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**AGENDA
HUMAN SERVICES COMMISSION
REGULAR MEETING
JANUARY 9, 2019
6:00 P.M.**

MEMBERS

Jacques Bolton, Chair, Agency Representative
Tony Santilena, Vice-Chair,
Myra Martin Booker, Mayor
Alfred Lomax, District 1
Leslie Caldwell, District 3
Nasir Rasheed, District 4
Peggy Sisson, District 5
Kim Chavarria, District 6
Martha Warren Rosenfeld, District 7
Joe Ford, Agency Representative
Hector LaFarga, Agency Representative
James Aragon, Pasadena City College
Ann Rector, Pasadena Unified School District

STAFF

Lola Osborne, Deputy Directory
Karla Covarrubias, Recording Secretary

MISSION STATEMENT

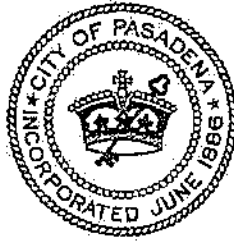
The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

In compliance with the Americans with Disabilities Act of 1990, assistive listening devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call (626) 744-4386 to request use of a listening device.

Language translation services are available for this meeting by calling (626) 744-7333 at least 24 hours in advance.

Habr  servicio de interpretaci n disponible para  stas juntas llamando (626) 744-7333 al por lo menos con 24 horas de anticipaci n.

Public meeting begins at 6:00 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the internet. Materials related to an item on this Agenda submitted to the Human Services Commission after distribution of the agenda packet are available for public inspection in the HUMAN SERVICES & RECREATION DEPARTMENT at CITY HALL, 100 North Garfield Ave., ROOM N255 during normal business hours.



**AGENDA
HUMAN SERVICES COMMISSION
REGULAR MEETING
JANUARY 9, 2019
6:00 P.M.
CITY HALL, 100 NORTH GARFIELD AVENUE
GRAND CONFERENCE ROOM, S038
PASADENA, CA 91101**

- 1. CALL TO ORDER; WELCOME; ROLL CALL**
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**
- 3. REVIEW AND APPROVAL OF MINUTES, NOVEMBER 14, 2018***
- 4. OLD BUSINESS**
 - ACTION ITEM**
 - I. FY 2018-2019 WORK PLAN UPDATES**
 - A. LIAISON UPDATE: HOMELESS (BOOKER), COUNCIL FOR THE YOUNG CHILD (BOLTON), UNIDENTIFIED HOMELESS YOUTH (FORD AND BOLTON) AND YOUTH COUNCIL (SANTILENA)**
 - B. REQUEST TO MODIFY WORKPLAN ITEM (CHAIR BOLTON)**
- 5. NEW BUSINESS**
 - INFORMATION ITEM**
 - I. PRESENTATION FROM DR. JOSEPH COLLETTI AND DR. SOFIA HERRERA**
 - II. INTRODUCTION OF NEW COMMISSIONER, ALFRED LOMAX CARR**
 - III. DISCUSSION REGARDING COMMISSION PARTICIPATION ON SUBCOMMITTEES**
- 6. REPORTS, COMMENTS, UPDATES**
 - INFORMATION ITEMS**

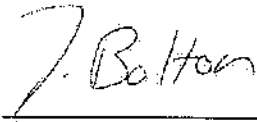
Please limit comments to 3 minutes per speaker.

 - I. REPORT FROM CHAIR**
 - II. STAFF COMMENTS**
 - III. COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**

7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

8. ADJOURNMENT

*Attachment



Jacques Bolton, Chair
Human Services Commission

Note to Public: An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 3rd day of January 2019 by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 72 hours prior to the meeting, to each member of the Human Services Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Karla Covarrubias, Recording Secretary
Human Services and Recreation Department

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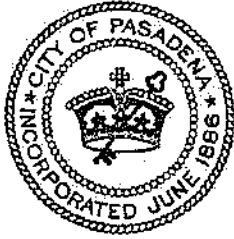
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Items on the agenda may not be called in the order listed.

3.
Minutes of November 14, 2018

MINUTES



**AGENDA
HUMAN SERVICES COMMISSION
REGULAR MEETING
November 14, 2018
6:00 P.M.
CITY HALL
100 N. GARFIELD AVENUE
GRAND CONFERENCE ROOM, S038
PASADENA, CA 91103**

COMMISSIONERS PRESENT: Jacques Bolton, Tony Santilena, Myra Martin Booker, Leslie Caldwell, Peggy Sisson, Kim Chavarria, Martha Warren Rosenfeld, James Aragon and Ann Rector

COMMISSIONERS ABSENT: Nasir Rasheed, Joe Ford and Hector LaFarga (excused)

STAFF PRESENT: Brenda Harvey-Williams and Souci Hovsepian

OTHERS PRESENT: NONE

1. CALL TO ORDER; WELCOME; ROLL CALL

Chair Bolton called the meeting to order at 6:00 P.M. Souci Hovsepian called the roll and a quorum was established for the Commission.

