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**AGENDA**  
**COMMISSION ON THE STATUS OF WOMEN**  
**SPECIAL MEETING**  
**TUESDAY, JANUARY 15, 2019**  
**JACKIE ROBINSON COMMUNITY CENTER**  
**1020 NORTH FAIR OAKS AVENUE**  
**PASADENA, CA 91103**

**MEMBERS**

Norma Estela Fernandez, Chair, Mayor  
Jessica C. Rivas, Vice-Chair, District 5  
Beverley Morgan-Sandoz, District 1  
Lorraine Montgomery, District 2  
Dr. Valinda M. Bowens, District 3  
Charlotte Bland, District 4  
Mireya Asturias Jones, District 6  
Kimberly Ferreira, District 7  
Marna Cornell, At Large/D2

**STAFF**

Susana Porras, Senior Community Relations Representative

**MISSION STATEMENT**

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

**COMMISSION ON THE STATUS OF WOMEN MISSION** (as stated in Charter/Ordinance):  
To advise City Council on the special needs and concerns of women of all ages, races, ethnic and cultural backgrounds, religious convictions, and economic and social circumstances. Duties include recommending programs and legislation to promote and insure equal rights and opportunities for all women in Pasadena.

*In compliance with the Americans with Disabilities Act of 1990, assistive listening devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call (626) 744-4386 to request use of a listening device.*

*Language translation services are available for this meeting by calling (626) 744-7333 at least 24 hours in advance.*

*Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-7333 al por lo menos con 24 horas de anticipación.*

*Public meeting begins at 6:30 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the internet.*

*Materials related to an item on this Agenda submitted to the Commission on the Status of Women after distribution of the agenda packet are available for public inspection at the reception counter at the Jackie Robinson Community Center at 1020 N. Fair Oaks Ave. during normal business hours.*



**AGENDA**  
**COMMISSION ON THE STATUS OF WOMEN**  
**SPECIAL MEETING**  
**Tuesday, January 15, 2019**  
**6:30 P.M.**  
**JACKIE ROBINSON COMMUNITY CENTER**  
**1020 NORTH FAIR OAKS AVENUE**  
**PASADENA, CA 91103**

**1. CALL TO ORDER; WELCOME; ROLL CALL**

**2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

Please limit comments to 3 minutes per speaker.

**3. REVIEW AND APPROVAL OF MINUTES, December 10, 2018\***

**4. OLD BUSINESS**  
**INFORMATION ITEM**

- I. Survival Guide Update and Discussion for next steps
- II. Black History Parade and Festival Discussion to coordinate parade and festival participation
- III. Women's History Month at Jackie Robinson Community Center - Display Ad Hoc Committee theme and update
- IV. Potential Funding Sources Discussion - Continual discussion of possible use of the Friends of the Commission as a potential funding source for the Commission on the Status of Women. Discussion of possible submission of fiscal sponsorship application request to the Recreation and Parks Foundation.

**ACTION ITEM**

- I. HerStory Event Update and participation discussion
- II. Work Plan Review and Update

**5. NEW BUSINESS**  
**INFORMATION ITEM**

- I. Mayor Terry Tornek Work Program Discussion for 2019/2020. The Pasadena 2020 Committee will celebrate the centennial anniversary of American women winning the right to vote. The Commission on the Status of Women will discuss possible event collaboration and possible selection of 1 - 2 commissioners to participate on the committee.

**ACTION ITEM**

- I. Pasadena 2020 Committee discussion to consider future participation
- II. Presentation by Commissioner Rivas - The Elimination of Discrimination against Women; Discussion on next steps

**6. REPORTS, COMMENTS, UPDATES**

**INFORMATION ITEMS**

▪ **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**

- I. Commission on the Status of Women Community Survey
- II. Pasadena's Pink Wave Just a Ripple article
- III. National Association of Commissions for Women
- IV. Association of California Commissions for Women

**7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**

**8. ADJOURNMENT**

\*Attachment



Norma Estela Fernandez, Chair  
Commission on the Status of Women

**Note to Public:** An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 11th day of January 2019, by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 72 hours prior to the meeting, to each member of the Commission on the Status of Women and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Susana Porras, Recording Secretary  
Human Services and Recreation Department

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hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

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Items on the agenda may not be called in the order listed.

