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**AGENDA
HUMAN SERVICES COMMISSION
REGULAR MEETING
FEBRUARY 14, 2018
6:00 P.M.**

MEMBERS

Tony Santilena, Chair, District 2
Vera Vignes, Vice-Chair, District 7
VACANT, District 1
Leslie Caldwell, District 3
Nasir Rasheed, District 4
Peggy Sisson, District 5
Kim Chavarria, District 6
Myra Martin Booker, Mayor
Jacques Bolton, Agency Representative
Joe Ford, Agency Representative
Hector LaFarga, Agency Representative
James Aragon, Pasadena City College
Ann Rector, Pasadena Unified School District

STAFF

Pamela Cantero-More, Program Coordinator I
Araceli López Mellem, Recording Secretary

MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

In compliance with the Americans with Disabilities Act of 1990, assistive listening devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call (626) 744-4386 to request use of a listening device.

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Habr  servicio de interpretaci n disponible para  stas juntas llamando (626) 744-7333 al por lo menos con 24 horas de anticipaci n.

Public meeting begins at 6:00 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the internet. Materials related to an item on this Agenda submitted to the Human Services Commission after distribution of the agenda packet are available for public inspection in the HUMAN SERVICES & RECREATION DEPARTMENT at CITY HALL, 100 North Garfield Ave., ROOM N255 during normal business hours.



**AGENDA
HUMAN SERVICES COMMISSION
REGULAR MEETING
FEBRUARY 14, 2018
6:00 P.M.
CITY HALL, 100 NORTH GARFIELD AVENUE
GRAND CONFERENCE ROOM, S038
PASADENA, CA 91101**

- 1. CALL TO ORDER; WELCOME; ROLL CALL**
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**
Please limit comments to 3 minutes per speaker.
- 3. REVIEW AND APPROVAL OF MINUTES, JANUARY 10, 2018***
- 4. OLD BUSINESS**
INFORMATION ITEM
 - **REPORT FROM SUB-COMMITTEE ON COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATIONS**
 - Discussion and Approval of sub-committee's Recommendations
- 5. NEW BUSINESS**
INFORMATION ITEM
 - **PRESENTATION**
 - Report on Homeless count, Dr. Joe Coletti
- 6. REPORTS, COMMENTS, UPDATES**
INFORMATION ITEMS ONLY
Please limit comments to 3 minutes per speaker.
 - **REPORT FROM THE CHAIR**
 - **COMMITTEE REPORTS**
 - **UPDATE ON WORK GROUP OF THE PASADENA COUNCIL FOR THE YOUNG CHILD**
 - **FOSTER YOUTH (FORD, BOLTON)**
 - **PASADENA YOUTH COUNCIL (SANTILENA)**
 - **LIASON TO HOMELESS ISSUE (BOOKER)**

- STAFF REPORTS
- COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS

7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

8. ADJOURNMENT

*Attachment



 Tony Santilena, Chair
 Human Services Commission

Note to Public: An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 9th day of February 2018 by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 72 hours prior to the meeting, to each member of the Human Services Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



 Araceli López Mellem, Recording Secretary
 Human Services & Recreation Department

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Items on the agenda may not be called in the order listed.

3.

Minutes of January 10, 2018

MINUTES



**CITY OF PASADENA
HUMAN SERVICES COMMISSION
REGULAR MEETING
JANUARY 10, 2018
6:00 P.M.
CITY HALL, 100 NORTH GARFIELD AVENUE
GRAND CONFERENCE ROOM, S038
PASADENA CA 91101**

COMMISSIONERS PRESENT: Tony Santilena, Vera Vignes, Leslie Caldwell, Nasir Rasheed, Myra Martin Booker, Jacques Bolton, Joe Ford, Hector LaFarga, James Aragon, Ann Rector

COMMISSIONERS ABSENT: Peggy Sisson (excused), Kim Chavarria (excused), James Aragon and Ri-Kharlo Handy

STAFF PRESENT: Horace Wormely, Pamela Cantero-More, Araceli López Mellem

OTHERS PRESENT: Randy Mabson – Housing Department, Brad Fuller – City Attorney’s Office

1. CALL TO ORDER; WELCOME; ROLL CALL

Chair Santilena called the meeting to order at 6:02 P.M. Araceli López Mellem called the roll and a quorum was established for the Commission.

