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**AGENDA
HUMAN SERVICES COMMISSION
REGULAR MEETING
OCTOBER 10, 2018
6:00 P.M.**

MEMBERS

Jacques Bolton, Chair, Agency Representative
Tony Santilena, Vice-Chair,
Myra Martin Booker, Mayor
VACANT, District 1
Leslie Caldwell, District 3
Nasir Rasheed, District 4
Peggy Sisson, District 5
Kim Chavarria, District 6
Martha Warren Rosenfeld, District 7
Joe Ford, Agency Representative
Hector LaFarga, Agency Representative
James Aragon, Pasadena City College
Ann Rector, Pasadena Unified School District

STAFF

Lola Osborne, Deputy Directory
Karla Covarrubias, Recording Secretary

MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

In compliance with the Americans with Disabilities Act of 1990, assistive listening devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call (626) 744-4386 to request use of a listening device.

Language translation services are available for this meeting by calling (626) 744-7333 at least 24 hours in advance.

Habr  servicio de interpretaci n disponible para  stas juntas llamando (626) 744-7333 al por lo menos con 24 horas de anticipaci n.

Public meeting begins at 6:00 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the internet. Materials related to an item on this Agenda submitted to the Human Services Commission after distribution of the agenda packet are available for public inspection in the HUMAN SERVICES & RECREATION DEPARTMENT at CITY HALL, 100 North Garfield Ave., ROOM N255 during normal business hours.



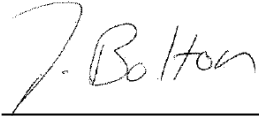
**AGENDA
HUMAN SERVICES COMMISSION
REGULAR MEETING
OCTOBER 10, 2018
6:00 P.M.
CITY HALL, 100 NORTH GARFIELD AVENUE
GRAND CONFERENCE ROOM, S038
PASADENA, CA 91101**

1. **CALL TO ORDER; WELCOME; ROLL CALL**
2. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**
3. **REVIEW AND APPROVAL OF MINUTES, SEPTEMBER 12, 2018***
4. **OLD BUSINESS**
ACTION ITEM
 - **FY 2018-2019 WORK PLAN UPDATES**
5. **NEW BUSINESS**
INFORMATION ITEM
 - **VISION 20/20 RE-INTERGRATION SERVICES (JAYLENE MOSLEY)**
6. **REPORTS, COMMENTS, UPDATES**
INFORMATION ITEMS

Please limit comments to 3 minutes per speaker.

 - **REPORT FROM CHAIR**
 - **STAFF COMMENTS**
 - **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**
7. **SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**
8. **ADJOURNMENT**

*Attachment



Jacques Bolton, Chair
Human Services Commission

Note to Public: An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 5th day of October 2018 by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 72 hours prior to the meeting, to each member of the Human Services Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Karla Covarrubias, Recording Secretary
Human Services and Recreation Department

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Items on the agenda may not be called in the order listed.

3.

Minutes of September 12, 2018

MINUTES



**AGENDA
HUMAN SERVICES COMMISSION
REGULAR MEETING
SEPTEMBER 12, 2018
6:00 P.M.
CITY HALL
100 N. GARFIELD AVENUE
GRAND CONFERENCE ROOM, S038
PASADENA, CA 91103**

COMMISSIONERS PRESENT: Jacques Bolton, Tony Santilena, Myra Martin Booker, Leslie Caldwell, Peggy Sisson, Joe Ford, Martha Warren Rosenfeld, James Aragon and Ann Rector

COMMISSIONERS ABSENT: Nasir Rasheed, Kim Chavarria and Hector LaFarga

STAFF PRESENT: Lola Osborne, Brenda Harvey-Williams, Randy Mabson, Michelle Perera and Karla Covarrubias

OTHERS PRESENT: NONE

1. CALL TO ORDER; WELCOME; ROLL CALL

Chair Bolton called the meeting to order at 6:00 P.M. Karla Covarrubias called the roll and a quorum was established for the Commission.

2. REVIEW AND APPROVAL OF MINUTES, JULY 11, 2018

After review, it was moved (Sisson) and seconded (Santilena) to approve the Minutes of the June 16, 2018. (Motion unanimously carried) (Absent: Rasheed, Chavarria and La Farga) (Recused: Ford and Rosenfeld)

3. OLD BUSINESS

- **FORMATION OF AN EARLY CHILDHOOD DEVELOPMENT AD HOC COMMITTEE TO PROVIDE A RECCOMENDATION REGARDING THE CONFIGURATION OF THE COUNCIL OF THE YOUNG CHILD**

After review, Commissioners Rosenfeld, Bolton, Sisson and Santilena were appointed for the formation of an early childhood development ad hoc committee. First meeting to be held at Pasadena Central Library at 10:30 am.

4. NEW BUSINESS

INFORMATION ITEM

- **PRESENTATION OF THE ANNUAL CDBG PY 17-18 CAPER (STAFF MABSON)**
Staff Mabson presented commissioners with CDBG PY 17-18 Consolidated Annual Performance and Evaluation Report. This showed funding utilization and the

progress on meeting goals set in the five-year consolidated plan. Public service projects included: Boys and Girls Club of Pasadena Teen Expansion Program, YMCA Pasadena-Foothill Valley Girls Empowerment, Rose Bowl Aquatics Center, PUSD NW Community Schools, Mother's Club Two-Generation Mental Health Program, PCC LEAP and FVO Solutions, Inc.

