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AGENDA
HUMAN SERVICES COMMISSION
REGULAR MEETING
MAY 9, 2018
6:00 P.M.

MEMBERS

Tony Santilena, Chair, District 2
Vera Vignes, Vice-Chair, District 7
Myra Martin Booker, Mayor
VACANT, District 1
Leslie Caldwell, District 3
Nasir Rasheed, District 4
Peggy Sisson, District 5
Kim Chavarria, District 6
Jacques Bolton, Agency Representative
Joe Ford, Agency Representative
Hector LaFarga, Agency Representative
James Aragon, Pasadena City College
Ann Rector, Pasadena Unified School District

STAFF

Lola Osborne, Deputy Directory
Karla Covarrubias, Recording Secretary

MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

In compliance with the Americans with Disabilities Act of 1990, assistive listening devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call (626) 744-4386 to request use of a listening device.

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Habr  servicio de interpretaci n disponible para  stas juntas llamando (626) 744-7333 al por lo menos con 24 horas de anticipaci n.

Public meeting begins at 6:00 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the internet. Materials related to an item on this Agenda submitted to the Human Services Commission after distribution of the agenda packet are available for public inspection in the HUMAN SERVICES & RECREATION DEPARTMENT at CITY HALL, 100 North Garfield Ave., ROOM N255 during normal business hours.



**AGENDA
HUMAN SERVICES COMMISSION
REGULAR MEETING
MAY 9, 2018
6:00 P.M.
CITY HALL, 100 NORTH GARFIELD AVENUE
GRAND CONFERENCE ROOM, S038
PASADENA, CA 91101**

- 1. CALL TO ORDER; WELCOME; ROLL CALL**
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**
Please limit comments to 3 minutes per speaker.
- 3. REVIEW AND APPROVAL OF MINUTES, APRIL 11, 2018***
- 4. OLD BUSINESS**
INFORMATION AND ACTION ITEM
NONE
- 5. NEW BUSINESS**
ACTION AND INFORMATION ITEMS
 - **“JOIN THE CONVERSATION” (MATTHEW HAWKESWORTH, DIRECTOR OF FINANCE)**
 - **ESTABLISH NOMINATING COMMITTEE FOR FY 2018-2019 COMMISSION OFFICERS**
- 6. REPORTS, COMMENTS, UPDATES**
ACTION AND INFORMATION ITEMS
Please limit comments to 3 minutes per speaker.
 - **FY 17/18 WORK PLAN UPDATES***
 - **REPORT FROM CHAIR**
 - **DISCUSS DATE, TIME AND LOCATION FOR ANNUAL MEETING**
 - **FOSTER YOUTH (FORD, BOLTON)**
 - **PASADENA YOUTH COUNCIL (SANTILENA)**

- LIASON TO HOMELESS ISSUE (BOOKER)
URBAN INITIATIVES – JENNIFER O'REILLY-JONES, HOMELESS PROGRAMS COORDINATOR AND DR. SOFIA HERRERA, DIRECTOR, URBAN INITIATIVES
- UPDATE ON THE STATUS OF THE COUNCIL FOR THE YOUNG CHILD (VIGNES)
- STAFF REPORTS
 - REVIEW OF MINOR MODIFICATIONS TO THE HUMAN SERVICES COMMISSION PROCEDURES AND POLICIES, AS WELL AS OT THE PASADENA MUNICIPAL CODE CHAPTER 2.86
- COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS

7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

8. ADJOURNMENT

*Attachment



Tony Santilena, Chair
Human Services Commission

Note to Public: An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 4th day of May 2018 by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 72 hours prior to the meeting, to each member of the Human Services Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Karla Covarrubias, Recording Secretary
Human Services and Recreation Department

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Items on the agenda may not be called in the order listed.

3.
Minutes of April 11, 2018

MINUTES



**CITY OF PASADENA
HUMAN SERVICES COMMISSION
REGULAR MEETING
APRIL 11, 2018
6:00 P.M.
CITY HALL, 100 NORTH GARFIELD AVENUE
GRAND CONFERENCE ROOM, S038
PASADENA CA 91101**

COMMISSIONERS PRESENT: Tony Santilena, Vera Vignes, Leslie Caldwell, Myra Martin Booker, Peggy Sisson, Hector LaFarga, Kim Chavarria, James Aragon and Ann Rector,

COMMISSIONERS ABSENT: Nasir Rasheed, Jacques Bolton, and Joe Ford

STAFF PRESENT: Lola Osborne, Horace Wormely, Liz Luna, Randy Mabson and Karla Covarrubias

OTHERS PRESENT: Youth Council

1. CALL TO ORDER; WELCOME; ROLL CALL

Chair Santilena called the meeting to order at 6:05 P.M. Karla Covarrubias called the roll and a quorum was established for the Commission.

2. PUBLIC COMMENT

None

3. REVIEW AND APPROVAL OF MINUTES, MARCH 14, 2018

After review, it was moved (Sisson) and seconded (Vignes) to approve the Minutes of the March 14, 2018. (Motion unanimously carried) (Absent: None) (Abstain: La Farga, Booker)

4. OLD BUSINESS

• **CDBG APPEALS (SANTINELLA)**

Staff Mabson confirmed there had been one appeal but chose to address directly with staff instead of the Commission.

5. NEW BUSINESS

INFORMATION ITEM

▪ **PY18-19 PAF GRANT (Staff Mabson)**

- Discussion and Approval of sub-committee's recommendations
Staff Mabson presented PAF Grants and scores. Armenian Relief Society and Armory Center of the Arts were recommended and will be presented to City Council for approval. After review, it was moved (Vignes) and seconded (Aragon) to approve Armenian Relief Society and Armory Center of the Arts.

(Motion unanimously carried) (Absent: Rasheed, Aragon, Bolton and Ford)
(Recused: La Farga and Rector)

▪ **PASADENA YOUTH COUNCIL JOINT MEETING (Santilena)**

- Work Plan Review
Youth Council members presented individual aspects of their Work Plan. Young Council Chair (Liu) gave an overall view of the policy. Individual Youth Council members presented and discussed various topics, such as, The Week of Kindness, the 2018 Egg Bowl and gun control in the schools.

6. REPORTS, COMMENTS, UPDATES

INFORMATION ITEMS ONLY

▪ **REPORT FROM THE CHAIR**

Chair Santilena reported that he is working with Assistant City Manager (Rodriguez) who is reviewing the structure and status of the HSC sub-committees. In particular, the review focuses on the HSC sub-committee structure, Ad-Hoc versus Standing Committees.

▪ **COMMITTEE REPORTS**

- **FOSTER YOUTH (FORD, BOLTON)**
NONE
- **PASADENA YOUTH COUNCIL (SANTILENA)**
NONE
- **LIASON TO HOMELESS ISSUE (BOOKER)**
NONE
- **UPDATE ON WORK GROUP OF THE PASADENA COUNCIL FOR THE YOUNG CHILD**
NONE

▪ **STAFF REPORTS**

Staff Osborne presented commissioners Pasadena In Focus Newsletter events.

▪ **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**

NONE

A. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

Agenda's future items: Urban Initiatives, Create Sub-Committee to nominate new Chair and Vice Chair and Join the Conversation with City Manager

7. ADJOURNMENT

It was moved (Aragon) and seconded (Booker) to adjourn the regular meeting. (Motion unanimously carried) The meeting was adjourned at 7:52 P.M.