



**ACTION MINUTES  
REGULAR MEETING  
Design Commission**

**Tuesday September 25, 2018 at 6:30 p.m.  
City Hall, Council Chambers – Room S249  
100 N. Garfield Avenue, Pasadena CA 91101**

1. **ROLL CALL** – Chair Keane called the meeting to order at 6:35 p.m.  
Present: Commissioners Sepulveda (first meeting), Yoo, Edwards, Chiao, Floyd, Rawlings, Toro and Keane.  
Absent: Commissioner Loomis (excused)  
Staff: Leon White, Kevin Johnson and Claudia Burciaga-Ramos
2. **APPROVAL OF MINUTES**  
Moved and seconded by Commissioners Rawlings and Floyd to approve the August 14, 2018 minutes. No opposition, the minutes were approved. Commissioners Toro, Edwards and Sepulveda abstained.
3. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA** – No comments.
4. **APPROVAL OF THE AGENDA ORDER** – The order and content of the meeting was approved.
5. **ADVISORY REVIEW**
  - A. **Central Arroyo Seco Community Recreation Loop signage (former Rose Bowl Area H)**  
  
Public comments: No comments.  
  
Commission comments:  
The Commission provided advisory comments regarding the design of the identification and donor recognition signage.  
  
Comments included:
    - Increase the contrast (between the text and field) exhibited on the sign.
    - Potentially reduce the size of the Community Recreation Loop letters.
    - Explore the option of exposing more stone at the end panels of the sign.
6. **FINAL DESIGN REVIEW**
  - A. **711 East Walnut Street/226 North El Molino Avenue – (Council District 3)**  
A new six-story mixed-use project with 10,656 square feet of commercial space, 115 residential units with a combination of at-grade and subterranean parking. The site is currently developed with various commercial buildings.  
  
Public comments: No comments.  
  
Commission comments:  
Commissioners made comments on the following:
    - Concern with the storefront framing color, and materials colors in response to the storefront color chosen.

- Review the glass tint and color to lighten it as much as possible.
- Provide revised renderings and elevations in large-scale format. Ensure that the drawings accurately depict the building colors and materials.
- Provide details and specifications for vent caps, especially at the Trespa panel material.
- Provide a reflected ceiling plan for the arcade as well as elevations of the storefronts at the back of the arcade.
- Address as many of the staff comments listed in the staff report for the September 25, 2018 Design Commission meeting.

Motion:

Moved and seconded by Commissioners Rawlings and Floyd to continue the public hearing to the meeting of November 13, 2018.

AYES: Commissioners Sepulveda, Edwards, Chiao, Rawlings, Floyd, Toro and Keane  
 NOES: Commissioner Yoo  
 ABSENT: Commissioner Loomis (excused)  
 ABSTAIN: None  
 APPROVED: 7-1-0

**7. COMMENTS AND REPORTS FROM STAFF**

Leon White, Principal Planner welcomed new Commissioner Yolanda Sepulveda.

**A. Annual Report to the City Council**

July 2017 through June 2018 and Work Plan for 2018-2019

Motion:

Moved and seconded by Commissioners Rawlings and Toro to approve (as amended) the Annual Report FY2017-2018 and Work Plan FY2017-2018 to the City Council. There was no opposition, and the motion was approved unanimously 8-0.

**8. COMMENTS AND REPORTS FROM COMMISSION**

**9. COMMENTS AND REPORTS FROM COMMITTEES**

1. **Urban Forestry Advisory Committee** - (Rawlings) reported on the review of the Ficus trees on Green Street.
2. **Historic Preservation Commission** – (Floyd) Applicant 36 Pico Street withdrew its application for appeal of disapproval of relief from the replacement building permit.
3. **Planning Commission** - (Keane) No report.
4. **Transportation Advisory Commission** - (Edwards)
5. **Arts & Culture Commission** - (Vacant) ArtNight is on October 12.
6. **Rose Bowl Subcommittee** - (Rawlings) No report.
7. **Concept Design Review Application Subcommittee** - (Loomis, Toro) No report.
8. **Las Encinas Psychiatric Hospital & Barn Subcommittee** - (Floyd, Rawlings) No report.
9. **Specific Plan Implementation Process Subcommittee** - (Loomis, Keane, Edwards) No report.
10. **100 West Walnut St. Subcommittee (PARSONS)** – (Loomis, Rawlings, Toro) No report.
11. **Design Commission Annual Field Trip Subcommittee** - (Stern, Keane, Loomis) Consideration of replacement of former Commissioner Stern. Yolanda
12. **Alexandria Subcommittee** - (Keane, Yoo, Chiao) No report.
13. **Olivewood (North and South) Subcommittee** – (Rawlings, Loomis, Floyd) No report.
14. **130-140 N. Fair Oaks Avenue Subcommittee** – (Rawlings, Loomis, Floyd) No report.
15. **270 Bellevue Drive Subcommittee** – (Rawlings, Keane, Toro) No report.

**10. ADJOURNMENT** – Chair Keane adjourned the meeting at 9:32 p.m.

  
 Patricia Keane, Chair

  
 Claudia Burciaga-Ramos, Recording Secretary