



DRAFT

**REGULAR MEETING
TRANSPORTATION ADVISORY COMMISSION**

**City of Pasadena
City Hall Basement: Grand Conf. Room. S038
Pasadena, CA 91101**

**Thursday, June 28, 2018
4:00 P.M.**

MINUTES

1. CALL TO ORDER: 4:05 p.m.

2. ROLL CALL

Members Present: James De Pietro, Paul Backstrom, Neil Kleinman, Adriana Lim, and Jeffery Potter

Commissioner Blair Miller arrived at 4:09 p.m.

Members Excused: Greg Gunther and Jonathan Edwards

Members Absent: Timothy Sales

City Staff Present: Mike Bagheri, Fred Dock, and Alejandra Flores

3. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

4. NEW BUSINESS

A. Preliminary discussion on the Commission's Annual Report and Work Plan to be finalized in July meeting of the Commission – (Discuss and provide input)

Vice Chair De Pietro presented the item stating the Communications Subcommittee will be reinstated to the Ad Hoc Subcommittees on the work plan, the present commissioners unanimously agreed.

5. OLD BUSINESS

6. INFORMATION ONLY

7. APPROVAL OF MINUTES

A. April 26, 2018 Regular Meeting

MOTION:

Vice Chair De Pietro made a motion to approve minutes for the April 26, 2018 regular meeting as presented. Commissioner Kleinman seconded motion and the motion passed unanimously. Commissioner Backstrom abstained, as he was not present at the meeting.

8. COMMISSIONER COMMENTS

Commissioner Miller updated the commission on the Civic Center Task Force, Complete Streets Focus Group, and the Environmental Advisory Commission meetings. Commissioner Potter informed the commission of various constituent inquiries during neighborhood meetings regarding Orange Grove, encouraging commissioners to attend neighborhood meetings. Commissioner Backstrom stated this was his last meeting, and it was a pleasure service and a replacement has been appointed. Commissioner Kleinman acknowledged the great job the City did on the Los Robles project. Commissioner Miller requested from staff a PowerPoint presentation in September on the Complete Streets focus group project updates on how it works, how it has worked, how the process works, which changes have been requested or implemented for each project and the schedule of each project.

9. CHAIR'S COMMENTS

Vice Chair De Pietro thanked Commissioner Backstrom for his service.

10. STAFF UPDATE

Mr. Bagheri and Mr. Dock provided an update on implemented and ongoing department projects, answering the commissioners' questions.

11. SUBCOMMITTEE AND OTHER REPORTS

- A. Design Commission Update
 - B. Capital Improvement Program (CIP) monitoring
 - C. Specific Plans Update
 - D. Public Transit/Pasadena Transit (to also include Metro Bus, Metro Gold Line, and Foothill Transit)
 - E. Complete Streets (to include the Bicycle Transportation Plan, Pedestrian Issues, Complete Streets Concepts, and Annual Transportation Report Card Monitoring)
 - F. Communications
 - G. Civic Center Task Force
- Commissioner Miller provided an update of six guiding principles for the YWCA project, and other ongoing projects. May 3rd is the final meeting at 6 pm in the City Hall Training Room.

12. ADJOURNMENT: 5:10 p.m.

On the Order of the Commissioner Miller, Commissioner Kleinman seconded and the motion passed unanimously.

The next meeting of the TAC will be a Regular meeting held on Thursday, July 26, 2018 at 4:00 p.m. in the 210 Conference Room at 221 East Walnut Street, Pasadena.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Alejandra E. Flores".

Alejandra E. Flores, Recording Secretary