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**AGENDA**  
**ACCESSIBILITY AND DISABILITY COMMISSION**  
**REGULAR MEETING**  
**November 27, 2018**

**MEMBERS**

Martin Sweeney, Chair, District 6  
Cy Warren Estabrook, Vice Chair, Mayor  
David Azevedo, District 1  
Jorge Lambrinos, District 2  
James Farr, District 3  
Sharon Rogers, District 4  
Michael Warner II, District 5  
Dr. Xilian Chen Stammer, District 7  
Mark Waterson, At Large

**STAFF**

Ali Everett, Accessibility Issues Coordinator

**MISSION STATEMENT**

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

*In compliance with the Americans with Disabilities Act of 1990, assistive listening devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call (626) 744-4386 to request use of a listening device.*

*Language translation services are available for this meeting by calling (626) 744-7333 at least 24 hours in advance.*

*Habr  servicio de interpretaci n disponible para  stas juntas llamando (626) 744-7333 al por lo menos con 24 horas de anticipaci n.*

*Public meeting begins at 5:30 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the internet.*

*Materials related to an item on this Agenda submitted to the Accessibility and Disability Commission after distribution of the agenda packet are available for public inspection at the reception counter at the Jackie Robinson Community Center at 1020 N. Fair Oaks Avenue during normal business hours.*



**AGENDA**  
**ACCESSIBILITY AND DISABILITY COMMISSION**  
**REGULAR MEETING**  
**November 27, 2018**  
**5:30 P.M.**  
**JACKIE ROBINSON COMMUNITY CENTER**  
**1020 N. FAIR OAKS AVENUE**  
**PASADENA, CA 91103**

- 1. CALL TO ORDER; WELCOME; ROLL CALL**
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**  
Please limit comments to 3 minutes per speaker.
- 3. REVIEW AND APPROVAL OF MINUTES, OCTOBER 23, 2018\***
- 4. OLD BUSINESS**  
**ACTION ITEM**
  - **COMMISSION WORK PLAN UPDATES AND DISCUSSION**
- 5. NEW BUSINESS**  
**INFORMATION ITEM**
  - **ACCESS AND FUNCTIONAL NEEDS WORKSHOP INFORMATION**  
Staff: Ali Everett, Accessibility Issues Coordinator
- 6. REPORTS, COMMENTS, UPDATES, ANNOUNCEMENTS\***  
**INFORMATION ITEMS ONLY**
  - **STAFF UPDATES**
  - **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**
- 7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**
- 8. ADJOURNMENT**

\*Attachment



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Martin Sweeney, Chair  
Accessibility and Disability Commission

**Note to Public:** An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, Jackie Robinson Community Center, the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 23<sup>rd</sup> day of November 2018, by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 72 hours prior to the meeting, to each member of the Accessibility and Disability Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Alison Everett, Accessibility Issues Coordinator  
Human Services and Recreation Department

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Human Services and Recreation Department at (626) 744-4386. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Language translation services are available for this meeting by calling (626) 744-4386 at least 24 hours in advance.

Habra servicio de interpretación disponible para éstas juntas llamando al (626) 744-4386 por lo menos con 24 horas de anticipación.

Items on the agenda may not be called in the order listed.

**3.**

**Minutes of October 23, 2018**

**\*MINUTES\***



**CITY OF PASADENA  
ACCESSIBILITY AND DISABILITY COMMISSION  
REGULAR MEETING  
OCTOBER 23, 2018  
5:30 P.M.  
JACKIE ROBINSON COMMUNITY CENTER  
1020 N. FAIR OAKS AVENUE  
PASADENA, CA 91103**

**COMMISSIONERS PRESENT:** Cy Estabrook, James Farr, Jorge Lambrinos, Sharon Rogers, Xilian Chen Stammer, Martin Sweeney, Michael Warner II, Mark Waterson

**COMMISSIONERS ABSENT:** David Azevedo (excused)

**STAFF PRESENT:** Alison Everett

**1. CALL TO ORDER; WELCOME; ROLL CALL**

Chair Sweeney called the meeting to order at 5:37 p.m. Staff (Everett) called the roll and a quorum was established for the Commission.

