



COPIES OF THIS AGENDA
ARE AVAILABLE FROM THE
NEIGHBORHOOD
INFORMATION SERVICE AT
THE CENTRAL AND ALL
BRANCH LIBRARIES

**AGENDA
HUMAN SERVICES COMMISSION
REGULAR MEETING
November 8, 2017
6:00 P.M.
CITY HALL, 100 NORTH GARFIELD AVENUE
GRAND CONFERENCE ROOM, S038
PASADENA CA 91101**

MEMBERS

Tony Santilena, Chair, District 2
Vera Vignes, Vice-Chair, District 7
Ri-Kharlo Handy, District 1
Leslie Caldwell, District 3
Nasir Rasheed, District 4
Peggy Sisson, District 5
Kim Chavarria, District 6
Myra Martin Booker, Mayor
Jacques Bolton, Agency Representative
Joe Ford, Agency Representative
Hector LaFarga, Agency Representative
James Aragon, Pasadena City College
Ann Rector, Pasadena Unified School District

STAFF

Maricela Galvez, Community Services Supervisor II
Souci Hovsepian, Recording Secretary

MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

In compliance with the Americans with Disabilities Act of 1990, assistive listening devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call (626) 744-4386 to request use of a listening device.

Language translation services are available for this meeting by calling (626) 744-7333 at least 24 hours in advance.

Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-7333 al por lo menos con 24 horas de anticipación.

Public meeting begins at 6:00 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the internet.

Materials related to an item on this Agenda submitted to the Human Services Commission after distribution of the agenda packet are available for public inspection in the HUMAN SERVICES & RECREATION DEPARTMENT at CITY HALL, 100 North Garfield Ave., ROOM N255 during normal business.



**AGENDA
HUMAN SERVICES COMMISSION
REGULAR MEETING
NOVEMBER 8, 2017
6:00 P.M.
CITY HALL, 100 NORTH GARFIELD AVENUE
GRAND CONFERENCE ROOM, S038
PASADENA, CA 91101**

- 1. CALL TO ORDER; WELCOME; ROLL CALL**
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**
Please limit comments to 3 minutes per speaker.
- 3. REVIEW AND APPROVAL OF MINUTES, OCTOBER 11, 2017**
- 4. OLD BUSINESS**
INFORMATION AND ACTION ITEMS
 - None
- 5. NEW BUSINESS**
INFORMATION ITEM ONLY
 - Public Service RFP for CDBG Program, Randy Mabson, Housing Department
 - Report on Homeless Women, Dr. Sofia Herrera, Fuller Seminary
- 6. REPORTS, COMMENTS, UPDATES**
INFORMATION ITEM ONLY
Please limit comments to 3 minutes per speaker.
 - REPORT FROM THE CHAIR
 - COMMITTEE REPORTS
 - Pasadena Council for the Young Child (Vignes)
 - Report on Pasadena as an Early Learning City and Update on the development of the Community Hubs for Early Learning
 - Youth Council (Santilena)
 - STAFF REPORTS
 - COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS
 - Community Liaison to Homelessness (Booker)
- 7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**
- 8. ADJOURNMENT**

*Attachment



Tony Santilena, Chair Human Services Commission

Note to Public: An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 3rd day of November 2017, by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 72 hours prior to the meeting, to each member of the Human Services Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Souci Hovsepian, Recording Secretary
Human Services and Recreation Department

DISTRIBUTION:

Human Services Commission
City Council
City Manager
City Attorney
City Clerk
Central Library
Public Information Officer
Neighborhood Connections
La Opinion
Los Angeles Times
Pasadena Journal
Pasadena NOW
Pasadena Star News
Pasadena Weekly

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Human Services and Recreation Department at (626) 744-4386. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Language translation services are available for this meeting by calling (626) 744-4386 at least 24 hours in advance.

Habra servicio de interpretación disponible para éstas juntas llamando al (626) 744-4386 por lo menos con 24 horas de anticipación.

Items on the agenda may not be called in the order listed.

3.

