



**AGENDA
HUMAN SERVICES COMMISSION
REGULAR MEETING
APRIL 12, 2017**

MEMBERS

Tony Santilena, Chair, District 2
Vera Vignes, Vice Chair, District 7
Ri-Karlo Handy, District 1
Leslie Caldwell, District 3
Nasir Rasheed, District 4
Peggy Sisson, District 5
Kim Chavarria, District 6
Myra Martin Booker, Mayor
Jacques Bolton, Agency Representative
Joe Ford, Agency Representative
Hector LaFarga, Agency Representative
James Aragon, Pasadena City College
Ann Rector, Pasadena Unified School District

STAFF

Horace Wormely, Director
Maricela Galvez, Recording Secretary

MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

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Public meeting begins at 6:00 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the Internet.

*Materials related to an item on this Agenda submitted to the HUMAN SERVICES COMMISSION **after** distribution of the agenda packet are available for public inspection in the HUMAN SERVICES AND RECREATION DEPARTMENT at 100 N. GARFIELD AVE., ROOM N255 during normal business hours.*



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**AGENDA
HUMAN SERVICES COMMISSION
REGULAR MEETING
WEDNESDAY, APRIL 12, 2017
6:00 P.M.
CITY HALL, 100 NORTH GARFIELD AVENUE
PASADENA, CA 91101
GRAND CONFERENCE ROOM, S038**

- 1. CALL TO ORDER; WELCOME; ROLL CALL**
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**
Please limit comments to 3 minutes per speaker.
- 3. REVIEW AND APPROVAL OF MINUTES, February 8, 2017 and March 15, 2017***
- 4. NEW BUSINESS**
INFORMATION ITEMS
 - **RETREAT DATE AND LOCATION**
- 5. REPORTS AND COMMENTS FROM COMMITTEES**
INFORMATION ITEMS ONLY
 - **Report from the Chair**
 - **CDBG Update**
 - **Leadership Pasadena Workshop for Chairs and Vice-Chairs**
 - **Committee Reports**
 - **Pasadena Council for the Young Child (Vignes)**
 - **Launch of the Office of the Young Child, September 23**
 - **Foster Care Youth Issues (Bolton)**
 - **Youth Council (Santilena)**
 - **Short Range Transit Plan, Follow-up to Youth Master Plan**
 - **Commissioner Updates/Comments**
 - **Staff Updates**

6. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

7. ADJOURNMENT

*Attachment


Tony Santilena, Chair
Human Services Commission

Note to Public: An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 7th day of April 2017, by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Human Services Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.


Maricela Galvez, Community Services Supervisor II
Human Services and Recreation Department

DISTRIBUTION:

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Items on the agenda may not be called in the order listed.

3.
MINUTES
FEBRUARY 8, 2017



MINUTES

HUMAN SERVICES COMMISSION

**CITY HALL, GRAND CONFERENCE ROOM
100 NORTH GARFIELD AVENUE
PASADENA, CA 91101**

FEBRUARY 8, 2017

6:00 P.M.

COMMISSIONERS PRESENT:

Chair Tony Santilena, Vice Chair Vera Vignes, Myra Booker, Kim Chavarria, Joe Ford, Abe Rasheed, Ann Rector, Peggy Sisson

COMMISSIONERS ABSENT:

James Aragon (excused), Jacques Bolton (excused), Leslie Caldwell (excused), Ri-Karlo Handy (excused), Hector LaFarga (excused)

STAFF PRESENT:

Souci Hovsepian, Horace Wormely

1. CALL TO ORDER; WELCOME; ROLL CALL

Chair Santilena called the regular meeting to order at 6:00 p.m. Souci Hovsepian called the roll and a quorum was established for the Commission.

2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

There was no public comment.

3. REVIEW AND APPROVAL OF MINUTES

- **November 9, 2016 and January 11, 2017**

November 9, 2016

It was moved (Vignes) and seconded (Sisson) to approve the minutes of November 9, 2016 with the following amendment:

Please note amendments are **bolded** and *italics*

Item 5, Commissioner Updates/Comments: 1st bullet: ...End Homelessness and other ~~various~~ meetings **for the homeless** she will be attending.

(Motion unanimously carried) (Absent: Aragon, Bolton, Caldwell, Handy, LaFarga)

January 11, 2017

It was moved (Vignes) and seconded (Sisson) to approve the minutes of January 11, 2017. Motion unanimously carried. (Absent: Aragon, Bolton, Caldwell, LaFarga)

4. NEW BUSINESS

ACTION ITEMS

- **REVIEW AND APPROVE UPDATED YOUTH MASTER PLAN**

Chair Santilena stated that the Pasadena Youth Council (PYC) had joined the Commission for a special presentation and self-introductions were made; provided background on the plan and introduced Christy Zamani, Executive Director, Day One, who provided a synopsis and review of the document. Handouts were distributed. Members of the PYC spoke on the various priority areas in the plan. Discussion followed.