**2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

None

**3. REVIEW AND APPROVAL OF MINUTES, September 25, 2018**

After discussion, it was moved (Estabrook) and seconded (Rogers) to approve the Minutes of the September 25, 2018, meeting. (Motion carried) (Abstain: Lambrinos, Farr) (Absent: Azevedo)

**4. OLD BUSINESS**

▪ **COMMISSION WORK PLAN UPDATES AND DISCUSSION**

- **Objective 1 – Outreach:** Commissioner Lambrinos reported the need to restart the community forum process due to a change in staff at AbilityFirst. Commissioners selected the tentative date of January 22 for the community forum. Commissioners discussed the need for outreach materials for tabling and a list of tabling events.
- **Objective 2 – Culture:** Chair Sweeney reported on the possibility of hosting a book reading of *Have Dog, Will Travel*, by Stephen Kuusisto, and discussed promotion of the 2018 Opulent Mobility exhibition.
- **Objective 4 – Adaptive and Inclusive Recreation:** Commissioners discussed the upcoming Pasadena Adaptive Sports Festival and identified individual responsibilities to support the Adaptive Sports Festival.

- **Objective 5 – Public Safety:** Commissioner Rogers reported on the initial Access and Functional Needs Work Group meeting that took place on October 15, 2018.

## 5. NEW BUSINESS

### ▪ **OPULENT MOBILITY ART EXHIBITION INFORMATION**

Laura Brody, Opulent Mobility, shared information about the 2018 Opulent Mobility Art Exhibition. Discussion followed.

### ▪ **CAPITAL IMPROVEMENT PROGRAM PROCESS**

Sean Singletary, City of Pasadena Public Works Department, provided information about the Capital Improvement Program process and how it relates to infrastructure for improved accessibility, such as curb ramps. Discussion followed.

## 6. REPORTS, COMMENTS, UPDATES, ANNOUNCEMENTS

### ▪ **STAFF UPDATES**

Staff (Everett) distributed flyers for the Adaptive Sports Festival on November 10, 2018, at Brookside Park, provided updates on the Orange Grove resurfacing project and Rose Parade Accessible Viewing Area tickets, and informed the Commission of changes to the ADA Network information distribution policies.

### ▪ **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**

Commissioner Farr reminded Commissioners that the City is hiring a new Police Chief and provided information about two upcoming events: Community Policing “Let’s Talk Let’s Learn” on October 4, 2018, at 6:00 pm at Alkebu-lan Cultural Center, and Police Accountability in Pasadena on November 15, 2018 at 7:00 pm at Pasadena Jewish Temple and Center.

## 7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

Commissioner Lambrinos suggested discussing the proposed community forum and Chair Sweeney suggested discussing shared mobility best practices.

## 8. ADJOURNMENT

It was moved (Lambrinos) and seconded (Chen Stammber) to adjourn the regular meeting. (Motion unanimously carried) (Absent: Azevedo) The meeting was adjourned at 7:09 P.M.

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Alison Everett, Accessibility Issues Coordinator  
Human Services and Recreation Department

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Martin Sweeney, Chairperson  
Accessibility and Disability Commission

# **4.**

## **Old Business**

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION  
WORK PLAN: 7/1/18 - 6/30/19**

**MISSION** (as stated in Charter/Ordinance):

The purpose of the commission is to advise the council on accessibility issues in Pasadena. The commission shall:

1. Study and examine (a) existing inequities in access to the physical, work, social and cultural environments for all residents of Pasadena, particularly those who have disabilities, and (b) policies, procedures, programs and legislation for eliminating those inequities.
2. Recommend policies, procedures, programs and legislation to promote and ensure the accessibility of the physical, work, social and cultural environments to all residents of Pasadena, particularly those who have disabilities.
3. Consult and cooperate with other public agencies and commissions on matters relevant to the commission.
4. Assist the accessibility and disability issues coordinator to carry out assigned programs and responsibilities.

*[NOTE: The Workplan FY 18/19 objectives identify six areas of focus—Outreach, Disability Culture, Transportation, Public Safety, Assistive Technology and Adaptive & Inclusive Recreation. Each objective is stated followed by a listing of activities under consideration. Proposed activities will each require greater study and review before determining appropriateness and feasibility.]*

**OBJECTIVES:**

<b>1.</b>	<p><b>OUTREACH</b></p> <p>To increase awareness and visibility of the Accessibility &amp; Disability Commission, gather information about concerns of persons with disabilities in Pasadena, promote leadership and citizenship opportunities for persons with disabilities, and build working partnerships with local business, academic, nonprofit, and civic organizations.</p> <hr/> <p>During FY 18/19 the Commission will:</p> <ol style="list-style-type: none"><li>a. Host two community forums on issues relevant to the disability community.</li><li>b. Develop a communication strategy to enhance community input and promote Commission meetings and disability-related events.</li><li>c. Create an annual award acknowledging an individual and an organization who have made the City of Pasadena a more inclusive and accessible community.</li></ol>
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**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION  
WORK PLAN: 7/1/18 - 6/30/19**

