



**Date:** January 25, 2018

**To:** Transportation Advisory Commission

**From:** Frederick C. Dock, Director *F.C. Dock*

**Subject:** Arroyo Verdugo Communities Joint Powers Authority (AVCJPA)  
Measure M Future Public Participation Plan

**RECOMMENDATION:**

It is recommended that the Transportation Advisory Commission (TAC) support staff's recommendation that TAC serve as the City's forum for public participation for the future Arroyo Verdugo Communities Joint Powers Authority (AVCJPA) Measure M Public Participation Plan.

**BACKGROUND:**

As a result of voters having approved Measure M on November 8, 2016, decisions will be required regarding which subregional projects will be built. The Los Angeles County Metropolitan Transportation Authority (Metro) has requested that each subregion develop a method by which input could be sought from the public on any proposed projects. This a method by which to seek public input precedes the actual Public Participation Plan, which will be developed at a later date. The item before the Commission is only to recommend that the Transportation Advisory Commission be the body by which public input will be sought when (in the future) the Public Participation Plan is developed. Neither a written, overall Public Participation Plan nor a list of projects are under consideration at this time. The Commission will be the body to receive such public input and will consider those items at a later date.

The City of Pasadena is one of six agencies in the Arroyo Verdugo Communities Joint Powers Authority (AVCJPA). The other agencies are: the City of Burbank, the City of Glendale, the County of Los Angeles (5th District – La Crescenta/Montrose), the City of La Cañada Flintridge and the City of South Pasadena. The AVCJPA is one of the subregions of Metro, and will receive Measure M Funds for projects that its Governing Board vote to recommend to the Metro Board. Each of these agencies are recommending using its own Transportation Commission input (or, in the case of L.A. County, the Crescenta Valley Town Council) for the future AVCJPA Public Participation Plan. All of the public input gathered by the various agencies will be received and considered by the AVCJPA Governing Board. Attached is a list of meetings to be held in January within the subregion to recommend what bodies will receive public input regarding the future Public Participation Plan.

In the future, the AVCJPA Governing Board intends to hire a consultant to (1) Prepare a Public Participation Plan; and (2) to analyze potential projects using funds from Measure M. This will occur over the next several months, with the goal for the AVCJPA to submit a list of subregional projects for potential approval by Metro by summer of 2018.

**DISCUSSION:**

Although Metro's goals for Public Participation are left to the local agencies and subregional Governing Boards to a certain degree, Metro does have some specific issues that must be addressed within the future Public Participation Plan. The use of the Transportation Advisory Commission as the body which will receive public input on the Public Participation Plan will make it a forum for participation and feedback to the AVCJPA Governing Board, as desired by Metro. The use of the Commission is also intended to address the interests of the residents of the City and other potential stakeholders. These stakeholders could vary, depending upon what the potential project was, where it was located, who was impacted, etc. Such potential stakeholders could be invited by staff to attend the Commission meetings when the time comes for such input. All such input would be submitted and taken into account by the AVCJPA Governing Board prior to the submission of its 5-year Multi-Year Subregional Program.

Action to make the Transportation Advisory Commission the body to receive public input would also help to ensure that AVCJPA will be eligible for funding for a consultant to formulate the formal Public Participation Plan and to analyze and present projects which will have a benefit to the subregion.

Attachment 1:

Dates of Public Input for AVCJPA Public Participation Plan by Agency

## AVCJPA

## ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY

1327 Foothill Blvd.

La Cañada Flintridge, CA 91011

Dates of Public Input for AVCJPA Public Participation Plan by Agency:

Agency	Commission or Other Body (Meeting for Public Input to take place in January)	Time/Date	Time/Place
City of Burbank	Transportation Commission	5:00pm January 22, 2018	Community Services Building Second Floor, Room 202 150 N. 3 <sup>rd</sup> Street Burbank, CA 91502
County of Los Angeles (5 <sup>th</sup> District – La Crescenta/Montrose)	Crescenta Valley Town Council	7:00pm January 18, 2018	La Crescenta Library 2809 Foothill Blvd. La Crescenta, CA 91214
City of Glendale	Transportation and Parking Commission	6:00pm January 24, 2018	City Council Chambers City Hall 613 E. Broadway Glendale, CA 91206
City of La Cañada Flintridge	Public Works and Traffic Commission	6:00pm January 17, 2018	City Council Chambers City Hall 1327 Foothill Blvd. La Cañada Flintridge, CA 91011
City of Pasadena	Transportation Advisory Commission	4:00pm January 25, 2018	Department of Transportation 221 E. Walnut St., Suite 210 Pasadena, CA 91101
City of South Pasadena	Freeway and Transportation Commission	6:30pm January 16, 2018	City Manager's Conference Room 1414 Mission Street South Pasadena, CA 91030

## PUBLIC NOTICE

**DATE:** January 25, 2018  
**TO:** Interested Public Participants  
**FROM:** Ann Wilson, Executive Director, Arroyo Verdugo Communities Joint Powers Authority (AVCJPA)  
**SUBJECT:** Opportunity for Public Input for the Subregional Measure M Public Participation Plan

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The Arroyo Verdugo Communities Joint Powers Authority is comprised of the following agencies:

- City of Burbank
- County of Los Angeles (5<sup>th</sup> District – La Crescenta/Montrose)
- City of Glendale
- City of La Cañada Flintridge
- City of Pasadena
- City of South Pasadena

These agencies are represented for Subregional purposes by the Arroyo Verdugo Communities Joint Powers Authority (AVCJPA) Governing Board, consisting of one elected official per jurisdiction.

The AVCJPA will, in several months, be receiving funds for projects under Measure M from the Los Angeles County Metropolitan Development Authority (Metro) in the amount of \$24.2 million over a period of the first five years. The Governing Board will be required, in several months, to make decisions regarding these projects.

Metro requires the AVCJPA to have a Public Participation Plan *prior* to the consideration of any projects. The Governing Board will be considering the best method for the public and other stakeholders to give input by adopting a Public Participation Plan. This is a beginning step, and *does not yet include input regarding specific projects*, which the Governing Board will consider at a later date.

If you wish to have a copy of the draft Public Participation Plan, please ask for a copy at your local agency's transportation office, or email Ann Wilson at [awilson@lcf.ca.gov](mailto:awilson@lcf.ca.gov) (or 818-790-8880). If you wish to attend the meeting at which the Governing Board will consider the best method of obtaining public input for the Public Participation Plan and comment, you are invited to attend the Governing Board Meeting to be held:

**February 1, 2018**

**4:00pm**

**City Council Chambers**

**City of La Cañada Flintridge**

**1327 Foothill Blvd.**

**La Cañada Flintridge, CA 91011**

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# AVCJPA

## ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY

**DATE:** February 1, 2018  
**TO:** Governing Board  
**FROM:** Ann Wilson, Executive Director  
**SUBJECT:** Measure M Subregional Funds; Public Participation Program for Initial Five-Year Programming Plan

### **BACKGROUND**

In June, the Metro Board of Directors adopted the Measure M guidelines establishing a process by which subregional funds under Measure M will be programmed by the subregional entities, including the AVCJPA, through the development of five-year subregional fund programming plans. In accordance with these guidelines, five-year project specific programming plans will have to be submitted to the Metro Board of Directors for adoption, which will subsequently guide the flow of funding to various specific projects that fall within each program. Based on the projected initial five-year cash flow for each subregional fund by Metro, the funds that would be available for programming are as follows:

**ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY (AVCJPA) MEASURE M FUNDS**

Measure M Funding Source Related to the AVCJPA	Ground-breaking Start Date	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5-Year	5-year Project Development Funding	TOTAL
		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	Total		
Multi-Year Subregional Programs									2016-57 Total
<i>Modal Connectivity and Complete Streets Program</i>	FY 2018	\$ 2.0	\$ 2.1	\$ 2.1	\$ 2.2	\$ 2.2	\$ 10.6	\$ 0.053	\$ 202.0
<i>Transit Projects</i>	FY 2018	\$ 2.6	\$ 2.6	\$ 2.7	\$ 2.8	\$ 2.8	\$ 13.5	\$ 0.068	\$ 257.1
<i>Active Transportation Projects</i>	FY 2033								\$ 136.5
<i>Arroyo Verdugo Projects to be Determined</i>	FY 2048								\$ 110.6
<i>Goods Movement Projects</i>	FY 2048								\$ 81.7
<i>Highway Efficiency, Noise Mitigation and Arterial Projects</i>	FY 2048								\$ 602.8
<i>Subtotals:</i>		\$ 4.6	\$ 4.7	\$ 4.8	\$ 5.0	\$ 5.0	\$ 24.1	\$ 0.121	\$ 1,390.7
Measure M Expenditure Plan Major Project	Schedule of Funds Available			Local, State Federal, Other Funding			Measure M Metro Cost Estimate (in thousands)		
	Groundbreaking Start Date	Expected Opening Date							
BRT Connector Orange/Red Line to Gold Line	FY 2020	FY 2022		0			\$ 240,300		

Under the adopted Measure M Guidelines, each COG or JPA is responsible for developing a Public Participation Element that will cover how interest groups are addressed, identify the processes/procedures involved in the engagement effort and key components of the MSP plan. These are presented as questions that must be answered in advance of, and included within, the MSP 5-Year Plan "Public Participation Element."

This Public Participation Element must be included in the MSP 5-Year Plan adopted by the COG Board and subsequently adopted by the Metro Board per the MSP Administrative Procedures. At a minimum, the public participation element must address the interests of:

- The Subregion represented by the AVCJPA agencies;
- County and other local jurisdictions and communities (where projects are located or significantly influencing); and
- Stakeholders<sup>1</sup>.

Finally, the Public Participation Element must reference if, and to what extent, the subregion addresses performance measurement as part of the MSP 5-Year Plan, per the Measure M Administrative Procedures section on performance measurement.

Below is staff’s recommendation for the required Public Participation Plan.

1. The consultant to be retained using Metro Measure M (.5%) funds and staff will develop a preliminary proposed project list for each sub-fund. Each AVCJPA agency develops a list of stakeholders.
2. The project list will then be distributed to AVCJPA member agencies and stakeholders and posted on each agency’s website and/or public bulletin boards for participation in public comment at a local Commission/Council meeting. Staff of each agency will attempt to make personal contact with identified stakeholders and offer briefings and the opportunity to publicly participate in those meetings if desired.
3. The proposed project list, as well as any comments received, will be agendaized for the Commission/Council meetings for discussion and public input. Agencies are free to also agendaize this for City Council meetings if desired.
4. Recommendations from the Commission/Council meetings will be forwarded to the AVCJPA Governing Board for final approval. The AVCJPA agenda for consideration of this item will be posted on each agency’s website and/or public bulletin boards so that anyone interested may publicly participate in the process.
5. Upon approval of the MSP 5-Year Plan by the Metro Board and subsequent execution of funding MOUs with each individual project implementing agency, further outreach regarding the design, environmental clearance and construction of those projects will be handled individually by the implementing agency in accordance with funding guidelines and local policies.

As shown in Attachment A, this proposed approach provides numerous opportunities for public participation and stakeholder engagement, and is, therefore, keeping with the requirements and intent of Metro Board direction.

**RECOMMENDED ACTION**

Recommend Governing Board approve proposed public outreach plan for the initial five-year Measure M Subregional Programming Plan and submit to Metro.

Attachment 1 – AVCJPA Public Participation Plan

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<sup>1</sup> Stakeholders may vary by program and MSP focus, but could include advocacy organizations, non-profits representing community interests, business interests, potential service providers and/or funders for the MSP program or project, etc.

# AVCJPA PUBLIC PARTICIPATION PLAN: Opportunities for Public Participation and Stakeholder Engagement