**2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA
NONE.**

3. REVIEW AND APPROVAL OF MINUTES, OCTOBER 10, 2018

After review, it was moved (Rector) and seconded (Chavarria) to approve the Minutes of October 10, 2018 with corrections. (Motion unanimously carried) (Abstain: None) (Absent: Rasheed, Ford and LaFarga)

4. OLD BUSINESS

I. FY 2018-2019 WORK PLAN UPDATES

i. Youth Council Report – Commissioner Santilena

Commissioner Santilena informed the commissioners that Youth Council is preparation for Operation Gobble Gobble on November 17, 2018 at 6:30 pm and will be also be participating at Mayor's Tree Lighting on December 5, 2018.

ii. Homelessness Report – Commissioner Booker

Commissioner Booker confirmed that Measure H funding was established for Pasadena. She also encouraged commissioners to volunteer in the homeless count on January 22, 8-10 pm and January 23, 6-8am.

- iii. 20/20 LIAISON APPOINTMENT
Appointment was not administered.

5. NEW BUSINESS
INFORMATION ITEM

I. RULES AND REGULATIONS UPDATE (LOLA)

Staff Covarrubias informed commissioners that Rules and Regulations along with Chapter 2.86 will go to council in November 2018. Staff will update in January 2019.

II. HOMELESS STUDENT PUSD DATA (ANN RECTOR AND THERESA REED)

Theresa Reed, Pasadena Community College, informed commissioners on services available for unaccompanied youth by school districts. Ms. Reed informed that school districts liaisons are available to provide services for unaccompanied youth but the issue is being able to identify them.

Ann Rector, Health Programs Director at Pasadena Unified School District, informed commissioner's that a new building, The Office of Student and Family Services is now open to provide various services for the homeless.

6. REPORTS, COMMENTS, UPDATES
ACTION AND INFORMATION ITEMS ONLY

▪ **REPORT FROM CHAIR**

Commissioner Bolton gathered input from commissioners on important topics to add to their work plan and involvement. Commissioner Caldwell will bring an item topic on the next meeting.

▪ **STAFF COMMENTS**

Staff (Harvey-Williams) reported that Mayor's Tree Lighting will take place December 7, 2018 from 5-7pm and La Pintoresca Tree Lighting on November 30, 2018 from 5-7 pm.

▪ **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**

None

7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

None

8. ADJOURNMENT

It was moved (Sisson) and seconded (Rector) to adjourn the regular meeting. (Motion unanimously carried) The meeting was adjourned at 7:05 P.M. (Motion unanimously carried) (Absent: Rasheed, Ford and LaFarga)

**CITY OF PASADENA HUMAN SERVICES COMMISSION
WORK PLAN: 7/1/18 - 6/30/19**

MISSION (as stated in Charter/Ordinance):

The purpose of the commission is to advise the council on accessibility issues in Pasadena. The commission shall:

1. Study and examine (a) existing inequities in access to the physical, work, social and cultural environments for all residents of Pasadena, particularly those who have disabilities, and (b) policies, procedures, programs and legislation for eliminating those inequities.
2. Recommend policies, procedures, programs and legislation to promote and ensure the accessibility of the physical, work, social and cultural environments to all residents of Pasadena, particularly those who have disabilities.
3. Consult and cooperate with other public agencies and commissions on matters relevant to the commission.
4. Assist the accessibility and disability issues coordinator to carry out assigned programs and responsibilities.

OBJECTIVES:

1.	<p>By June 30, 2019, conduct a Commission Annual Meeting to review Accomplishments for the FY 2018-2019, Member Attendance for the year ended 6/30/19, and draft a Work Plan for FY 2019-2020.</p> <p>STATUS:</p>
2.	<p>By August 31, 2019, submit to City Council an Annual Report of Accomplishments per the FY 2018-2019 Work Plan, a Commission Membership Attendance Report for the year ended 6/30/19, and a Work Plan for FY 2019-2020.</p> <p>STATUS:</p>
3.	<p>By September 30, 2018, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Assign a Commission Parliamentarian Commissioner Booker assigned ➤ Finalize liaison for: Youth Council, Council for the Young Child, Clergy Commission Council and Foster Care Town Hall Planning Committee Liaison assigned as follows: Youth Council-Commissioner Santilena, Homelessness-Commissioner Booker, Community Clergy Coalition-Commission Bolton, Unidentified Youth-Commissioner Caldwell and Resenfeld

	<ul style="list-style-type: none"> ➤ Update Commission's Web Page Commission Web Page updated October 2018 <p>STATUS: COMPLETED</p>	
4.	<p>By October 31, 2018, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Meeting to be held at Pasadena Community College Meeting location held at City Hall, PCC Conference Room not available until 2019. ➤ Presentation by Jaylene Mosley, Vision 20/20 <p>STATUS: Meeting was held at City Hall. COMPLETED</p>	
5.	<p>By November 30, 2018, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Presentation from Ann Rector on Homeless Student PUSD Data <p>STATUS: COMPLETED</p>	
6.	<p>By January 31, 2019, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Report from Dr. Joseph Colletti, Fuller Seminary ➤ Report from Dr. Sofia Herrera on Homeless Women <p>STATUS:</p>	
7.	<p>By February 28, 2019, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Special joint meeting with Recreation and Parks Commission at La Casita <p>STATUS:</p>	

8.	<p>By March 31, 2019, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Finalize reports with Randy Mabson on CDBG and PAF <p>STATUS:</p>	
9.	<p>By April 30, 2019, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Presentation by Youth Council on their work plan <p>STATUS:</p>	
10.	<p>By May 31, 2019, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Presentation by Jennifer O'Reilly-Jones, Housing, on status of homelessness <p>STATUS:</p>	
11.	<p>By June 30, 2019, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Hold annual meeting <p>STATUS:</p>	

NOTE: Objectives and dates are subject to change with approval by the Commission.