5. REPORTS, COMMENTS, UPDATES

ACTION AND INFORMATION ITEMS ONLY

▪ FY 2018-2019 WORK PLAN UPDATES

- Commissioner Booker was assigned as Parliamentarian
- Liaison assigned as follows: Youth Council-Commissioner Santilena, Homelessness-Commissioner Booker, Community Clergy Coalition-Commissioner Bolton, Unidentified Youth-Commissioner Caldwell and Rosenfeld
- Unidentified Youth Report – Commissioner Bolton confirmed that PCC food pantry is aware of homeless youth that are not in the foster care system. A meeting will be scheduled and sent out to the commissioners to attend.
- Youth Council Report – Commissioner Santilena reported they had their organizing meeting August 25, 2018. Work plan was presented and four sub-committees were introduced. Youth Council will be attending City Council, October 1, 2018 for the Bullying Prevention Proclamation.
- Homelessness Report – Commissioner Booker reported that aid was disbursed from Homeless Emergency Aid Program (HEAP) emergency assistance only. She encourage the Commissioners to complete Pasadena Partnership survey which will assist in innovated ideas of grant use. 10th Annual Connect day will be October 9, 2018 at Salvation Army from 10am – 2pm.
- Vision 20/20 Presentation to be held at October's meeting.

▪ REPORT FROM CHAIR

Commissioner Bolton and Santilena informed they attended a two-day training, at La Casita, with all city commission chairs and vice-chairs to discuss efforts and how to handle them.

▪ STAFF COMMENTS

Staff (Osborne) informed Commissioners that work plan has been updated on Commission's web page. Fiestas Patrias will be celebrated September 14, 2018, 4-8pm at Villa Parke.

▪ COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS

NONE

6. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

NONE

**CITY OF PASADENA HUMAN SERVICES COMMISSION
WORK PLAN: 7/1/18 - 6/30/19**

MISSION (as stated in Charter/Ordinance):

The purpose of the commission is to advise the council on accessibility issues in Pasadena. The commission shall:

1. Study and examine (a) existing inequities in access to the physical, work, social and cultural environments for all residents of Pasadena, particularly those who have disabilities, and (b) policies, procedures, programs and legislation for eliminating those inequities.
2. Recommend policies, procedures, programs and legislation to promote and ensure the accessibility of the physical, work, social and cultural environments to all residents of Pasadena, particularly those who have disabilities.
3. Consult and cooperate with other public agencies and commissions on matters relevant to the commission.
4. Assist the accessibility and disability issues coordinator to carry out assigned programs and responsibilities.

OBJECTIVES:

1.	<p>By June 30, 2019, conduct a Commission Annual Meeting to review Accomplishments for the FY 2018-2019, Member Attendance for the year ended 6/30/19, and draft a Work Plan for FY 2019-2020.</p> <p>STATUS:</p>
2.	<p>By August 31, 2019, submit to City Council an Annual Report of Accomplishments per the FY 2018-2019 Work Plan, a Commission Membership Attendance Report for the year ended 6/30/19, and a Work Plan for FY 2019-2020.</p> <p>STATUS:</p>
3.	<p>By September 30, 2018, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Assign a Commission Parliamentarian Commissioner Booker assigned ➤ Finalize liaison for: Youth Council, Council for the Young Child, Clergy Commission Council and Foster Care Town Hall Planning Committee Liaison assigned as follows: Youth Council-Commissioner Santilena, Homelessness-Commissioner Booker, Community Clergy Coalition-Commission Bolton, Unidentified Youth-Commissioner Caldwell and Resenfeld

	<ul style="list-style-type: none"> ➤ Update Commission's Web Page Commission Web Page updated October 2018 <p>STATUS: COMPLETED</p>
4.	<p>By October 31, 2018, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Meeting to be held at Pasadena Community College Meeting location held at City Hall, PCC Conference Room not available until 2019. ➤ Presentation by Jaylene Mosley, Vision 20/20 ➤ <p>STATUS:</p>
5.	<p>By November 30, 2018, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Meeting held with Pasadena Police Chief presenting on community involvement ➤ Presentation from Ann Rector on Homeless Student PUSD Data <p>STATUS:</p>
6.	<p>By January 31, 2019, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Report from Dr. Joseph Colletti, Fuller Seminary ➤ Report from Dr. Sofia Herrera on Homeless Women <p>STATUS:</p>
7.	<p>By February 28, 2019, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Special joint meeting with Recreation and Parks Commission at La Casita <p>STATUS:</p>

8.	<p>By March 31, 2019, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Finalize reports with Randy Mabson on CDBG and PAF <p>STATUS:</p>
9.	<p>By April 30, 2019, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Presentation by Youth Council on their work plan <p>STATUS:</p>
10.	<p>By May 31, 2019, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Presentation by Jennifer O'Reily-Jones, Housing, on status of homelessness <p>STATUS:</p>
11.	<p>By June 30, 2019, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Hold annual meeting <p>STATUS:</p>

NOTE: Objectives and dates are subject to change with approval by the Commission.

