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**AGENDA  
HUMAN SERVICES COMMISSION  
REGULAR MEETING  
JANUARY 10, 2018  
6:00 P.M.**

**MEMBERS**

Tony Santilena, Chair, District 2  
Vera Vignes, Vice-Chair, District 7  
Ri-Kharlo Handy, District 1  
Leslie Caldwell, District 3  
Nasir Rasheed, District 4  
Peggy Sisson, District 5  
Kim Chavarria, District 6  
Myra Martin Booker, Mayor  
Jacques Bolton, Agency Representative  
Joe Ford, Agency Representative  
Hector LaFarga, Agency Representative  
James Aragon, Pasadena City College  
Ann Rector, Pasadena Unified School District

**STAFF**

Pamela Cantero-More, Program Coordinator I  
Araceli López Mellem, Recording Secretary

**MISSION STATEMENT**

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

*In compliance with the Americans with Disabilities Act of 1990, assistive listening devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call (626) 744-4386 to request use of a listening device.*

*Language translation services are available for this meeting by calling (626) 744-7333 at least 24 hours in advance.*

*Habr  servicio de interpretaci n disponible para  stas juntas llamando (626) 744-7333 al por lo menos con 24 horas de anticipaci n.*

*Public meeting begins at 6:00 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the internet. Materials related to an item on this Agenda submitted to the Human Services Commission after distribution of the agenda packet are available for public inspection in the HUMAN SERVICES & RECREATION DEPARTMENT at CITY HALL, 100 North Garfield Ave., ROOM N255 during normal business hours.*



**AGENDA  
HUMAN SERVICES COMMISSION  
REGULAR MEETING  
JANUARY 10, 2018  
6:00 P.M.  
CITY HALL, 100 NORTH GARFIELD AVENUE  
GRAND CONFERENCE ROOM, S038  
PASADENA, CA 91101**

- 1. CALL TO ORDER; WELCOME; ROLL CALL**
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**  
Please limit comments to 3 minutes per speaker.
- 3. REVIEW AND APPROVAL OF MINUTES, NOVEMBER 8, 2017\***
- 4. OLD BUSINESS**  
None.
- 5. NEW BUSINESS**

**INFORMATION ITEM**

▪ **PRESENTATION**

- **COMMUNITY DEVELOPMENT BLOCK GRANT ORIENTATION SESSION**  
Housing Department/City Attorney's Office

**ACTION ITEM**

- **DISCUSSION AND APPROVAL OF CDBG REVIEW COMMITTEE**

**6. REPORTS, COMMENTS, UPDATES**

**INFORMATION ITEMS ONLY**

- **REPORT FROM THE CHAIR**

▪ **COMMITTEE REPORTS**

- **UPDATE ON WORK GROUP OF THE PASADENA COUNCIL FOR THE YOUNG CHILD**
- **FOSTER YOUTH (FORD, BOLTON)**
- **PASADENA YOUTH COUNCIL**

- STAFF REPORTS
- COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS

## 7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

## 8. ADJOURNMENT

\*Attachment



Tony Santilena, Chair  
Human Services Commission

**Note to Public:** An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 5<sup>th</sup> day of January 5, 2018 by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 72 hours prior to the meeting, to each member of the Human Services Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Araceli López Mellem, Recording Secretary  
Human Services & Recreation Department

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Items on the agenda may not be called in the order listed.

