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**AGENDA  
HUMAN RELATIONS COMMISSION  
SPECIAL MEETING  
JULY 8, 2017**

**MEMBERS**

Justin Jones, Chair, District 3  
Mandip Samra, Vice Chair, District 7  
Jackie Broxton, District 1  
Sahag Yedalian, District 2  
Emmell Beech, District 4  
Nat Nehdar, District 5  
Sonia Singla, District 6  
Emma Oshagan, At Large  
Brandon Lamar, Mayor

**STAFF**

Horace Wormely, Human Services and Recreation Director  
Araceli López Mellem, Recording Secretary

**MISSION STATEMENT**

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

*In compliance with the Americans with Disabilities Act of 1990, assistive listening devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call (626) 744-4386 to request use of a listening device.*

*Language translation services are available for this meeting by calling (626) 744-7333 at least 24 hours in advance.*

*Habr  servicio de interpretaci n disponible para  stas juntas llamando (626) 744-7333 al por lo menos con 24 horas de anticipaci n.*

*Public meeting begins at 9:00 A.M.. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the internet.*

*Materials related to an item on this Agenda submitted to the Human Relations Commission after distribution of the agenda packet are available for public inspection at the reception counter at the Jackie Robinson Community Center at 1020 N. Fair Oaks Ave. during normal business hours.*



**AGENDA  
HUMAN RELATIONS COMMISSION  
SPECIAL MEETING  
JULY 8, 2017  
9:00 A.M.  
LA CASITA DEL ARROYO  
177 SOUTH ARROYO BLVD  
PASADENA, CA 91105**

- 1. CALL TO ORDER; WELCOME; ROLL CALL**
- 2. PUBLIC COMMENT - LIMITED TO ITEMS ON THIS SPECIAL MEETING AGENDA**  
Please limit comments to 3 minutes per speaker.
- 3. REVIEW AND APPROVAL OF MINUTES, JUNE 6, 2017\***
- 4. OLD BUSINESS**  
**INFORMATION ITEM ONLY**
- 5. NEW BUSINESS**  
**INFORMATION AND ACTION ITEMS**
  - **NOMINATIONS FOR COMMISSION OFFICERS FOR FY 17/18**
  - **ELECTION OF COMMISSION OFFICERS FOR FY 17/18**
- 6. REVIEW OF COMMISSION ATTENDANCE IN FY 16/17\***
- 7. REVIEW OF COMMISSION ACCOMPLISHMENTS IN FY 16/17\***
- 8. ESTABLISH COMMISSION WORK PLAN FOR FY 17/18\***
- 9. REPORTS, COMMENTS, UPDATES**  
**INFORMATION ITEM ONLY**
  - **Report from Chair**
  - **Ad Hoc Committee Reports**
    - **Forums Committee**
  - **Commissioner Announcements/Comments**
  - **Staff Updates/Reports**

## 10. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

## 11. ADJOURNMENT

\*Attachment



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Justin Jones, Chair  
Human Relations Commission

**Note to Public:** An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 6th day of July 2017, by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Human Relations Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Araceli López Mellem, Recording Secretary  
Human Services & Recreation Department

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Human Services and Recreation Department at (626) 744-4386. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

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**3.**  
**Minutes of June 6, 2017**

**\*MINUTES \***



**HUMAN RELATIONS COMMISSION**

**JACKIE ROBINSON COMMUNITY CENTER  
1020 NORTH FAIR OAKS AVENUE  
PASADENA, CA 91103**

**June 6, 2017**

**6:30 P.M.**

**COMMISSIONERS PRESENT:**

Justin Jones, Emmell Beech, Jackie Broxton, Brandon Lamar, Nat Nehdar, Emma Oshagan

**COMMISSIONERS ABSENT:**

Mandip Samra (excused), Sahag Yedalian (absent)

**STAFF PRESENT:** Horace Wormely, Araceli López Mellem

**1. CALL TO ORDER; WELCOME; ROLL CALL**

Chair Jones called the regular meeting to order at 6:38 p.m. and welcomed everyone. Araceli López Mellem called the roll. A quorum was established for the Commission.

