



COPIES OF THIS AGENDA  
ARE AVAILABLE FROM THE  
NEIGHBORHOOD  
INFORMATION SERVICE AT  
THE CENTRAL AND ALL  
BRANCH LIBRARIES

**AGENDA  
ACCESSIBILITY AND DISABILITY COMMISSION  
REGULAR MEETING  
MARCH 27, 2018**

**MEMBERS**

Jorge Lambrinos, Chair, District 2  
Martin Sweeney, Vice Chair, District 6  
Cy Warren Estabrook, Mayor  
David Azevedo, District 1  
James Farr, District 3  
Sharon Rogers, District 4  
Michael Warner II, District 5  
Dr. Xilian Chen Stammer, District 7  
Mark Waterson, At Large

**STAFF**

Ali Everett, Accessibility Issues Coordinator  
Araceli López Mellem, Recording Secretary

**MISSION STATEMENT**

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

*In compliance with the Americans with Disabilities Act of 1990, assistive listening devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call (626) 744-4386 to request use of a listening device.*

*Language translation services are available for this meeting by calling (626) 744-7333 at least 24 hours in advance.*

*Habr  servicio de interpretaci n disponible para  stas juntas llamando (626) 744-7333 al por lo menos con 24 horas de anticipaci n.*

*Public meeting begins at 5:30 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the internet.*

*Materials related to an item on this Agenda submitted to the Accessibility and Disability Commission after distribution of the agenda packet are available for public inspection at the reception counter at the Jackie Robinson Community Center at 1020 N. Fair Oaks Ave. during normal business hours.*



**AGENDA**  
**ACCESSIBILITY AND DISABILITY COMMISSION**  
**REGULAR MEETING**  
**March 27, 2018**  
**5:30 P.M.**  
**JACKIE ROBINSON COMMUNITY CENTER**  
**1020 N. FAIR OAKS AVENUE**  
**PASADENA, CA 91103**

1. **CALL TO ORDER; WELCOME; ROLL CALL**
2. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**  
Please limit comments to 3 minutes per speaker.
3. **REVIEW AND APPROVAL OF MINUTES, FEBRUARY 27, 2018\***
4. **OLD BUSINESS**
  - **NONE**
5. **NEW BUSINESS**
  - **INFORMATION AND ACTION ITEMS**
    - **DISCUSS ACCESSIBILITY AND DISABILITY COMMISSION'S ADVISORY ROLE**  
Brad Fuller, Assistant City Attorney, and John Nam, Deputy City Attorney
    - **REVIEW AND DISCUSS ACCESSIBILITY & DISABILITY COMMISSION MENTORSHIP PILOT\***
    - **DISCUSS SAFETY OF PEDESTRIANS WITH DISABILITIES IN PASADENA**
6. **REPORTS, COMMENTS, UPDATES**
  - **INFORMATION ITEMS ONLY**
    - **STAFF UPDATES**
    - **FY 17/18 WORK PLAN UPDATES\***
    - **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**
7. **SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**
8. **ADJOURNMENT**

\*Attachment

A handwritten signature in cursive script that reads "Jorge J. Lambrinos".

Jorge J. Lambrinos, Chair  
Accessibility and Disability Commission

**Note to Public:** An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 22<sup>nd</sup> day of March 2018, by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 72 hours prior to the meeting, to each member of the Accessibility and Disability Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Araceli López Mellem, Recording Secretary  
Human Services & Recreation Department

**DISTRIBUTION:**

Accessibility and Disability Commission  
City Council  
City Manager  
City Attorney  
City Clerk  
Central Library  
Public Information Officer

La Opinion  
Los Angeles Times  
Pasadena Journal  
Pasadena NOW  
Pasadena Star News  
Pasadena Weekly

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Human Services and Recreation Department at (626) 744-4386. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Language translation services are available for this meeting by calling (626) 744-4386 at least 24 hours in advance.

Habra servicio de interpretación disponible para éstas juntas llamando al (626) 744-4386 por lo menos con 24 horas de anticipación.

Items on the agenda may not be called in the order listed.

**3.**

**Minutes of February 27, 2018**

**\*MINUTES\***



**CITY OF PASADENA  
ACCESSIBILITY AND DISABILITY COMMISSION  
REGULAR MEETING  
FEBRUARY 27, 2018  
5:30 P.M.  
JACKIE ROBINSON COMMUNITY CENTER  
1020 N. FAIR OAKS AVENUE  
PASADENA, CA 91103**

**COMMISSIONERS PRESENT:** Jorge Lambrinos, Martin Sweeney, Sharon Rogers, Michael Warner II, Dr. Xilian Chen Stammer (5:46 p.m. arrival), Cy Warren Estabrook, Mark Waterson, David Azevedo

**COMMISSIONERS ABSENT:** James Farr (excused)

**STAFF PRESENT:** Alison Everett and Araceli López Mellem

**1. CALL TO ORDER; WELCOME; ROLL CALL**

Chair Lambrinos called the meeting to order at 5:40 P.M. Araceli López Mellem called the roll and a quorum was established for the Commission.