It was moved (Sisson) and seconded (Ford) to approve the Youth Master Plan as submitted. (Motion unanimously carried) (Absent: Aragon, Bolton, Caldwell, Handy, LaFarga)

5. REPORTS AND COMMENTS FROM COMMITTEES

INFORMATION ITEMS ONLY

- **Report from the Chair**

Chair Santilena distributed a handout on the upcoming election.

Vice Chair Vignes distributed a copy of the information that she prepared for the Commission's webpage and encouraged review and feedback from the Commission. Staff was requested to forward information to appropriate staff for updating of the webpage.

- **Committee Reports**

- **Pasadena Council for the Young Child**

Vice Chair Vignes provided an update on the Council's current work/activities including the working groups. A retreat is planned for March 18, 2017.

- **Foster Care Youth Issues**

Commissioner Ford reported on the progress of the annual Town Hall and distributed a copy of a letter for the Town Hall. Discussion followed.

- **Youth Council**

No report.

- **Commissioner Updates/Comments**

Commissioner Booker reported on the following: recent Community Forum she attended that was hosted by Councilmember John Kennedy, Vision 20/20, recent Homeless Count she participated in. Discussion followed.

- **Staff Updates**

Horace Wormely, Director, Human Services and Recreation Department, distributed the department's current newsletter; provided an update on Robinson Park closure and relocation of programs; Black History Parade on February 18th and groundbreaking ceremony at Robinson Park; current budget process; recent violence issues in the City. Discussion followed.

6. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

Dr. Herrera to report on the recent Homeless Count; special joint meeting with the Library Commission in March.

7. ADJOURNMENT

It was moved (Booker) and seconded (Chavarria) to adjourn the meeting. (Motion unanimously carried) The meeting was adjourned at 7:15 p.m.


Lisette Jabola, Recording Secretary

MINUTES
MARCH 15, 2017

PASADENA PUBLIC LIBRARY COMMISSION
SPECIAL MEETING MINUTES
Lamanda branch ~ 140 S. Altadena Dr. 91107
Wednesday, March 15, 2017 – 6:00 PM

PRESIDING: Victor Gonzalez

PRESENT: Andrea Abrams, Karla Bluestone, Morris Dent, Traude Gomez Rhine, Janice Segall, Arnold Siegel and Wendy Wang

ABSENT: Sharon Calkin

STAFF: Brigida Campos, Rosa Cesaretti, Jane Gov, Lila Guirguis, Catherine Hany, Cherie Johnston, Tim McDonald, Michelle Perera, Melissa Perez, Mike Shea, and Deborah Takahashi

I. CALL TO ORDER/INTRODUCTIONS

Chair Gonzalez called the meeting to order at 6:06 p.m. In addition to the Library Commission and Staff, the Human Services Commission introduced themselves. Tony Santilena, Vera Vignes, Maricela Guzman (Secretary), Ann Rector, Kim Chavarria, Leslie Caldwell, Myra Martin Booker, Joe Ford, Jacques Bolton, and Ri-Karlo Handy.

II. SENIOR LIBRARIAN UPDATE

Senior Librarian Mike Shea introduced himself and updated the Commission on the Lamanda Park branch. He spoke about the successful landscaping event which included Vice Mayor Masuda and his field representative, Noreen Sullivan along with Public Works and Library staff. He added that the Pasadena City Council designated the surrounding space around the Lamanda Park branch, a pocket park. Senior Librarian Shea also expressed to the Commissions that book circulation has increased in the past month and attributed this to staff distributing of materials. New programs that were highlighted at this branch were the monthly Story Times, incorporating sign language into Story Times and a new program called Baby Gym. Senior Librarian Shea discussed Teen Tech Week and Makey Makey programs as well. Human Services Chair Tony Santilena asked Senior Librarian Shea if he knew if playground equipment would be installed at the new pocket park, to which he answered that he believed there would be. Commissioner Dent stated that Vice Mayor Masuda conducted a survey of the neighborhood surrounding Lamanda Park and playground equipment could definitely be utilized.

III. COMMUNICATIONS

Staff member Melissa Perez presented 5 articles and 10 advertisements:

1. Staff Reports. "Pasadena Library Director Michelle Perera to Give Library Commission Preview of One City, One Story." Pasadena Now. 15 February, 2017.
2. Kozlowski, Carl. "One City, One Story hosts Viet Thanh Nguyen, author of 'The Sympathizer,' at All Saints Church tonight, March 2." Pasadena Weekly. 02 March, 2017.
3. Wilson, Larry. "OCOS, Marshall spin city's lit scene into a new motion." Pasadena

Star-News. 02 March, 2017.