**2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

None.

**3. REVIEW AND APPROVAL OF MINUTES, May 2, 2017\***

After review, it was moved (Nehdar) and seconded (Beech) to approve the Minutes of May 2, 2017. (Motion unanimously carried) (Absent: Samra, Yedalian)

**4. OLD BUSINESS**

**ACTION ITEM**

• **DISCUSSION OF SCHEDULING OF ANNUAL MEETING**

Annual Meeting is scheduled to take place on Saturday, July 8, 2017 at La Casita del Arroyo. Commissioner Beech requested that his unsolicited proposal from last year be discussed at the Annual Meeting.

• **DISCUSSION OF FORUM, JULY 11, 2017 AT CENTRAL LIBRARY**

Commissioner Lamar presented his proposal for the upcoming forum. The topic would be "Community Engagement" and the plan would include a variety of panelists with a wide range of backgrounds and experience.

After discussion, it was moved (Nehdar) and seconded (Beech) to accept Commissioner Lamar's proposal for the forum. (Motion unanimously carried)  
(Absent: Samra, Yedalian)

## **5. NEW BUSINESS**

- **DISCUSSION OF JULY REGULAR MEETING DATE**

There will be no meeting on July 4, 2017.

## **6. REPORTS, COMMENTS, UPDATES**

### **INFORMATION ONLY (unless otherwise noted)**

#### **A. Report from Chair**

Chair reported that Commissioner Warren Sata had resigned from the Human Relations Commission effective June 1, 2017.

#### **B. Ad Hoc Committee Reports**

- **Accountability Committee**  
No report.
- **Education Committee**  
No report.
- **Events Committee**  
No report.
- **Forums Committee**  
No report.
- **Grants & Funding Committee**  
No report.
- **HRC Academy Committee**  
No report.
- **Outreach Committee**  
No report.
- **Policy Committee**  
No report.

#### **C. Commissioner Announcements/Comments**

Commissioner Broxton discussed the on-going foster care system crisis.

Commissioner Beech would like there to be more diversity in terms of the Commission.

Commissioner Lamar encouraged the Commission to be more involved in the community.

**D. Staff Updates/Reports**

Staff reported that the City of Pasadena has launched their new website.

**7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**

- Possible joint meeting another Commission
- Demographics information requested for children attending PUSD
- Dealing with extremism in the community

**8. ADJOURNMENT**

It was moved (Oshagan) and seconded (Lamar) to adjourn the meeting. (Motion unanimously carried) (Absent: Samra, Yedalian) The meeting was adjourned at 7:35 P.M.

  
Araceli López Mellem, Recording Secretary  
Human Services & Recreation Department

**6.**  
**COMMISSION ATTENDANCE IN FY**  
**16/17**



**PASADENA HUMAN RELATIONS COMMISSION**

**MEETING ATTENDANCE: FY 2016-2017**

NAME	2016									2017								AM
	25-Jun	5-Jul	C	9-Aug	C	20-Sep	C	1-Nov	6-Dec	C	24-Jan	7-Feb	7-Mar	4-Apr	2-May	6-Jun	8-Jul	
<i>Beech, Emmell</i>	P	E		A		P		P	P		P	E	P	A	P	P		
<i>Broxton, Jacqueline</i>	P	P		P		E		P	E		P	P	E	E	P	P		
<i>Jones, Justin</i>	P	P		P		P		P	P		P	E	E	P	P	P		
<i>Lamar, Brandon</i>								P	P		P	A	P	P	P	P		
<i>Nehdar, Nat</i>	P	P		P		E		P	P		P	P	P	P	P	P		
<i>Oshagan, Emma</i>											E	P	P	E	E	P		
<i>Samra, Mandip</i>	P	P		P		P		P	E		P	P	P	P	P	P	E	
<i>Sata, Warren</i>	P	P		P		P		E	E		P	P	P	P	P	P		
<i>Yedalian, Sahag</i>	P	P		A		P		A	A		A	A	A	A	A	A		

**KEY:**

P=PRESENT

A=ABSENT (UNEXCUSED)