	<p>d. Compile an annual calendar of disability- and community- related events for the purpose of targeting opportunities to promote the work of the Commission (e.g., resource fairs, neighborhood and civic events, etc.).</p> <p>e. Explore mentorship opportunities that promote public policy decision-making, leadership, and civic opportunities for persons with disabilities.</p> <p>f. Make audio recordings of Accessibility &amp; Disability Commission meetings available and accessible to the public.</p> <hr/> <p>Work Plan Updates:</p> <ul style="list-style-type: none"><li>• September 2018: no update</li><li>• October 2018: Selected the tentative date of January 22 for the community forum.</li></ul>
<p><b>2.</b></p>	<p><b>DISABILITY CULTURE</b></p> <p>To promote disability awareness, history, and culture in partnerships with local business, academic, nonprofit, and civic organizations.</p> <hr/> <p>During FY 18/19 the Commission will seek opportunities in support of:</p> <p>a. Book/poetry readings highlighting cultural and personal experiences of disability.</p> <p>b. A public stage reading of <i>On the Road to the ADA</i> commemorating the anniversary of the Americans with Disabilities Act.</p> <p>c. <i>Opulent Mobility 2018</i>—a groundbreaking art exhibition that re-imagines mobility, disability and access.</p> <p>d. <i>iBook Club</i> and its efforts, in partnerships with the Pasadena Public Library and the Pasadena Unified School District, to promote literacy development and socialization for persons with complex communication profiles.</p> <p>e. Annual Pasadena Adaptive &amp; Inclusive Recreation Art Exhibition.</p> <p>f. Disability-related art event as part of <i>ArtNight Pasadena</i></p> <hr/> <p>Work Plan Updates:</p> <ul style="list-style-type: none"><li>• September 2018: Commission agreed to support the Opulent Mobility art exhibition. Commissioner Sweeney to serve as the lead contact for the event.</li></ul>

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION  
WORK PLAN: 7/1/18 - 6/30/19**

	<ul style="list-style-type: none"><li>• October 2018: Laura Brody presented to Commissioners regarding the 2018 Opulent Mobility exhibition.</li></ul>
<b>3.</b>	<p><b>TRANSPORTATION</b></p> <p>To inform persons with disabilities on the various transportation services available in Pasadena.</p> <hr/> <p>During FY 18/19 the Commission will evaluate responses for key issues:</p> <ul style="list-style-type: none"><li>a. Public Transportation<ul style="list-style-type: none"><li>- Train- Pasadena Station evaluations</li><li>- Buses- evaluate stops for accessibility</li><li>- Dial-A-Ride- evaluate range of service and availability</li><li>- Access Service – evaluate process for Access</li></ul></li><li>b. Bike Lanes<ul style="list-style-type: none"><li>- Evaluate response to Union Street Bike Lane Proposal</li></ul></li><li>c. Fair Oaks/Colorado Corner<ul style="list-style-type: none"><li>- Evaluate response to proposed bump out of street corners.</li></ul></li><li>d. Street Corner access ramps<ul style="list-style-type: none"><li>- Evaluate and prioritize key street corners to be done.</li></ul></li></ul> <hr/> <p>Work Plan Updates:</p> <ul style="list-style-type: none"><li>• September 2018: no updates</li><li>• October 2018: no updates</li></ul>
<b>4.</b>	<p><b>PUBLIC SAFETY</b></p> <p>To promote and support emergency preparedness for persons with disabilities, their families and neighborhoods.</p> <hr/> <p>During FY 18/19 the Commission will collaborate with:</p> <ul style="list-style-type: none"><li>a. Appropriate city departments in reviewing current Pasadena Emergency Preparedness plans and contingencies addressing the unique needs of persons with disabilities.</li></ul> <hr/>

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION  
WORK PLAN: 7/1/18 - 6/30/19**

