



MINUTES

**NORTHWEST COMMISSION MEETING
JACKIE ROBINSON CENTER
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103**

Tuesday, August 14, 2018

1. CALL TO ORDER and ROLL CALL at 6:36 pm

COMMISSIONERS PRESENT:

VICE CHAIR CARLA BOYKIN, BEVERLY SIMS, STEVE DARDEN, CAROLINA ROMO,
ALLEN SHAY and KIMBERLY DOUGLAS

COMMISSIONERS ABSENT: CHAIR CINDY SCHNUELLE, SANDRA CHEN, ROGELIO RAMIREZ

2. PUBLIC COMMENT FOR ITEMS ON THE AGENDA – None

3. UPDATE FROM THE POLICE DEPARTMENT - Lt. Marcia Taglioretti provided general updates on incidents in the Northwest, information regarding the Police Advisory Committee and responded to questions from the Commission.

4. APPROVAL OF MINUTES – The Commission approved the minutes from July 10, 2018 with a motion by Commissioner Shay and seconded by Commissioner Sims. Motion carries.

5. NEW BUSINESS

INFORMATION ITEMS

A. Presentation from the City Attorney's Office on the Brown Act and Commission Purposes and Functions – Assistant City Attorney Brad Fuller presented on the Brown Act and responded to questions from the Commission. Mr. Fuller committed to coming back and presenting on the Purposes and Functions of the Commission at a meeting in the future.

B. Presentation from the Citizens Service Center Manager – Mandy Templeton presented information on the CSC application and the type of service calls that they received. Even though she wasn't able to provide specific details regarding Northwest, she committed to providing the information to at a later date. Ms. Templeton responded to Commission questions.

C. Capital Improvement Program discussion – The Chair was absent from the meeting. Commissioner Douglas led the discussion and provided information on a list that was created for the meeting by the subcommittee. The Commission was asked to talk to

their neighbors about issues that would qualify as Capital projects. This item will be continued for discussion on the September agenda.

ACTION ITEMS

- A. Review and Update of the six month Strategic Plan – The Commission reviewed and updated the Northwest Strategic Plan.
- B. Presentation of the Strategic Communications Plan (Commissioner Frammolino) –This item was continued.

6. COMMENTS/UPDATES FROM THE COMMISSION (10 minutes)

The Commissioners provided updates/information.

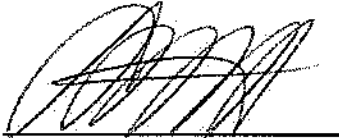
7. STAFF COMMENTS (5 minutes)

Staff shared information regarding upcoming community events.

8. FUTURE AGENDA ITEMS - The Commission discussed the future agenda items.

9. ADJOURNMENT

The meeting was adjourned at 9:10 pm. Motion by Commissioner Romo and seconded by Commissioner Darden.



Lola Osborne
Northwest Manager



Chair, Northwest Commission
Cindy Schnuelle