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**AGENDA
HUMAN SERVICES COMMISSION
REGULAR MEETING
FEBRUARY 13, 2019
6:00 P.M.**

MEMBERS

Jacques Bolton, Chair, Agency Representative
Tony Santilena, Vice-Chair,
Myra Martin Booker, Mayor
Alfred Lomax Carr, District 1
Leslie Caldwell, District 3
Nasir Rasheed, District 4
Peggy Sisson, District 5
Kim Chavarria, District 6
Martha Warren Rosenfeld, District 7
Joe Ford, Agency Representative
Hector LaFarga, Agency Representative
James Aragon, Pasadena City College
Ann Rector, Pasadena Unified School District

STAFF

Lola Osborne, Deputy Directory
Karla Covarrubias, Recording Secretary

MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

In compliance with the Americans with Disabilities Act of 1990, assistive listening devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call (626) 744-4386 to request use of a listening device.

Language translation services are available for this meeting by calling (626) 744-7333 at least 24 hours in advance.

Habr  servicio de interpretaci n disponible para  stas juntas llamando (626) 744-7333 al por lo menos con 24 horas de anticipaci n.

Public meeting begins at 6:00 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the internet. Materials related to an item on this Agenda submitted to the Human Services Commission after distribution of the agenda packet are available for public inspection in the HUMAN SERVICES & RECREATION DEPARTMENT at CITY HALL, 100 North Garfield Ave., ROOM N255 during normal business hours.

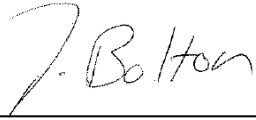


**AGENDA
HUMAN SERVICES COMMISSION
REGULAR MEETING
FEBRUARY 13, 2019
6:00 P.M.
CITY HALL, 100 NORTH GARFIELD AVENUE
GRAND CONFERENCE ROOM, S038
PASADENA, CA 91101**

1. **CALL TO ORDER; WELCOME; ROLL CALL**
2. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**
3. **REVIEW AND APPROVAL OF MINUTES, JANUARY 9, 2019***
4. **OLD BUSINESS**
 - ACTION ITEM**
 - I. **FY 2018-2019 WORK PLAN UPDATES**
 - A. **LIAISON UPDATE: HOMELESS (BOOKER), COUNCIL FOR THE YOUNG CHILD (BOLTON), UNIDENTIFIED HOMELESS YOUTH (FORD AND BOLTON) AND YOUTH COUNCIL (SANTILENA)**
 - B. **REQUEST TO MODIFY WORK PLAN AND UPDATES (CHAIR BOLTON)**
5. **NEW BUSINESS**
 - INFORMATION ITEM**
 - I. **INTRODUCTION OF NEW COMMISSIONER, ALFRED LOMAX CARR**
 - II. **PASADENA COMMUNITY COLLEGE FOUNDATION PRESENTATION ON GRANT FUNDS**
 - III. **COMMISSION MEETING LOCATION**
6. **COMMENTS, ANNOUNCEMENTS AND UPDATES**
 - INFORMATION ITEMS**
 - Please limit comments to 3 minutes per speaker.
 - I. **REPORT FROM CHAIR**
 - II. **STAFF COMMENTS**
 - III. **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**
7. **SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**

8. ADJOURNMENT

*Attachment



Jacques Bolton, Chair
Human Services Commission

Note to Public: An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 8th day of February 2019 by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 72 hours prior to the meeting, to each member of the Human Services Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Karla Covarrubias, Recording Secretary
Human Services and Recreation Department

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Items on the agenda may not be called in the order listed.

3.

Minutes of January 9, 2019

MINUTES



**AGENDA
HUMAN SERVICES COMMISSION
REGULAR MEETING
JANUARY 9, 2019
6:00 P.M.
CITY HALL
100 N. GARFIELD AVENUE
GRAND CONFERENCE ROOM, S038
PASADENA, CA 91103**

COMMISSIONERS PRESENT: Jacques Bolton, Tony Santilena, Myra Martin Booker, Leslie Caldwell, Nasir Rasheed, Peggy Sisson, Kim Chavarria, Martha Warren Rosenfeld and Joe Ford

COMMISSIONERS ABSENT: Alfred Lomax Carr, Hector LaFarga, James Aragon and Ann Rector

STAFF PRESENT: Lola Osborne and Karla Covarrubias

OTHERS PRESENT: NONE

1. CALL TO ORDER; WELCOME; ROLL CALL

Chair Bolton called the meeting to order at 6:00 P.M. Karla Covarrubias called the roll and a quorum was established for the Commission.

2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

NONE.