	<p>Work Plan Updates:</p> <ul style="list-style-type: none"><li>• September 2018: Commission approved Commissioner Rogers to represent the Accessibility &amp; Disability Commission on the City of Pasadena Access and Functional Needs Work Group.</li><li>• October 2018: Commissioner Rogers attended the initial Access and Functional Needs Work Group meeting on October 15, 2018.</li></ul>
<p><b>5.</b></p>	<p><b>ASSISTIVE TECHNOLOGY</b></p> <p>To share Assistive Technology updates and trends with persons with disabilities.</p> <hr/> <p>During FY 18/19 the Commission will seek opportunities to promote:</p> <ol style="list-style-type: none"><li>a. California Public Utilities Consumer Programs (e.g., California Lifeline, Deaf and Disabled Telecommunications Program, Energy Saving Assistance Program, etc.).</li><li>b. Current Assistive Technology updates and trends.</li><li>c. Assistive Technology workshops for seniors.</li></ol> <hr/> <p>Work Plan Updates:</p> <ul style="list-style-type: none"><li>• September 2018: no update</li><li>• October 2018: no update</li></ul>
<p><b>6.</b></p>	<p><b>ADAPTIVE &amp; INCLUSIVE RECREATION</b></p> <p>To promote health and recreational opportunities for persons with disabilities.</p> <hr/> <p>During FY 18/19 the Commission will partner and collaborate with the Triumph Foundation in support of:</p> <ol style="list-style-type: none"><li>a. The Adaptive Sports Festival at Brookside Park (November 2018).</li></ol> <hr/> <p>Work Plan Updates:</p> <ul style="list-style-type: none"><li>• September 2018: Commissioner Estabrook secured a Marine color guard for the opening ceremonies of the Adaptive Sports Festival and is working on securing local business sponsors for the event. The Accessibility and Disability Commission will have a booth at the event.</li></ul>

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION  
WORK PLAN: 7/1/18 - 6/30/19**

	<ul style="list-style-type: none"><li>• October 2018: Commissioners identified individual responsibilities in support of the Adaptive Sports Festival taking place on November 10, 2018.</li></ul>
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**6.**  
**Reports, Comments, Updates,**  
**Announcements**



## REQUIRED AB 1234 ETHICS TRAINING

sponsored by the

### *Pasadena City Attorney's Office*



#### **Presenters**

*Michele Beal Bagneris, City Attorney/Prosecutor*

*Ann Sherwood Rider, Assistant City Attorney*

*Theresa E. Fuentes, Assistant City Attorney*

All members of City Commissions, Committees and Boards are required to receive 2 hours of AB 1234 Ethics Training every 2 years. Attend one of these three sessions if you have not been trained since 2016.

Our next three sessions will be: (Choose One)

**MONDAY, November 26, 2018, 6:00 to 8:00 p.m.**

**BASEMENT TRAINING ROOM**

**CITY HALL, 100 N. Garfield Avenue, S-018, Pasadena, CA 91109**

**(Please register by November 20, 2018)**

**-OR-**

**WEDNESDAY, December 5, 2018, 2:00 p.m. to 4:00 p.m.**

**-OR-**

**TUESDAY, December 11, 2018, Noon to 2:00 p.m.**

**DECEMBER DATES HELD IN COUNCIL CHAMBERS**

**CITY HALL, 100 N. Garfield Avenue, S-249, Pasadena, CA 91109**

**(Please register by December 3, 2018)**

**Three easy  
ways to  
register!**

Phone: (626) 744-4716

Fax: (626) 744-4190

E-mail: [jmoya@cityofpasadena.net](mailto:jmoya@cityofpasadena.net)

If you cannot attend any of the above sessions,  
please contact our office by **November 14**.

**SNACKS &  
BEVERAGE  
S WILL BE  
PROVIDED**

**REGISTRATION FORM**

**(Please register for one session only)**

**AB 1234 ETHICS TRAINING**

**SESSION: Monday, November 26, 2018, 6:00 to 8:00 p.m.  
BASEMENT TRAINING ROOM**

**NAME:** \_\_\_\_\_  
(Please print)

**MEMBER OF WHICH CITY ADVISORY BODY:**

\_\_\_\_\_  
**PHONE #:** \_\_\_\_\_  
**AND**  
**E-MAIL ADDRESS** \_\_\_\_\_

**REGISTRATION FORM**

**(Please register for one session only)**

**AB 1234 ETHICS TRAINING**

**SESSION: Wednesday, December 5, 2018, 2:00 p.m. to 4:00 p.m.  
COUNCIL CHAMBERS**

**NAME:** \_\_\_\_\_  
(Please print)

**MEMBER OF WHICH CITY ADVISORY BODY:**

\_\_\_\_\_  
**PHONE #:** \_\_\_\_\_  
**AND**  
**E-MAIL ADDRESS** \_\_\_\_\_

**REGISTRATION FORM**

**(Please register for one session only)**

**AB 1234 ETHICS TRAINING**

**SESSION: Tuesday, December 11, 2018, Noon to 2:00 p.m.  
COUNCIL CHAMBERS**

**NAME:** \_\_\_\_\_  
(Please print)

**MEMBER OF WHICH CITY ADVISORY BODY:**  
\_\_\_\_\_

**PHONE #:** \_\_\_\_\_  
**AND**  
**E-MAIL ADDRESS** \_\_\_\_\_