**3.**

**Minutes of November 8, 2017**

**\*MINUTES\***



**CITY OF PASADENA  
HUMAN SERVICES COMMISSION  
REGULAR MEETING  
NOVEMBER 8, 2017  
6:00 P.M.  
CITY HALL, 100 NORTH GARFIELD AVENUE  
GRAND CONFERENCE ROOM, S038  
PASADENA CA 91101**

**COMMISSIONERS PRESENT:** Chair Tony Santilena, Commissioners James Aragon, Jacques Bolton, Myra Booker, Leslie Caldwell, Kim Chavarria, Peggy Sisson, Vera Vignes

**COMMISSIONERS ABSENT:** Joe Ford, Ri-Karlo Handy, Hector La Farga (Excused), Nasir Rasheed, Ann Rector (Excused)

**STAFF PRESENT:** Horace Wormely, Director – Human Services & Recreation, Maricela Galvez – Community Services Supervisor II, Pamela Cantero, Program Coordinator, Souci Hovsepian – Recording Secretary

**OTHERS PRESENT:** Randy Mabson – Housing Department

**1. CALL TO ORDER; WELCOME; ROLL CALL**

Chair Santilena called the meeting to order at 6:00 P.M. Souci Hovsepian called the roll and a quorum was established for the Commission.

**2. PUBLIC COMMENT**

None

**3. REVIEW AND APPROVAL OF MINUTES, October 11, 2017**

After review, it was moved by Commissioner Sisson and seconded by Commissioner Bolton to approve the Minutes of the October 11, 2017 meeting. (Motion unanimously carried) (Absent: Ford, Handy, La Farga, Rasheed, Rector)

**4. OLD BUSINESS**

None

**5. NEW BUSINESS**

**INFORMATION AND ACTION ITEMS**

**Public Service RFP for CDBG Program, Randy Mabson, Housing Department**

- Chair Santilena introduced Randy Mabson, Program Coordinator - Housing Department, who provided information on the 2018-19 process of RFP for CDBG funding. Applicants for CDBG are required to attend one session of the mandatory RFP workshops that will be held on December 4<sup>th</sup> and 6<sup>th</sup> at the Housing Department. He also gave an overview of the application and selection process.

**Report on Homeless Women, Dr. Sofia Herrera, Fuller Seminary – Tabled**

- It was moved by Commissioner Vignes and seconded by Commissioner Bolton to re-schedule Dr. Herrera’s presentation to a future date. (Motion unanimously carried) (Absent, Ford, Handy, La Farga, Rasheed, Rector)

**6. REPORTS, COMMENTS, UPDATES**

**INFORMATION ITEMS ONLY**

• **REPORT FROM THE CHAIR**

- Chair Santilena informed Commissioners that the main focus in 2018 will be the CDBG funding cycle. He also announced that applications for the YES grant, a projects grant for groups that would like projects in schools, are now available.
- The Youth Council will be volunteering with the Operation Gobble on November 18 and the Mayor’s tree lighting on December 1.
- Vice Chair Vignes reported that the AD-HOC committee will meet to discuss feedback on the Launch of the Office of the Young Child that was held on September 23, 2017 and will also look at the development of Community Hubs for Early Learning.
- Commissioner Booker distributed information on ‘No More Homeless Women in Pasadena’, ‘Yes in My Backyard’ (a pro-permanent supportive housing campaign) and Faith Community Toolkit, an approach to ending homelessness.

**STAFF REPORTS**

- Horace Wormely, Director – Human Services & Recreation, congratulated the program coordinators that organized the Office of the Young Child event on September 23. He also highlighted on the Department’s numerous programs, accomplishments and the revenue from these programs.
- Staff Galvez introduced Pamela Cantero who will be the new staff to the Human Services Commission beginning January 2018.

**A. COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**

Commissioner Bolton announced that a town hall meeting for foster care will be held in December 2017. He also reported that high school students known as couch surfers who are homeless are not recognized by any group.

**B. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**

Update on the Homeless count, Dr. Coletti (Fuller Seminary) in February 2018. Ann Lansing, Project Planner (Housing Department) and Dr. Herrera (Fuller Seminary), in May 2018.

**7. ADJOURNMENT**

It was moved (Bolton) and seconded (Caldwell) to adjourn the regular meeting. (Motion unanimously carried) The meeting was adjourned at 7:15 P.M.



Souci Hovsepian, Recording Secretary  
Human Services and Recreation Department

