE 7/1/16 – 6/30/17
 Year End Report of Accomplishments**

MISSION:

The City of Pasadena continues to place a high priority on code compliance in order to ensure adherence to the City's property maintenance standards and land use requirements. To meet the City Council's goal of assuring a safe and secure community, Code Compliance staff assigned to the Code Compliance Division of the Planning and Community Development Department provide proactive and complaint-based code enforcement throughout the City.

An integral part of the code compliance process is the role of the Code Enforcement Commission. The primary purpose of the Commission is to hear and rule on cases and appeals regarding enforcement of particular provisions of Titles 6, 8, 9, 14 and 17 of the Pasadena Municipal Code, and to order action on cases of noncompliance presented by City staff. The Commission hears and rules on matters concerning retailers operating under the auspices of the "Deemed Approved Alcoholic Beverage Retail Sale Ordinance," serves as the hearing body for matters brought by the Pasadena Humane Society, and serves in an advisory capacity to the City Council on code enforcement matters and animal control issues.

OBJECTIVES:

- I. Continue to conduct public hearings to resolve zoning, land-use, property maintenance and animal control issues.

STATUS:

During the last fiscal year the Code Enforcement Commission held 11 public hearings to hear 17 matters regarding violations of the Pasadena Municipal Code. The matrix below identifies the property location, hearing date and hearing matter.

	ADDRESS	HEARING DATE	HEARING MATTER
1	1470 S. Marengo Avenue	July 7, 2016	Appeal - Unpermitted Construction
2	1470 S. Marengo Avenue	July 7, 2016	Appeal – Impermissible Parking/Storage
3	2525 Nina Street	July 7, 2016	Zoning Code Violation
4	493 Vineyard Place	August 4, 2016	Property Maintenance
5	1944 El Sereno Avenue	September 1, 2016	Property Maintenance
6	244 E. Montana Street	September 1, 2016	Unpermitted Construction

7	338 Idaho Street	September 1, 2016	Property Maintenance
8	403 Atchison Street	November 3, 2016	Property Maintenance
9	1050 Hudson Avenue	November 3, 2016	Property Maintenance
10	2074 Casitas Avenue	December 1, 2016	Property Maintenance
11	2060 El Sereno Avenue	February 2, 2017	Nuisance Dog
12	927 Garfield Avenue	March 3, 2017	Property Maintenance
13	2060 El Sereno Avenue	April 6, 2017	Appeal – Nuisance Dog
14	1595 Rose Villa Street	April 6, 2017	Nuisance Dog
15	1110 E. Green Street	May 4, 2017	Zoning Code Violation – Dispensary
16	1224 E. Green Street	May 4, 2017	Zoning Code Violation - Dispensary
17	1874 E. Washington Boulevard	May 4, 2017	Zoning Code Violation - Dispensary

- II. Continue to conduct public hearings of matters referred under the auspices of the Deemed Approved Alcoholic Beverage Retail Sales Ordinance.

STATUS:

During the last fiscal year the Code Enforcement Commission heard no cases referred under the Deemed Approved Alcoholic Beverage Retail Sales Ordinance.

- III. Continue serving the City Council in an advisory capacity regarding code enforcement matters and animal control issues.

STATUS:

The Code Enforcement Commission continues to serve the City Council in an advisory capacity regarding code enforcement matters and animal control issues, although no items were brought forth during the past fiscal year.

**CITY OF PASADENA
CODE ENFORCEMENT COMMISSION
PROPOSED WORK PLAN 7/1/17 – 6/30/18**

MISSION:

The primary purpose of the Commission is to hear and rule on cases and appeals regarding enforcement of particular provisions of Titles 6, 8, 9, 14 and 17 of the Pasadena Municipal Code, and to order action on cases of noncompliance presented by City staff. The Commission also hears and rules on matters concerning retailers operating under the auspices of the "Deemed Approved Alcoholic Beverage Retail Sale Ordinance," serves as the hearing body for matters brought by the Pasadena Humane Society, and services in an advisory capacity to the Council on code enforcement matters and animal control issues.

OBJECTIVES:

1. Continue to conduct public hearings to resolve zoning, land-use, property maintenance and animal control issues.
2. Continue to conduct public hearings of matters referred under the auspices of the Deemed Approved Alcoholic Beverage Retail Sales Ordinance.
3. Continue serving the City Council in an advisory capacity regarding code enforcement matters and animal control issues

CODE ENFORCEMENT COMMISSION

CURRENT ASSIGNMENTS

FY 2016-2017

COMMISSION OFFICERS

Robert Clinton, Commission Chair

Mary Machado Schammel, Commission Vice-Chair

NAME	APPOINTMENT DATE	PANEL
Warner, Michael (Panel Chair)	February 4, 2008	1
Chaudhry, Imran	September 28, 2012	1
Dr. Medina, Angel PhD	June 30, 2017	1

NAME	APPOINTMENT DATE	PANEL
Clinton, Robert (Panel Chair)	December 2, 2009	2
Wong, Peter J.	June 9, 2008	2
Podway, Ellie	December 19, 2014	2

NAME	APPOINTMENT DATE	PANEL
Schammel, Mary Machado (Panel Chair)	July 1, 2013	3
Francis, William	July 16, 2012	3
Simpson, Roslyn	October 17, 2016	3