2. PUBLIC COMMENT

None

3. REVIEW AND APPROVAL OF MINUTES, November 8, 2017

After review, it was moved (Vignes) and seconded (Bolton) to approve the Minutes of the November 8, 2017. (Motion unanimously carried) (Absent: Sisson, Chavarria, Aragon) (Abstain: LaFarga, Ford, Rector)

4. OLD BUSINESS

None

5. NEW BUSINESS

INFORMATION ITEM

▪ **PRESENTATION**

- **COMMUNITY DEVELOPMENT BLOCK GRANT ORIENTATION SESSION**
Randy Mabson, Program Coordinator II, Housing Department provided an overview of the 2018 CDBG funding cycle including a tentative timeline for review of the proposals as well as what would be required of the CDBG Review Committee. Vice Chair Vignes requested that staff provide the entire Commission digital copies of the proposals regardless of whether or not they

serve on the CDBG Review Committee. Brad Fuller, Assistant City Attorney, City Attorney's Office, confirmed that distribution was permissible so long as Commissioners, aside from those serving on the review committee, do not discuss the proposals prior to the City Council doing so. During his presentation, Brad Fuller provided an overview of the "Commissioner Orientation Handbook" and copies were distributed to the Commission.

ACTION ITEM

DISCUSSION AND APPROVAL OF CDBG REVIEW COMMITTEE

During discussion it was determined that in the interest of efficiency, the CDBG Review Committee would also review the applications for the Pasadena Assistance Fund later this year. After discussion, it was moved (Rasheed) and seconded (LaFarga) to appoint Chair Santilena, Vice Chair Vignes, and Commissioner Chavarria to the CDBG Committee, with Commissioners Ford and Caldwell serving as alternates. (Motion unanimously carried) (Absent: Sisson, Chavarria, Aragon)

6. REPORTS, COMMENTS, UPDATES INFORMATION ITEMS ONLY

STAFF REPORTS

Horace Wormely, Director, Human Services & Recreation, provided department updates including the opening of Central Park Center, which will house the After School Adventures Program as well as other programs. Other updates included the upcoming Black History Celebrations including the Red, Black, and Green Honors Dinner on January 27, 2018.

REPORT FROM CHAIR

Chair Santilena read a brief memo from Commissioner Sisson thanking the Commission.

COMMITTEE REPORTS

UPDATE ON WORK GROUP OF THE PASADENA COUNCIL FOR THE YOUNG CHILD

Vice Chair Vignes reported that the Council is shifting its focus to work groups following the launch. The work groups are as follows: Community Hubs, Public/Community Engagement, Wellness Policy, and EDI Community Conversations. With the bulk of the work taking place in these groups, the Council will meet less often.

FOSTER YOUTH (Ford, Bolton)

Commissioner Bolton reported that the next Foster Youth Town Hall would take place on May 17, 2018 and planning is going well. He also provided an update on youth he has observed hanging out at local schools, who may be in need of services but may not yet be classified as foster youth and/or may be resistant to being labeled as such. These youth may be homeless but "couch surfing" and therefore do not meet the HUD definition of homelessness. Commissioner Ford

provided statistics illustrating that this is a national issue and read a short story about a young person in this sort of situation. Further discussion followed.

○ **PASADENA YOUTH COUNCIL**

Chair Santilena reported that the Pasadena Youth Council is finishing up YES Grant applications and will be attending the Mayor's State of the City on Tuesday, January 16, 2018.

A. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

Dr. Joe Coletti (Fuller Seminary) will attend next month's meeting to provide an update on the Homeless Count.

7. ADJOURNMENT

It was moved (Vignes) and seconded (Ford) to adjourn the regular meeting. (Motion unanimously carried)(Absent: Sisson, Chavarria, Aragon) The meeting was adjourned at 7:19 P.M.


Araceli López Mellem, Recording Secretary
Human Services & Recreation Department