E= EXCUSED ABSENCE

SHADED=NOT APPLICABLE

C=DARK/MEETING CANCELLED/HOLIDAY

S=SPECIAL MEETING

AM = Annual Meeting

Human Relations Commission Meeting Attendance FY16-17; Approved: \_\_\_\_\_

**7.**  
**COMMISSION**  
**ACCOMPLISHMENTS IN FY 16/17**

**CITY OF PASADENA HUMAN RELATIONS COMMISSION  
YEAR END REPORT OF ACCOMPLISHMENTS: 7/1/16 - 6/30/17**

**MISSION** (as stated in Charter/Ordinance):

The purpose of the Human Relations Commission is to aid the city in achieving better human relations in city government, and to provide assistance to private persons and groups in promoting good will and better relations among all people. The Human Relations Commission is an advisory body.

**GOALS/OBJECTIVES:**

<p align="center"><b>1.</b></p>	<p>To advise City Council on Human Relations issues of public, local and national concerns with regular updates to provide an opportunity to review and understand issues for the decision making process.</p> <ul style="list-style-type: none"> <li>➤ Commissioner will attend the City Council meetings on a quarterly basis</li> <li>➤ Invite Councilmembers to Human Relations Commission meetings</li> </ul> <p><b>STATUS:</b> <i>INCOMPLETE, COMPLETE, ONGOING</i></p>
<p align="center"><b>2.</b></p>	<p>To present public forums on issues that affect Human Relations in the City of Pasadena.</p> <ul style="list-style-type: none"> <li>➤ Police – Community Relations Forum</li> </ul> <p><b>STATUS:</b></p>
<p align="center"><b>3.</b></p>	<p>To continue building relationships with PUSD area schools by attending school board meetings quarterly and participating in and sponsoring events and programs to engage and promote positive human relations in Youth. To explore and develop a relationship with the Pasadena Youth Council and other youth groups in the Pasadena area and maintain a student intern with the Human</p> <ul style="list-style-type: none"> <li>➤ Commissioner will attend school board meeting quarterly</li> <li>➤ 24<sup>th</sup> Annual Essay Contest</li> <li>➤ Teacher Appreciation</li> <li>➤ Junior Human Relations Commissioner</li> </ul> <p><b>STATUS:</b></p>
<p align="center"><b>4.</b></p>	<p>To recognize individuals, neighborhood groups, youth and City Staff who have improved human relations in the City of Pasadena.</p> <ul style="list-style-type: none"> <li>➤ Appreciation Event</li> </ul> <p><b>STATUS:</b></p>
<p align="center"><b>5.</b></p>	<p>To enhance the profile of the Human Relations Commission within the city of Pasadena through outreach, visibility, collaborations and accessibility with increased community involvement.</p>

	<ul style="list-style-type: none"> <li>➤ Commission Pamphlet</li> <li>➤ Human Relations Commission Academy</li> <li>➤ Rekindling the Light of Peace</li> <li>➤ Peace Through Music</li> <li>➤ Martin Luther King, Jr. Event</li> </ul> <p><b>STATUS:</b></p>
6.	<p>To continue to engage and empower various groups and community organizations who support those groups that have been historically underrepresented and disadvantaged by attending meetings and programs or through public recognition. To promote collaboration between other City Commissions and Committees as it relates to better human relations efforts.</p> <p><b>STATUS:</b></p>
7.	<p>To identify potential funding sources to supplement the City Budget to support Human Relations Commission programs and activities.</p> <p><b>STATUS:</b></p>
8.	<p>To develop compliance guidelines and accountability for the Human Relations Commission members.</p> <p style="text-align: center;">By-laws</p> <p><b>STATUS:</b></p>

NOTE: Objectives and dates are subject to change with approval by the Commission.

**8.**  
**COMMISSION WORK PLAN FOR**  
**FY 17/18**

**CITY OF PASADENA HUMAN RELATIONS COMMISSION  
WORK PLAN: 7/1/16 - 6/30/17**

**MISSION** (as stated in Charter/Ordinance):

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**GOALS/OBJECTIVES:**

1.	
1.	
2.	
3.	

4.	
5.	