**2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

Richard Franco, Davidson Program for Independence, commented on the need for audible pedestrian signals at several crosswalks in Pasadena, including the all-stop intersections at Colorado Blvd./Raymond Ave. and Colorado Blvd./De Lacey Ave. Staff (Everett) reported that both Colorado intersections are already included in the City's ADA Compliance Plan and that she will propose moving the intersections up the priority list.

**3. REVIEW AND APPROVAL OF MINUTES, JANUARY 23, 2018**

After review, it was moved (Azevedo) and seconded (Waterson) to approve the Minutes of the January 23, 2018. (Motion unanimously carried)

**4. ORANGE GROVE RESURFACING PROJECT INFORMATION**

Sean Singletary, Principal Engineer, City of Pasadena Public Works Department, provided an overview of the project and answered questions from the Commission regarding technical aspects of the project related to accessibility.

**5. OLD BUSINESS**

- None

**6. NEW BUSINESS**

- None

**7. REPORTS, COMMENTS, UPDATES**

- **Staff Reports**

Staff (Everett) distributed copies of the Human Services and Recreation Department Spring-Summer Recreation Guide, provided an update about the Summer ROSE program, and provided information about the Public Use Computer Accessibility Workshops taking place on Tuesday, March 7, from 5:30-6:30 pm at Jackie Robinson Community Center, and Thursday, March 8, from 2:00-3:00 PM at Villa-Parke Community Center.

- **FY17/18 WORKPLAN COMMITTEE REPORTS**

Objective 1, Disability Culture – Commissioner Rogers provided an update on the iBook Club of Pasadena and announced that the first meeting of the book club will take place at 2pm on Tuesday, March 6, 2018, at the Hastings branch of the Pasadena Public Library. Commissioner Sweeny provided an update on the mentorship program proposal and offered strategies for obtaining support for the program. Discussion followed.

Objective 2, Outreach – Chair Lambrinos reported that he, along with Commissioners Sweeney and Estrabrook, represented the Commission at the Black History Parade and Festival. Chair Lambrinos reported that it was a great experience, which provided an opportunity to increase the Commission’s visibility in the community.

- **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**

Chair Lambrinos announced that the USC Pacific Asia Museum has reopened and several ADA upgrades were implemented, including those previously recommended by the Commission.

Commissioner Estabrook provided information about disability athletics initiatives he is involved with, including the Disability Athletics Faire, iTennis adaptive tennis tournament, and a new Pasadena Beep Baseball team.

Commissioner Waterson announced that Kidspace will be hosting their first “Welcome Wednesday” event which promotes inclusion and the first event will be targeted towards children with autism.

Commissioner Sweeney reported that he will be attending a discussion on special education at Pacific Oaks College in Pasadena on Saturday, March 3, 2018.

- 8. **SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**

Chair Lambrinos suggested inviting Civitan to make a presentation regarding employment of people with disabilities in Pasadena. Commissioner Azevedo suggested inviting a representative from the Department of Transportation to attend the March Commission meeting to discuss the Orange Grove Resurfacing Project. Commissioner Azevedo also requested that the Commission make a recommendation requesting a public meeting regarding the project be held at a location west of Lake Street. Commissioner Sweeney suggested a discussion regarding the Commission’s role as an advisory committee.

**9. ADJOURNMENT**

It was moved (Estabrook) and seconded (Azevedo) to adjourn the regular meeting. (Motion unanimously carried) The meeting was adjourned at 7:32 P.M.

  
Araceli López Mellem, Recording Secretary  
Human Services & Recreation Department

## **Accessibility & Disability Commission Mentorship Pilot**

### **PURPOSE**

To increase public-policy awareness and leadership opportunities for Pasadena residents with disabilities.

### **RATIONALE**

To meaningfully participate in and contribute to one's community, residents and community stakeholders must assume leadership roles and responsibilities that influence and impact the overall civic, economic, health and well-being of their communities. These civic and community leaders are represented across a wide range of government, business, educational and nonprofit governing organizations from City Hall to local neighborhood groups. One thing they all share in common is the experience of "sitting at the table" and participating in the process, protocols and nuances of governance. Decision-making at a public-policy level is an ongoing learning process that one learns over time and participation. But for the great majority of people with disabilities, these opportunities to be included and participate on committees, boards and at every level of government are limited at best.

