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AGENDA
COMMISSION ON THE STATUS OF WOMEN
SPECIAL MEETING
September 11, 2017

MEMBERS

Lorena Yepez-Hernandez, Chair, District 7
Norma Estela Fernandez, Vice-Chair, Mayor
Vacant, District 1
Lorraine Montgomery, District 2
Nichelle Holliday, District 3
Charlotte Bland, District 4
Vacant, District 5
Anne Wolf, District 6
Marna Cornell, At Large/D2

STAFF

Maricela Galvez, Community Services Supervisor II
Valerie Carrillo, Recording Secretary

MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

In compliance with the Americans with Disabilities Act of 1990, assistive listening devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call (626) 744-4386 to request use of a listening device.

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Public meeting begins at 5:00 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the internet.

Materials related to an item on this Agenda submitted to the Commission on the Status of Women after distribution of the agenda packet are available for public inspection at the reception counter at the Jackie Robinson Community Center at 1020 N. Fair Oaks Ave. during normal business hours.



**AGENDA
COMMISSION ON THE STATUS OF WOMEN
SPECIAL MEETING
September 11, 2017
5:00 P.M.
LA CASITA DEL ARROYO
177 S. ARROYO BLVD.
PASADENA, CA 91105**

- 1. CALL TO ORDER; WELCOME; ROLL CALL**
- 2. PUBLIC COMMENT - LIMITED TO ITEMS ON THIS SPECIAL MEETING AGENDA**
Please limit comments to 3 minutes per speaker.
- 3. REVIEW AND APPROVAL OF MINUTES, AUGUST 24, 2017***
- 4. OLD BUSINESS**
INFORMATION ITEM ONLY
 - **IMPLEMENTATION DISCUSSION OF THE FY17/18 WORK PLAN**
- 5. NEW BUSINESS**
INFORMATION AND ACTION ITEMS
 - **DEVELOPMENT OF THE 2018-2020 SURVIVAL GUIDE**
- 6. REPORTS, COMMENTS, UPDATES**
INFORMATION ITEM ONLY
 - **STAFF REPORTS**

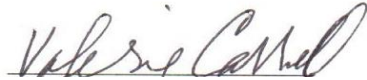
 - **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**
- 7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**
- 8. ADJOURNMENT**

*Attachment

Lorena Yopez-Hernandez Chair
Commission on the Status of Women

Note to Public: An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 7th day of September 2017, by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Commission on the Status of Women and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Valerie Carrillo, Recording Secretary
Human Services and Recreation Department

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Items on the agenda may not be called in the order listed.

3.

Minutes of August 21, 2017

MINUTES



**CITY OF PASADENA
COMMISSION ON THE STATUS OF WOMEN
SPECIAL MEETING
AGUST 21, 2017
6:30 P.M.
JACKIE ROBINSON COMMUNITY CENTER
1020 N. FAIR OAKS AVENUE
PASADENA, CA 91107**

COMMISSIONERS PRESENT:

Chair Lorena Yepez-Hernandez, Vice Chair Norma Estela Fernandez, Lorraine Montgomery, Nichelle Holliday (arrived at 6:35 P.M.), Charlotte Bland, Anne Wolf

COMMISSIONERS ABSENT:

Marna Cornell (excused)

STAFF PRESENT:

Valerie Carrillo, Recording Secretary, Maricela Galvez

1. CALL TO ORDER; WELCOME; ROLL CALL

Chair Yepez-Hernandez called the meeting to order at 6:31 P.M. Recording Secretary Valerie Carrillo called the roll and a quorum was established for the Commission.

2. PUBLIC COMMENT

There was no public comment.

3. REVIEW AND APPROVAL OF MINUTES, July 24, 2017

After review, it was moved (Wolf) and seconded (Montgomery) to approve the Minutes of the July 24, 2017 meeting with the following addition (Motion unanimously carried) (Absent: Cornell)

For clarification purposes, please note that **amendments are underlined and *italicized*.**

July 24, 2017 Minutes:

9. REPORTS, COMMENTS

▪ **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**

Commissioner Bland reported on the National Association of commission for Women meeting held in July 2017.

4. OLD BUSINESS

INFORMATION AND ACTION ITEMS

- **REVIEW FINAL APPROVAL 2016/217 WORKPLAN**

Commissioners reviewed Final Approved 2016/2017 Work Plan.

- **REVIEW AND APPROVE 2017/2018 WORKPLAN**

After review it was moved (Fernandez) and seconded (Holliday) to approve the 2017/2018 Commission Work plan with amendments. (Motion unanimously carried) (Absent: Cornell)

5. NEW BUSINESS

INFORMATION AND ACTION ITEMS

- **ACCW MEMBERSHIP**

Commission Wolf mentioned that it is time to renew the ACCW membership for the Commission at the suggested renewal amount of \$50.00.

After discussion it was moved (Wolf) and seconded (Bland) to renew the ACCW Membership of \$50.00 to be donated by Horace Wormely, Director of Human Services and Recreation Department. (Motion unanimously carried) (Absent: Cornell)

- **YWCA RACIAL JUSTICE BREAKFAST OCTOBER 23, 2017, PASADENA HILTON HOTEL**

It was mentioned that the cost to purchase half a table for the YWCA Racial Justice Breakfast is \$300.00.

After discussion it was moved (Bland) and seconded (Montgomery) to request funding from the City to purchase half a table at the cost of \$300.00 for the YWCA Racial Justice Breakfast. (Motion unanimously carried) (Absent: Cornell)

- **FY17/18 COMMISSION WORK PLAN IMPLEMENTATION WORKSHOP**

Commissioners discussed potential date, time and place to hold the Work Plan Workshop.

After discussion it was moved (Wolf) and seconded (Holliday) to hold a Special Meeting/Workshop on September 11, 2017 from 5:00 – 8:00 p.m. at La Casita Del Arroyo 177 S. Arroyo Blvd. to discuss the implementation of the FY17/18 Work Plan. (Motion unanimously carried) (Absent: Cornell) (Abstain: Bland)

6. REPORTS, COMMENTS, UPDATES

- **STAFF REPORTS**

- **END OF SUMMER ACTIVITIES**

The Human Services and Recreation Department summer activities have ended and registration for fall activities began August 21, 2017.

▫ **SPECIAL EVENT**

The 2nd Annual Centennial Square Boxing Event, August 25, 2017, in front of City Hall from 7:00 – 10:00 p.m.

▪ **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**

Commissioner Wolf announced “Women’s Equality Day” at the Women’s City Club 160 N. Oakland Ave., on August 26, 2017 from 6:00 – 9:00 p.m.

Commissioner Bland announced the following:

- Peace Over Violence, Pasadena is holding a Safety Class, Commissioner Bland will provide staff with more information to be disseminated to all the Commissioners.
- Southern California Women’s Health / Beauty and Empowerment Conference on November 3, 2017, Pasadena Hilton Hotel from 7:00 A.M. to 3:30 P.M.

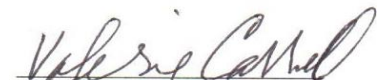
A. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

The following Items were suggested for the October meeting:

- Commissioner Bland suggested the Southern California Conference (Item for the October meeting).
- Chair Yepez-Hernandez suggested staff to make a presentation of the activities/services provided in the Human Services and Recreation Department’s seasonal brochure.

7. ADJOURNMENT

It was moved (Holliday) and seconded (Fernandez) to adjourn the Special meeting. (Motion unanimously carried) (Excused: Cornell). The meeting was adjourned at 7:35 P.M.



Valerie Carrillo, Recording Secretary
Human Services and Recreation Department