



**ACTION MINUTES
REGULAR MEETING
Design Commission**

**Tuesday March 13, 2018 at 6:30 p.m.
City Hall, Council Chambers – Room S249
100 N. Garfield Avenue, Pasadena CA 91101**

**For a complete and detailed recap of the meeting, please log to:
http://pasadena.granicus.com/MediaPlayer.php?view_id=32&clip_id=4261**

1. **ROLL CALL** – Chair Yoo called the meeting to order at 6:35 p.m.
Present: Commissioners Chia, Floyd, Stern, Loomis, Yoo, Keane (arrived at 6:43 p.m.), and Toro (arrived at 7:57 p.m.).
Absent: Commissioners Edwards and Rawlings
Staff: Leon White, Kevin Johnson and Claudia Burciaga-Ramos

2. **APPROVAL OF MINUTES – January 9, 2018**

Moved and seconded by Commissioners Keane and Stern to approve the January 9, 2018 minutes. No opposition; the minutes were approved. Commissioners Loomis and Floyd abstained.

3. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA** – No comments.

4. **APPROVAL OF THE AGENDA ORDER** – The order and content of the agenda was approved.

5. **CONCEPT DESIGN REVIEW**

- A. **3448-3452 E. Foothill Boulevard – (Council District 4)**

New six-story, 232-unit residential project and exterior remodeling of existing Panda Inn restaurant and first two floors of the existing Gateway Metro Tower building.

Public comments:
Jeff Cymlewski

Commission comments:

The commission made the following comments: Study the restaurant building design, particularly the north façade, to ensure that it relates to the urban context; study the green screen elements, awning elements and other decorative features to ensure that those features are properly integrated into the building; provide additional detail of hardscape materials, provide details of the green screens on the parking structure showing design, maintenance and operation of the screening elements; study the vehicular and pedestrian interaction in the circulation areas; provide a north-south site section, including the freeway, to demonstrate potential visibility of the project from public areas south of the freeway.

Motion:

Moved and seconded by Commissioners Keane and Chia to continue the public hearing to the meeting of May 22, 2018. Motion approved 6-1 with Commissioner Floyd voting no and Commissioners Rawlings and Edwards absent.

6. FINAL DESIGN REVIEW

A. 2900 East Del Mar Boulevard – (Council District 4)

New one-to-three-story, independent & assisted living buildings with subterranean parking.

Commission comments:

The commission made the following comments on the Independent/Assisted Living Buildings: Recessed all the windows behind the exterior building wall to create depth and shadow on the building; depict locations of downspouts on the elevation drawings; provide details of all materials' corner conditions; provide a physical sample of the proposed foam detailing with exterior coating accurately reflecting the proposed condition; stucco shall be a smooth, hand-troweled finish; depict on the elevation drawings the locations of all vents; provide physical samples of all proposed hardscape materials; depict on the site plan locations of any ground-mounted utilities; reduce building-mounted light fixtures; all fixtures shall be of a consistent dark bronze finish; provide a landscape plan depicting compliance with the tree replacement matrix for the 8 additional protected trees proposed to be removed; incorporate a tree protection plan into the plans and include the City of Pasadena's standard tree protection measures; match the color of the top rail of the balcony railing with the remainder of the railings; the lighting temperature specified on the final plans shall not rise above 3,000 kelvin for all proposed exterior fixtures and interior fixtures of the café; an 8' x 8' minimum mock-up panel of the building finishes shall be provided and reviewed by staff prior to construction and installation.

The commission made the following comments on the *Lodge and Las Palmas Relocation*:

Prior to issuance of a Certificate of Occupancy for either of the buildings, the relocated buildings shall be fully rehabilitated on the exterior, consistent with the approved rehabilitation plan; provide a subtle interpretive display at the receiver site documenting the original location and historical significance of The Lodge and Las Palmas; provide additional documentation regarding the condition of the exterior cedar barn shakes at The Lodge building; provide for staff review and approval prior to issuance of a building permit dimensioned drawings of the existing buildings; provide for staff review and approval prior to issuance of a building permit a window and door inventory indicating the condition of each window and door and its proposed disposition in the rehabilitation of the buildings; this project will be subject to inspection points and sign-off by staff of the Design & Historic Preservation section

Motion:

Moved and seconded by Commissioners Keane and Stern to approve the application for Final Design Review subject to conditions which shall be subject to staff review and approval prior to issuance of a building permit. No opposition, the minutes were approved 7-0. Commissioners Rawlings and Edwards were absent.

7. COMMENTS AND REPORTS FROM STAFF

Leon White, Principal Planner reported:

- The next Civic Center Task Force meeting is on March 15, 2018.

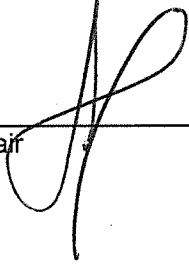
8. COMMENTS AND REPORTS FROM COMMISSION – No reports.

9. COMMENTS AND REPORTS FROM COMMITTEES

1. **Urban Forestry Advisory Committee** - (Rawlings) No report.
2. **Historic Preservation Commission** – (Floyd) Reported that the nominations are open for the Preservation Awards and the Commission approved a fence and gate at 1594 Paloma Street.
3. **Planning Commission** - (Keane) Reported that the meeting for March 14 is cancelled and at the February 28 meeting the Commission approved an amendment to the Huntington Hospital Master Plan after significant revisions were made to the proposed additional building square footage, and the Commission took comments on the Draft Sustainable Environmental Assessment for the proposed Space Bank project.
4. **Transportation Advisory Commission** - (Edwards) No report.
5. **Arts & Culture Commission** - (Stern) The Glenarm Power Plant art proposal will be going to the City Council on March 26th, and that the Phase 3 of rotating public art is being installed and in next few months all 12 will be replaced.

6. **Rose Bowl Subcommittee** - (Rawlings) No report.
 7. **Concept Design Review Application Subcommittee** - (Loomis, Toro) No report.
 8. **Las Encinas Psychiatric Hospital & Barn Subcommittee** - (Floyd, Rawlings) No report.
 9. **Specific Plan Implementation Process Subcommittee** - (Loomis, Keane) Reported on the Open House meetings for the General Plan started on March 8th and will continue March 29th.
 10. **100 West Walnut St. Subcommittee (PARSONS)** – (Loomis, Rawlings, Toro)
 11. **Design Commission Annual Field Trip Subcommittee** - (Stern, Keane, Loomis) Staff will send the list of projects
 12. **Alexandria Subcommittee** - (Keane, Yoo, Stern) No report.
10. **ADJOURNMENT** – Chair Yoo adjourned the meeting at 11:07 p.m.

Yong Yoo, Chair



Claudia Burciaga-Ramos
Claudia Burciaga-Ramos, Recording Secretary