



COPIES OF THIS AGENDA  
ARE AVAILABLE FROM THE  
NEIGHBORHOOD  
INFORMATION SERVICE AT  
THE CENTRAL AND ALL  
BRANCH LIBRARIES

**AGENDA  
HUMAN SERVICES COMMISSION  
REGULAR MEETING  
SEPTEMBER 12, 2018  
6:00 P.M.**

**MEMBERS**

Jacques Bolton, Chair, Agency Representative  
Tony Santilena, Vice-Chair,  
Myra Martin Booker, Mayor  
VACANT, District 1  
Leslie Caldwell, District 3  
Nasir Rasheed, District 4  
Peggy Sisson, District 5  
Kim Chavarria, District 6  
VACANT, District 7  
Joe Ford, Agency Representative  
Hector LaFarga, Agency Representative  
James Aragon, Pasadena City College  
Ann Rector, Pasadena Unified School District

**STAFF**

Lola Osborne, Deputy Directory  
Karla Covarrubias, Recording Secretary

**MISSION STATEMENT**

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

*In compliance with the Americans with Disabilities Act of 1990, assistive listening devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call (626) 744-4386 to request use of a listening device.*

*Language translation services are available for this meeting by calling (626) 744-7333 at least 24 hours in advance.*

*Habr  servicio de interpretaci n disponible para  stas juntas llamando (626) 744-7333 al por lo menos con 24 horas de anticipaci n.*

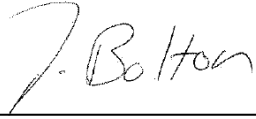
*Public meeting begins at 6:00 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the internet. Materials related to an item on this Agenda submitted to the Human Services Commission after distribution of the agenda packet are available for public inspection in the HUMAN SERVICES & RECREATION DEPARTMENT at CITY HALL, 100 North Garfield Ave., ROOM N255 during normal business hours.*



**AGENDA  
HUMAN SERVICES COMMISSION  
REGULAR MEETING  
SEPTEMBER 12, 2018  
6:00 P.M.  
CITY HALL, 100 NORTH GARFIELD AVENUE  
GRAND CONFERENCE ROOM, S038  
PASADENA, CA 91101**

- 1. CALL TO ORDER; WELCOME; ROLL CALL**
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**
- 3. REVIEW AND APPROVAL OF MINUTES, JULY 11, 2018\***
- 4. OLD BUSINESS**  
**ACTION ITEM**
  - **FORMATION OF AN EARLY CHILDHOOD DEVELOPMENT AD HOC COMMITTEE TO PROVIDE A RECCOMENDATION REGARDING THE CONFIGURATION OF THE COUNCIL OF THE YOUNG CHILD**
- 5. NEW BUSINESS**  
**INFORMATION ITEM**
  - **PRESENTATION OF THE ANNUAL CDBG PY 17-18 CAPER (STAFF MABSON)**
- 6. REPORTS, COMMENTS, UPDATES**  
**ACTION AND INFORMATION ITEMS**  
Please limit comments to 3 minutes per speaker.
  - **FY 17/18 WORK PLAN UPDATES\***
    - **REPORT FROM CHAIR**
  - **STAFF COMMENTS**
  - **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**
- 7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**
- 8. ADJOURNMENT**

\*Attachment



Jacques Bolton, Chair  
Human Services Commission

**Note to Public:** An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 7<sup>th</sup> day of September 2018 by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 72 hours prior to the meeting, to each member of the Human Services Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Karla Covarrubias, Recording Secretary  
Human Services and Recreation Department

**DISTRIBUTION:**

Human Services Commission  
City Council  
City Manager  
City Attorney  
City Clerk  
Central Library  
Public Information Officer  
La Opinion  
Los Angeles Times  
Pasadena Journal  
Pasadena NOW  
Pasadena Star News  
Pasadena Weekly

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Human Services and Recreation Department at (626) 744-4386. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Language translation services are available for this meeting by calling (626) 744-4386 at least 24 hours in advance.

Habra servicio de interpretación disponible para éstas juntas llamando al (626) 744-4386 por lo menos con 24 horas de anticipación.

Items on the agenda may not be called in the order listed.

**3.**  
**Minutes of July 11, 2018**

**\*MINUTES\***



**AGENDA  
HUMAN SERVICES COMMISSION  
REGULAR MEETING  
JULY 11, 2018  
6:00 P.M.  
CITY HALL  
100 N. GARFIELD AVENUE  
GRAND CONFERENCE ROOM, S038  
PASADENA, CA 91103**

**COMMISSIONERS PRESENT:** Jacques Bolton, Tony Santilena, , Myra Martin Booker, Leslie Caldwell, Nasir Rasheed, Peggy Sisson, Kim Chavarria and Ann Rector

**COMMISSIONERS ABSENT:** Hector LaFarga, Joe Ford and James Aragon

**STAFF PRESENT:** Lola Osborne, Horace Wormely, Javan Rad and Karla Covarrubias

**OTHERS PRESENT:** NONE

**1. CALL TO ORDER; WELCOME; ROLL CALL**

Chair Bolton called the meeting to order at 6:01 P.M. Karla Covarrubias called the roll and a quorum was established for the Commission.

**2. REVIEW AND APPROVAL OF MINUTES, JUNE 16, 2018**

After review, it was moved (Rector) and seconded (Santilena) to approve the Minutes of the June 16, 2018. (Motion unanimously carried) (Absent: LaFarga, Ford and Aragon) (Recused: Booker)

**3. OLD BUSINESS**

▪ **FINALIZE AND APPROVE WORK PLAN FOR FY 2018-2019**

After discussion and review, it was moved (Santilena) and seconded (Chavarria) to approve work plan for FY 2018-2019. (Motion unanimously carried) (Absent: LaFarga, Ford and Aragon) (Abstain: None)

**4. NEW BUSINESS**

**INFORMATION ITEM**

▪ **APPOINTMENT TO THE EARLY CHILDHOOD DEVELOPMENT COMMITTEE**

After review, it was moved (Sisson) and seconded (Rector) to postpone appointing commissioners due to the following:

1. Commissioners need clarification of this committee
2. More information is needed on the responsibilities of the Committee

3. Commissioners suggested the three appointed should have knowledge in early childhood.  
(Motion unanimously carried) (Absent: LaFarga, Ford and Aragon) (Abstain: None)

**5. REPORTS, COMMENTS, UPDATES**  
**ACTION AND INFORMATION ITEMS ONLY**

▪ **FY 2017-2018 WORK PLAN UPDATES**

None

▪ **REPORT FROM CHAIR**

None.

▪ **STAFF COMMENTS**

Staff (Osborne) reminded commissioners of Chris Holden's Block Party on Juneteenth celebration was announced to take place June 16 from 12-4pm.

▪ **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**

NONE

**6. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**

**7. ADJOURNMENT**

It was moved (Booker) and seconded (Rasheed) to adjourn the regular meeting.  
(Motion unanimously carried) The meeting was adjourned at 7:31 P.M. (Motion unanimously carried) (Absent: LaFarga, Ford and Aragon) (Abstain: None)

\_\_\_\_\_  
Jacques Bolton Date  
Chair, Human Services Commission

ATTEST:

\_\_\_\_\_  
Karla Covarrubias Date  
Recording Secretary