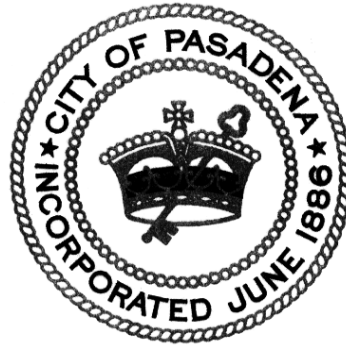


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**AGENDA
HUMAN RELATIONS COMMISSION
REGULAR MEETING**

**September 4, 2018
6:30 p.m.**

MEMBERS

Jackie Broxton, Chair, District 1
Theresa Robinett, Vice Chair, District 2
Justin Jones, District 3
Emmell Beech, District 4
Nat Nehdar, District 5
Sonia Singla, District 6
Joseph Ruedaflores, District 7
Emma Oshagan, At Large
Brandon Lamar, Mayor

STAFF

Susana Porras, Senior Community Relations Representative

MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

In compliance with the Americans with Disabilities Act of 1990, listening assistive devices are available from the HUMAN SERVICES AND RECREATION DEPARTMENT with a 24-hour advance notice. Please call 626/744-4386 to request use of a listening device.

Language translation services are available for this meeting by calling 626/744-7333 at least 24 hours in advance.

Habr  servicio de interpretaci n disponible para  stas juntas llamando al 626/744-7333 por lo menos con 24 horas de anticipaci n.

Public meeting begins at 6:30 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the Internet.

Materials related to an item on this Agenda submitted to the Human Relations Commission after distribution of the agenda packet are available for public inspection at the reception counter at the Jackie Robinson Community Center at 1020 N. Fair Oaks Ave. during normal business hours.



**AGENDA
CITY OF PASADENA
HUMAN RELATIONS COMMISSION
REGULAR MEETING
TUESDAY SEPTEMBER 4, 2018
6:30 P.M.
JACKIE ROBINSON COMMUNITY CENTER
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103**

- 1. CALL TO ORDER; WELCOME; ROLL CALL**
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**
Please limit comments to 3 minutes per speaker.
- 3. REVIEW AND APPROVAL OF MINUTES, August 14, 2018***
- 4. OLD BUSINESS**
INFORMATION ITEM
REVIEW AND DISCUSSION OF HUMAN RELATIONS COMMISSION SURVEY
ACTION ITEM
HUMAN RELATIONS COMMISSION WORK PLAN
- 5. NEW BUSINESS**
INFORMATION ITEMS

CITY OF PASADENA POLICE CHIEF RECRUITMENT PROCESS
- 6. REPORTS, COMMENTS, UPDATES**
INFORMATION ONLY (unless otherwise noted)
 - **REPORT FROM CHAIR**

 - **STAFF UPDATES**

 - **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**
- 7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**
- 8. ADJOURNMENT**

*Attachment

A handwritten signature in cursive script that reads "Jackie Broxton".

Jackie Broxton, Chair

Pasadena Human Relations Commission

I HEREBY CERTIFY that this notice, in its entirety, was posted on the Internet at <http://ww5.cityofpasadena.net/commissions/human-relations-commission/>, Council Chamber Bulletin Board, Room 249, Jackie Robinson Center, the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 31st day of August 2018, by 5:30 p.m., and that copies were emailed or delivered, and/or notice accepted by telephone not less than 24 hours prior to the meeting, to each member of the Human Relations Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below:

INSERT RECORDING SECRETARY SIGNATURE

DISTRIBUTION:

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Pasadena Journal
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Pasadena NOW
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Pasadena Weekly

In compliance with the Americans and Disabilities Act, if you need special assistance to participate in this meeting, please contact the Human Services and Recreation Department at (626) 744-4386. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. Habra servicio de interpretación disponible para éstas juntas llamando al (626) 744-4386 por lo menos con 24 horas de anticipación.

3.
MINUTES OF AUGUST 12, 2018

***MINUTES ***



**CITY OF PASADENA
HUMAN RELATIONS COMMISSION
SPECIAL MEETING
AUGUST 12, 2018
6:30 P.M.
JACKIE ROBINSON COMMUNITY CENTER
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103**

COMMISSIONERS PRESENT:

Jackie Broxton, Theresa Robinett, Justin Jones, Joseph Ruedaflores, Emma Oshagan

COMMISSIONERS ABSENT:

Sonia Singla (excused), Nat Nehdar (excused), Brandon Lamar (absent)

STAFF PRESENT: Susana Porras, Araceli Mellem

CALL TO ORDER; WELCOME; ROLL CALL

Chair Broxton called the special meeting to order at 6:40 p.m. and welcomed everyone. Araceli Mellem called the roll. A quorum was established for the Commission.

1. PUBLIC COMMENT

No public comment.

