



**Action Minutes
Historic Preservation Commission
September 18, 2018 at 6:00 p.m.**

**Regular Public Meeting
George Ellery Hale Building – Hearing Room
175 North Garfield Avenue (Entrance on Ramona Street)**

1. **ROLL CALL** – Chair Potter called the meeting to order at 6:03 p.m.
Present: Commissioners Miller, Lyon, Floyd, Elfarra, Arbogast and Potter
Absent: Commissioners Menchaca, Kranwinkle and Mueller
Staff: Leon White
2. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA** – No comments.
3. **APPROVAL OF AGENDA ORDER** – The content and order of the agenda was approved.
4. **APPROVAL OF MINUTES** – The Commission approved unanimously the August 21, 2018 minutes. Commissioner Floyd abstained.
5. **APPEAL OF DISAPPROVAL OF RELIEF FROM THE REPLACEMENT BUILDING PERMIT REQUIREMENT**
 - A. **36 Pico Street (Council District 6)**
Application for relief from the replacement building permit requirement (Appeal of a director's decision) – demolition of an existing commercial building located at 36 Pico Street.

The applicant withdrew the application; the item was removed from the agenda.
6. **COMMENTS AND REPORTS FROM STAFF**
 - A. **Annual Report to the City Council**
July 2017 – through June 2018 and Work Plan 2018-2019

Motion:
Moved and seconded by Commissioners Miller and Elfarra to approve (as amended) the Annual Report FY2017-2018 and Work Plan FY2017-2018 to the City Council. There was no opposition, and the motion was approved 6-0.
 - B. **Upcoming seminars and workshops**
 - o APA Conference in San Diego (October 2018)
 - o CPF Conference in Palm Springs (Spring 2019)
 - o Eight landmark designations going to City Council over the next 2 months; two of those are Mills Act projects.

Leon White, Principal Planner announced the agenda items for the October 2, 2018 and October 16, 2018 meetings.

7. COMMENTS AND REPORTS FROM COMMISSIONERS

- Design Commission (Floyd) No report.

8. COMMENTS AND REPORTS FROM COMMITTEES – No report.

9. ADJOURNMENT – Chair Potter adjourned the meeting at 6:47 p.m.



Carol Potter, Chair



Claudia Burciaga-Ramos, Recording Secretary