**3.**

**Minutes of December 10, 2018**

**\*MINUTES\***



**CITY OF PASADENA  
HUMAN SERVICES COMMISSION  
REGULAR MEETING  
DECEMBER 10, 2018  
6:30 P.M.  
JACKIE ROBINSON COMMUNITY CENTER  
1020 NORTH FAIR OAKS AVENUE  
PASADENA, CA 91103**

**COMMISSIONERS PRESENT:** Fernandez, Norma Estela; Rivas, Jessica C.; Montgomery, Lorraine; Bland, Charlotte; Asturias Jones, Mireya; Cornell, Marna; Morgan-Sandoz, Beverley; Ferreira, Kimberly

**COMMISSIONERS ABSENT:** None

**STAFF PRESENT:** Porras, Susana - Senior Community Services Representative; James, Kenneth – Human Services and Recreation Supervisor

**OTHERS PRESENT:** Caro, Carolina

**1. CALL TO ORDER; WELCOME; ROLL CALL**

Chair Fernandez called the meeting to order at 6:35 P.M. Staff Porras called the roll and a quorum was established for the Commission.

**2. PUBLIC COMMENT**

None

**3. REVIEW AND APPROVAL OF MINUTES, DECEMBER 10, 2018**

After review, it was moved by Commissioner Jones and seconded by Commissioner Bland to approve the Minutes of the December 10, 2018 meeting approved based on pending changes. (Motion unanimously carried) (Abstain: Kimberly Ferreira and Beverley Morgan-Sandoz).

**4. OLD BUSINESS**

**ACTION ITEM ONLY**

- I. Black History Parade and Festival participation planning discussion – Commissioner Jones to donate \$100 to the Commission on the Status of Women to participate in Black History Parade and will continue with plans to participate in the Black History Festival.
- II. Jackie Robinson Community Center Exterior Bulletin Board Women’s History Month Display March 2019 Ad Hoc Committee theme update – Explored the various bulletin boards and have chosen to create the display based on the history of the Commission on the Status of Women on the main front entrance of the building.

- III. Survival Guide Update and Discussion - Commissioner Bland reported to the Commission on the Status of Women that the Pasadena Police Department will help fund at least in part the printed version of the 2018-2020 Survival Guide. Postcards with link to survival guide, literature and book will be ready for print by March. Commissioner Ferreira will bring Junior League application to request assistance to vet Survival Guide. Motion to create 2018-2020 Survival Guide Ad Hoc Committee moved by Commissioner Morgan-Sandoz, seconded by Commissioner Montgomery and carried unanimously. Commission Ad Hoc Committee to be formed by Commissioners Ferreira, Bland and Sandoz.
- IV. Friends of the Commission Update and Discussion – Commissioner Cornell volunteered to continue reaching out to individuals who may still be interested in supporting the commission. Commissioner Jones offered Jones Coffee as a location to host a coffee klatch to reinvigorate fundraising discussion.
- V. Pasadena Recreation and Parks Foundation as Fiscal Sponsor Update and Discussion – Motion for Commission on the Status of Women to proceed with the application process for fiscal sponsorship from the Recreation and Parks Foundation moved by Commissioner Bland, seconded by Commissioner Cornell and unanimously approved by the Commission on the Status of Women.

## 5. NEW BUSINESS

### INFORMATION ITEM ONLY

- I. Herstory Event Planning Discussion – Herstory Networking Event is scheduled for Thursday, March 21, 2019 6:30 pm and set-up begins at 5:30 pm. Councilwoman Margaret McAustin to do welcome.
- II. Commission on the Status of Women Community Survey Discussion – Current available comments and results of survey takers may be used by the Commission on the Status of Women to work on topics that are important to the members of the community. The Commission on the Status of Women will continue to collect data.
- III. Discussion on gender breakdown of commissions – Data collected from all, but four commissions currently shows the City of Pasadena Commission gender breakdown 73 women, 72 men and 10 vacancies. Results showed gender discrepancies in certain commissions.

### ACTION ITEM ONLY

- I. Discussion and vote on Parliamentarian – Chair Fernandez appointed Vice Chair Rivas to position of Parliamentarian for the Commission on the Status of Women

## 6. REPORTS, COMMENTS

- **STAFF REPORTS - None**

### A. COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS

Chair Fernandez suggested the Commission on the Status of Women adopt a family for the holidays. Commissioner Montgomery suggested a family from St. Vincent De Paul. Commissioner Cornell shared news of a possible collaboration for a float in the 2020 Rose Parade celebrating the 100 years of women obtaining the vote.



**B. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**

Commissioner Bland suggested the Commission on the Status of Women learn about CEDAW The Convention on the Elimination of all Forms of Discrimination Against Women. Chair Fernandez suggested creating a message with bulletin points of end of year accomplishments to present to each councilmember.

**7. ADJOURNMENT**

It was moved Commissioner Sandoz and seconded Commissioner Ferreira to adjourn the regular meeting. Motion unanimously carried. The meeting was adjourned at 9:04 P.M.



Norma Estela Fernandez, Chair  
Commission on the Status of Women



Susana Porras, Recording Secretary  
Human Services and Recreation Department