2. REVIEW AND APPROVAL OF MINUTES, August 14, 2018*

After review, it was moved (Oshagan) and seconded (Ruedaflores) to approve the Minutes of July 11, 2018. (Motion carried) (Absent: Singla, Nehdar, Lamar) (Abstain: Beech)

3. OLD BUSINESS

INFORMATION & ACTION ITEMS

▪ **REVIEW AND UPDATE OF COMMISSION WORK PLAN FOR FY 2018-2019**

After review, it was moved (Jones) and seconded (Beech) to approve the Commission work plan for FY 2018-2019. (Motion unanimously carried) (Absent: Singla, Nehdar, Lamar)

4. NEW BUSINESS

INFORMATION

▪ **REVIEW OF COMMISSION ATTENDANCE RULES AND REGULATIONS**

After review, the Commission decided that they would notify staff if they needed any further clarification regarding the attendance rules.

- **DISCUSSION OF FISCAL SPONSORSHIP**

Commissioner Ruedaflores, ad-hoc committee chair, reported on the status of the fiscal sponsorship and discussed the various options available to the Commission. After discussion, the Commission decided that Commissioner Ruedaflores and Chair Broxton would meet with the City of Pasadena's City Attorney's office to evaluate the options and discuss the proposed MOU with the Flintridge Center.

- **DISCUSSION OF COMMUNITY SURVEY**

After discussion, the Commission decided to move forward with the distribution of the survey and discussed future outreach events where they could survey the community.

5. REPORTS, COMMENTS, UPDATES

INFORMATION ONLY (unless otherwise noted)

A. Report from Chair

None.

B. Commissioner Announcements/Comments

Commissioner Beech shared his concerns regarding public displays of hate and would like to find out what type of guidelines are followed by the Pasadena Police Department for groups requesting permits for large demonstrations.

Commissioner Jones reported on a pilot program with the Pasadena Police Department and also invited the Commission to an upcoming community meeting at the Hasting Ranch Branch Library on August 23, hosted by Pasadena Water & Power.

Commissioner Ruedaflores and Commissioner Robinett both gave reports regarding their recent attendance at Assemblymember Chris Holden's Annual Block Party.

Commissioner Ruedaflores also reported that he has planned a meeting with the Los Angeles County Commission on Human Relations on September 5, 2018 in Downtown Los Angeles.

C. Staff Updates/Reports

Staff (Mellem) reported that the Commission should have received an invitation to a retirement reception for Horace Wormely, Human Services and Recreation Department Director. Staff (Mellem) also reported that the Pasadena Police Department has begun the recruitment for the new Police Chief and will be hosting three community meetings in September and the public is also invited to share their thoughts in an online survey.

6. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

- None.

7. ADJOURNMENT

It was moved (Jones) and seconded (Beech) to adjourn the meeting. (Motion unanimously carried) (Absent: Singla, Nehdar, Lamar) The meeting was adjourned at 8:11 p.m.


Araceli López Mellem, Recording Secretary
Human Services & Recreation Department

CITY OF PASADENA HUMAN RELATIONS COMMISSION WORK PLAN

MISSION (as stated in Charter/Ordinance):

The purpose of the Human Relations Commission is to aid the city in achieving better human relations in city government, and to provide assistance to private persons and groups in promoting good will and better relations among all people. The Human Relations Commission is an advisory body.

OBJECTIVES:

1.	<p>By June 31, 2019, conduct an Annual Meeting to review accomplishments for the FY2017-2018, member attendance for the year ended 6/30/19, and draft a work plan for FY2018-2019 (July 1, 2018 to June 30, 2019).</p> <p>STATUS:</p>
2.	<p>By August 31, 2019, submit to City Council an Annual Report of Accomplishments per the FY 2018-2019 Work Plan , a Commission Membership Attendance Report for the year ended 6/30/19, and a Work Plan for FY 2018-2019 (July 1, 2018-June 30, 2019).</p> <p>STATUS:</p>
3.	<p>To advise City Council on Human Relations issues of public, local and national concerns with regular updates to provide an opportunity to review and understand issues for the decision making process.</p> <p>STATUS:</p>
4.	<p>To present public forums, panels, and lectures on issues that affect human relations in the City of Pasadena.</p> <p>STATUS:</p>
5.	<p>To continue building relationships with PUSD area schools by attending school board meetings quarterly and participating in and sponsoring events and programs to engage and promote positive human relations in youth. To explore and develop a relationship with the Pasadena Youth Council and other youth groups in the Pasadena area and maintain a student intern.</p> <p>STATUS:</p>

<p>6.</p>	<p>To recognize individuals, neighborhood groups, youth and City staff who have improved human relations in the City of Pasadena.</p> <p>STATUS:</p>
<p>7.</p>	<p>To enhance the profile of the Human Relations Commission within the City of Pasadena through outreach, visibility, collaborations and accessibility with increased community involvement.</p> <p>STATUS:</p>
<p>8.</p>	<p>To continue to engage and empower various groups and community organizations who support those groups that have been historically underrepresented and disadvantaged by attending meetings and programs or through public recognition. To promote collaboration between other City Commissions and Committees as it relates to better human relations efforts.</p> <p>STATUS:</p>
<p>9.</p>	<p>To identify potential funding sources to supplement the City budget to support Human Relations Commission programs and activities.</p> <p>STATUS:</p>
<p>10.</p>	<p>To develop compliance guidelines and accountability for the Human Relations Commission members.</p> <p>STATUS:</p>

NOTE: Objectives are subject to change with approval by the Commission.