4. Staff. "Baseball Reliquary Presents 'Only the Ball Was White' Film Screening and Discussion." Beaconmedianews.com. 09-15 February, 2017.

5. Staff. "The Allendale Branch Library Presents Nuclear Impact: Broken Atoms in Our Hands." The Pasadena/San Gabriel Valley Journal News. 23 February, 2017.

6. Advertisement. "Art Night." Pasadena Weekly. 02 March, 2017.

7. Advertisement. "An American War Comes Home: Wars' Impact On Communities." Pasadena Weekly. 02 and 09 March, 2017.

8. Advertisement. "Have You Read This Year's One City, One Story Selection Yet?" Pasadena Weekly. 23 February, 2017.

9. Advertisement. "Art Night Pasadena." Pasadena Star-News. 05 March, 2017

10. Advertisement. "An American War Comes Home: War' Impact on Communities." Pasadena Star-News. 05 March, 2017.

11. Advertisement. "2017, The Will Eisner Centennial Year." Pasadena Star-News. 05 & 10 March, 2017.

12. Advertisement. "One City, One Story Cultural Afternoon." Pasadena Weekly. 09 March, 2017.

13. Advertisement, "The Will Eisner Centennial Year." Pasadena Weekly. 09 March, 2017.

14. Advertisement. "American Mah Jongg Lessons." BeaconMediaNews.com. 9-15 March, 2017.

15. Advertisement. "One City, One Story Cultural Afternoon." Pasadena Star-News. 10 March, 2017.

IV. ACTION ITEMS

1. Approval of Minutes for February 15, 2017 Library Commission Meeting. One correction was needed in Section VII.b to correct "Jericho Rhode" to "Jericho Road". Commissioner Bluestone moved and Commissioner Dent seconded to approve the Minutes of February 15, 2017. The motion carried 8;0 Calkin absent.

2. Human Services Chair, Tony Santilena stated that the Human Services Commission would table their approval of minutes to their next meeting.

V. REPORT(S) FROM COMMITTEES/REPRESENTATIVES

a. Human Services Co-Chair Santilena shared an overview of the Human Services Commission. The Commission receives funds from a Federal Community Development Block Grant ("CDBG") program, where a large percentage of funds go to structural building and another portion goes to programming, which is what the Human Services Commission receives. The three subcommittees are:

- Youth Council – Teen-led committee that devises a Youth Master Plan and presents it annually to the Human Services Commission. This plan provides a blueprint for

Pasadena to create a community where youth are valued and can reach their full potential.

- Foster Youth – Senator Carol Liu partnered with other agencies to create a Town Hall that focused on providing services to aged-out adults in the Foster system. Human Services Commissioner Ford added that he works with Hathaway-Sycamores and foster care is a big part of their population. Many foster kids over 18 don't know where to go for resources and the Town Hall informs them about many services for them. Human Services Commissioner Bolton is currently trying to raise money for much needed materials because Carol Liu is no longer representing the district as Senator.

- Council of the Young Child – Chair Santilena told the Commissions that there would be a presentation on the Council of the Young Child later in the meeting. Library Commissioner Abrams commended the Human Services Commission for adding Commissioners Ford and Bolt because of their work with Hathaway-Sycamore and said that youth found value in these opportunities.

- b. Library Commissioner Abrams attended The Friends of the Pasadena Public Library, (“The Friends”) meeting on February 22, 2017. She reported that it was an exciting meeting and The Friends have been doing rigorous analysis for themselves as an organization. The Friends were very enthusiastic about the new Director of the Library, Michelle Perera and would greatly appreciate a Library Commission member volunteering to be a liaison between The Friends group and Director Perera. They were excited about Library Commissioner Siegel’s involvement with Jericho Road, a non-profit that helps with organizational development. The Pasadena Foothill Association of Realtors is interested in forming a relationship with The Friends group. Lastly, Library Commissioner Abrams stated that The Friends discussed designing a plan for their Board in order to stay plugged in to the community and attract new members.
- c. Library Branch Associates Reports
 1. Library Commission Dent updated the Commissions on the Hastings Associates. He handed out the Hastings program calendar for March 2017 and said that the new Homework Help and Barks and Books programs were progressive.
 2. Library Commissioner Siegel updated the Commissions on the La Pintoresca Associates. He would like to work with the Pasadena Heritage group to take inventory of the branch and possibly send it for review to the National Historic Register. He is also working with Jericho Road for organizational development.
 3. Senior Librarian Shea updated the Commissions on the San Rafael Associates. The furniture at San Rafael is being upholstered and the new outdoor sign is noticeable.
 4. Librarian Takahashi updated the Commissions on the Linda Vista Associates. She stated that this group of Associates has seen a renewal after being dormant for 20 years. The Linda Vista Associates partnered with the Hahamongna Nursery and are

responsible for the landscaping in front of the branch. Their next meeting will be on March 23, 2017.

d. Commissioner Reports – No reports

VI. DIRECTOR'S REPORT

Director Perera updated the Commissions on the current events at the Library. The One City, One Story author event and cultural afternoon were very successful and the book, *The Sympathizer*, is extremely timely. Director Perera complimented staff members Christine Reeder and Catherine Hany for the great publicity. Library Commissioner Rhine praised the library for its presence throughout the entire month with all of the One City, One Story events. Library Commissioner Segall asked about the author's visit to the schools. Director Perera answered that the author's interaction with Blair High School students was very accessible and the Pasadena City College visit was well attended.