Minutes of October 11, 2017

MINUTES



**CITY OF PASADENA
HUMAN SERVICES COMMISSION
REGULAR MEETING
OCTOBER 11, 2017
6:00 P.M.
CITY HALL, 100 NORTH GARFIELD AVENUE
GRAND CONFERENCE ROOM, S038
PASADENA CA 91101**

COMMISSIONERS PRESENT: Chair Tony Santilena, Commissioners Myra Booker, Leslie Caldwell, Kim Chavarria, Joe Ford, Hector La Farga, Nasir Rasheed, Ann Rector, Peggy Sisson, Vera Vignes

COMMISSIONERS ABSENT: James Aragon, Jacques Bolton, Ri-Karlo Handy

STAFF PRESENT: Lola Osborne, Deputy Director – Human Services & Recreation, Maricela Galvez – Community Services Supervisor II, Souci Hovsepian – Recording Secretary

OTHERS PRESENT: Randy Mabson – Housing Department, Laura James – 211 LA County

1. CALL TO ORDER; WELCOME; ROLL CALL

Chair Santilena called the meeting to order at 6:00 P.M. Souci Hovsepian called the roll and a quorum was established for the Commission.

2. PUBLIC COMMENT

None

3. REVIEW AND APPROVAL OF MINUTES, September 13, 2017

After review, it was moved by Commissioner La Farga and seconded by Commissioner Rector to approve the Minutes of the September 13, 2017 meeting. (Motion unanimously carried) (Absent: Aragon, Bolton, Handy)

**4. OLD BUSINESS
INFORMATION ITEM ONLY**

Staff Galvez distributed the Human Services & Recreation Department's organizational chart to the Commissioners.

**5. NEW BUSINESS
INFORMATION AND ACTION ITEMS**

- Chair Santilena introduced Randy Mabson, Program Coordinator - Housing Department, who provided a power point presentation on the process of CDBG. He gave a report on the evaluation of the previous program year that concluded in June 2016. Agencies that applied for the funding were Rose Bowl Aquatics, Boys & Girls

Clubs, Mothers' Club, PUSD, PCC, YWCA and employment services for persons with developmental disabilities.

The recipients for Pasadena Assistance Fund (PAF) were Foothill Unity Center for food and nutrition programs and PCC.

- Laura James, Resource Manager – 211 LA County, gave a power point presentation on the non-profit website that offers information 24/7 in several languages. Its main focus is to offer callers information on health and human services. Some of the top community needs are adult protective services, housing, food, shelter and utility assistance.

6. REPORTS AND COMMENTS FROM COMMITTEES INFORMATION AND ACTION ITEMS

- Chair Santilena informed Commissioners that the Youth Council attended the City Council's meeting on Monday October 9, 2017 for a proclamation on bullying intervention. He also announced that the Youth Council is working on the YES grant, a projects grant for groups that would like projects in schools.
- Chair Santilena suggested Commissioners prepare questions regarding recusals and conflict of interest at the CDBG training with Brad Fuller from City Attorney's Office in January 2018.
- Vice Chair Vignes gave an update on the Launch of the Office of the Young Child held on September 23, 2017. She commented that it was an extraordinary day with an estimate of 3,500 attendees, 90 exhibitors, bands from Pasadena High School, children's activities, free breakfast and lunch. Dignitaries present were Mayor Terry Tornek, Councilmembers, Congresswoman Judy Chu, representatives for Assembly Member Anthony Portantino and Congressman Adam Schiff and several members of the Board of Education.
- Commissioner Rector commented that this was the bigger and better event she has ever participated in with a diverse population and great enthusiasm from public, private and charter schools.

STAFF REPORTS

- Lola Osborne, Deputy Director – Human Services & Recreation, gave an overview on violence and prevention/intervention program. She reported that a steering committee is formed to focus on youth between 11 and 24 years of age that are at risk for criminal activities and gangs. The committee represents members from all Pasadena City Departments, Pacific Oaks, Pacific Clinics, PCC, PUSD and LA County Probation and Parole Department.

A. COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS

Commissioner Booker announced that the 'No More Homeless Women in Pasadena' group will hold a Lunch of Compassion on October 15, 2017, a project of Urban Initiatives that advocates for women experiencing homelessness.

B. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

Update on the Homeless count, Ann Lansing, Project Planner (Housing Department), Dr. Herrera (Fuller Seminary), Dr. Coletti (Fuller Seminary)

7. ADJOURNMENT

It was moved (Sisson) and seconded (Ford) to adjourn the regular meeting. (Motion unanimously carried) The meeting was adjourned at 7:35 P.M.



Souci Hovsepian, Recording Secretary
Human Services and Recreation Department