### **PILOT PROJECT**

The City of Pasadena Accessibility and Disability Commission proposes to pilot a one-to-one mentorship designed to proactively support public-policy awareness, leadership development, and participation of Pasadena residents with disabilities on the Accessibility & Disability Commission.

The mentorship pilot—**AD&ME**—would be limited to the Accessibility & Disability Commission and specifically designed to develop, implement and evaluate pilot elements for the purpose of making recommendations to the City Council

regarding potential mentorship opportunities at community-based organizations and municipal government agencies and departments.

### **PROPOSED PILOT PROJECT TIMELINE**

- January: Submit AD&ME Mentorship proposal to Accessibility & Disability Commission for review and input
- February: Submit AD&ME Mentorship proposal to Accessibility & Disability Commission for approval
- March to June 2018: Implement Phase I of AD&ME Mentorship
- June 2018 to May 2019: Implement Phase II of AD&ME Mentorship Pilot
- May 2019: Submit written evaluation to Commission for review and consideration

### **PHASE I**

Phase I will be the initial development stage of the pilot and include:

- Recruitment of up to two mentees
- Match mentee(s) with mentor(s) from the Accessibility & Disability Commission
- Mentor(s) will meet with mentee(s) to discuss any appropriate accommodations necessary for full participation in the AD&ME pilot.
- Mentee(s) will meet with mentor(s) before each Commission meeting to review the upcoming agenda and materials and Commission activities regarding its FY 2017-18 Workplan.
- Mentee(s) and mentor(s) will meet after each meeting to review and discuss Commission business from that meeting.
- By May of 2018, mentee(s) and mentor(s) will evaluate the pilot progress and submit to the Commission recommendations for proceeding into Phase II of the AD&ME Mentorship pilot for FY 2018-19.

### **PHASE II — FY 2018-19**

Phase II will mark the initial and full-term year of the AD&ME Mentorship pilot incorporating recommendations from Phase I.

### **PHASE III — EVALUATION**

- Phase III will be an evaluation of the AD&ME Mentorship pilot for the purpose of determining its overall value and whether the pilot could be replicated on the City Council and in other city departments.
- A written evaluation will be submitted to the Commission for review and consideration.

### **AD&ME COMMITTEE**

The AD&ME Committee will structure the initial meetings. Martin Sweeney will assume responsibility for facilitating this ad hoc committee. The AD&ME Committee will include participating mentor(s) and mentee(s), plus where appropriate, caregivers and family members.

The AD&ME Committee will communicate and coordinate as appropriate with the Accessibility Issues Coordinator and staff.

### **ACTIVITIES AND EXPECTATIONS**

- Each mentee will agree to attend every Accessibility & Disability Commission meeting held on the fourth Tuesday of every month from 5:30 to 6:30 p.m. (with the exception of December).
- Mentees will be expected to review all Commission agendas and related materials in advance of the Commission meetings.
- Mentors will be expected to discuss upcoming Commission agendas and related materials with his or her mentee.
- Mentors and mentees will meet following each Commission meeting to review any issues or answer questions raised at the meeting.

**6.**  
**FY 17/18 Work Plan Updates**

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION  
WORK PLAN: 7/1/17 – 6/30/18**

**OBJECTIVES:**

**1. To increase and promote disability awareness, history, and culture in partnerships with the City of Pasadena's business, academic, nonprofit, and civic organizations.**

During FY 17/18 the Commission will:

- Host up to four (4) events exploring the experience and culture of disability;
- Identify and develop new and current partnerships for hosting and sponsoring disability-related events;
- Promote greater disability awareness and collaboration among Pasadena's diverse disability communities (i.e., physical, sensory, acquired, developmental, mental, aging, etc.); and
- Develop a three-year planning document identifying ongoing opportunities that promote and celebrate disability culture.

**2. To increase awareness and visibility of the Accessibility and Disability Commission, gather information about concerns of persons with disabilities in Pasadena, and promote leadership and citizenship opportunities for persons with disabilities.**

During FY 17/18 the Commission will:

- By May 2018, host two community forums on issues (i.e. transportation) pertinent to the disability community.
- By May 2018, develop mentorship opportunities that promote participation in public policy decision-making, leadership, and civic opportunities for persons with disabilities.

**3. To inform and educate persons with disabilities on the various transportation services available in Pasadena.**

During FY 17/18 the Commission will:

- By February 2018, examine the various transportation services available in Pasadena for persons with disabilities and make recommendations based on findings.
- By May 2018, develop a transportation resource guide for persons with disabilities.