- a. Human Services Co-Chair Vera Vignes presented on the history of the Early Child Development Policy. In June of 2014, Pasadena City Council requested a revision to the Early Child Development Policy and a reinstatement of the Child Care Coordinator position. This revision and reinstatement were charged to the Human Services Commission. The Resolution by the City Council to support development of an early learning city by the year 2025, was adopted on March 23, 2015 and Lila Guirguis was hired as the Early Child Development Coordinator, in October of 2016. The policy has become a foundation of development of resources for the community and the Early Child Development Coordinator is housed in the Library because of its encouragement of literacy, reading, talking and child learning. An ad hoc committee, the Council for the Young Child helps support this policy and is led by Ms. Guirguis, the Early Child Development coordinator.
- b. Lila Guirguis presented on the Office of the Young Child. The five year master plan includes unifying city services, stimulating a family centered system and a focus on improving lives of children, age 0-5. The purpose of the Office of the Young Child is to support the early childhood movement in Pasadena, work with the Council for the Young Child, engage parents, teachers and caregivers, and support the creation of the Early Learning City by the year 2025. Lastly, Ms. Guirguis exhibited various building blocks of success, which include an aligned system for young children, collaboration, data collections as a measure of success, various health and wellness strategies, high quality early learning and fostering of community hubs.
- c. Library Programming Update
 1. Lucha Libros is a reading incentive program for 2nd and 3rd graders that rewards kids for their accurate recall and comprehension of books (either in English or Spanish). Once a month, students take a chapter book home and come to the library on the first Wednesday of the month and answer questions about the book.

Points are kept throughout and winners receive prizes. It is a very successful program.

2. The Library Teen Mental Health Initiative is comprised of 20 teens who serve on the Library's Teen Advisory Board (TAB) that help to increase awareness and discussions around topics of mental health. Handouts were distributed and Human Services Commissioner Joe Ford asked if there was still time to get involved. Staff member Jane Gov gave him her contact information.
3. Lamanda Park Librarian Cherie Johnston reported on the Sensory Story Time program. Preschool children with autism and sensory issues attend this program every Saturday. The program was funded by a grant from the California State Library and was part of the Staff Innovation Fund and monies went toward staff training and specific autism materials to use for the program. Library Chair Gonzalez asked if Sensory Story Time was on the library's Facebook page and Librarian Johnston replied that it was.
4. Librarian Rosa Cesaretti presented the Spanish Language Story Time, to the Commissions. The Spanish Story Time takes place at the La Pintoresca branch library and is the only all-Spanish Story Time in the San Gabriel Valley. The program is geared towards newborn to school age children and serves the 28 % of Pasadena residents that speak Spanish. La Pintoresca event Dia del Niño is incorporated as well as Tex Mex Santa Clause during the holidays.
5. Librarian Deborah Takahashi presented on the Barks and Books program at 9 library locations. It began with a partnership between the Hastings branch library and the Pasadena Humane Society and uses certified therapy dogs to help children read. Librarian Takahashi also updated the Commissions on another program called Quirky Cat Behavior, which helps pet owners decipher strange behavior in their cats.

VII. ANNOUNCEMENTS

- a. Human Services Chair Santilena announced to the Commissions that Vera Vignes would be honored for her lifelong achievement in writing the Early Development Policy for the City of Pasadena. The event will take place at the Altadena Town and Country Club on April 28, 2017.

VIII. INFORMATION ITEMS

- a. Circulation Statistics – February 2017
- b. Record of Attendance
- c. Commission Liaison at FOPPL Meetings – Commissioner Siegel will attend the March 22, 2017 meeting.
- d. Library Commission Meeting Dates – The next meeting will take place on April 19, 2017 at the Allendale branch library.

ADJOURNMENT

Chair Gonzalez moved to adjourn the meeting to the Allendale branch library in April. The motion carried 8;0 Calkin absent. There being no further business to come before the Commissions, the meeting was adjourned at 7:40 p.m.

Victor Gonzalez, Chair
Pasadena Public Library Commission

Melissa G. Perez, Secretary
Pasadena Public Library Commission