3. REVIEW AND APPROVAL OF MINUTES, NOVEMBER 14, 2018

After review, it was moved (Chavarria) and seconded (Rosenfeld) to approve the Minutes of November 14, 2018. (Motion unanimously carried) (Abstain: None) (Absent: Lomax, LaFarga, Aragon and Rector)

4. OLD BUSINESS

I. FY 2018-2019 WORK PLAN UPDATES

i. Council for the Young Child – Commissioner Bolton

Commissioner Bolton and other members attended the Economic Development and Technology (EDTECH) meeting to present plan to form a new council. EDTECH rejected the plan and asked commissioners to revamp and present to committee again.

ii. Unidentified Homeless Youth – Commissioner Bolton

None

- iii. **Youth Council** – Commissioner Santilena
Commissioner Santilena informed that they will be attending the State of the City and will not have their regular meeting.
- iv. **Homelessness** – Commissioner Booker
Commissioner Booker attended Pasadena Partnership Meeting. She shared social mental health services provide to homelessness by Health Department.
- v. **20/20 Liason Appointment**
Appointment was not administered.

5. NEW BUSINESS

INFORMATION ITEM

I. PRESENTATION FORM DR. SOFIA HERRERA, URBAN INITIATIVE ON HOMELESS COUNT

Dr. Herrera updated commissioners on 2019 Pasadena Homeless Count taking place January 22-23, 2019. Homeless count is required for all jurisdictions who receive federal funding. A separate count will be conducted for homeless youth on January 23, 3-5pm. Dr. Herrera invited commissioners to volunteer for the Pasadena Homeless Count.

II. INTRODUCTION OF NEW COMMISSIONER, ALFRED LOMAX CARR

Continued to the next commission meeting, February 13, 2019.

III. DISCUSSION REGARDING COMMISSION PARTICIPATION ON SUBCOMMITTEES

Chair Bolton asked commissioners to be involved in at least one committee.

6. REPORTS, COMMENTS, UPDATES

ACTION AND INFORMATION ITEMS ONLY

I. REPORT FROM CHAIR

Commissioner Bolton invited commissioners to attend State of the Youth on February 6, 2019, 4 PM, at John Muir High School.

II. STAFF COMMENTS

Staff (Osborne) reported on several City Events:
January 31, 2019 - Black, Red and Green Gala at The Rose, 6pm.
January 11, 2019 - Astronomy Night at Villa Parke Auditorium
January 26, 2019 - Robinson Park Grand Re-opening, 10am

III. COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS

None

7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

**CITY OF PASADENA HUMAN SERVICES COMMISSION
WORK PLAN: 7/1/18 - 6/30/19**

MISSION (as stated in Charter/Ordinance):

The purpose of the commission is to advise the council on accessibility issues in Pasadena. The commission shall:

1. Study and examine (a) existing inequities in access to the physical, work, social and cultural environments for all residents of Pasadena, particularly those who have disabilities, and (b) policies, procedures, programs and legislation for eliminating those inequities.
2. Recommend policies, procedures, programs and legislation to promote and ensure the accessibility of the physical, work, social and cultural environments to all residents of Pasadena, particularly those who have disabilities.
3. Consult and cooperate with other public agencies and commissions on matters relevant to the commission.
4. Assist the accessibility and disability issues coordinator to carry out assigned programs and responsibilities.

OBJECTIVES:

1.	<p>By June 30, 2019, conduct a Commission Annual Meeting to review Accomplishments for the FY 2018-2019, Member Attendance for the year ended 6/30/19, and draft a Work Plan for FY 2019-2020.</p> <p>STATUS:</p>
2.	<p>By August 31, 2019, submit to City Council an Annual Report of Accomplishments per the FY 2018-2019 Work Plan, a Commission Membership Attendance Report for the year ended 6/30/19, and a Work Plan for FY 2019-2020.</p> <p>STATUS:</p>
3.	<p>By September 30, 2018, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Assign a Commission Parliamentarian Commissioner Booker assigned ➤ Finalize liaison for: Youth Council, Council for the Young Child, Clergy Commission Council and Foster Care Town Hall Planning Committee

	<p>Liaison assigned as follows: Youth Council-Commissioner Santilena, Homelessness-Commissioner Booker, Community Clergy Coalition-Commission Bolton, Unidentified Youth-Commissioner Caldwell and Rosenfeld and Vision 20/20</p> <ul style="list-style-type: none"> ➤ Update Commission's Web Page Commission Web Page updated October 2018 <p>STATUS: COMPLETED</p>
4.	<p>By October 31, 2018, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Meeting to be held at Pasadena Community College Meeting location held at City Hall, PCC Conference Room not available until 2019. ➤ Presentation by Jaylene Mosley, Vision 20/20 <p>STATUS: Meeting was held at City Hall. COMPLETED</p>
5.	<p>By November 30, 2018, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Presentation from Ann Rector on Homeless Student PUSD Data <p>STATUS: COMPLETED</p>
6.	<p>By January 31, 2019, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Report from Dr. Sofia Herrera on Homeless Women <p>STATUS: COMPLETED</p>
7.	<p>By February 28, 2019, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Clarify process and finalize reports with Randy Mabson on CDBG and PAF <p>STATUS:</p>
8.	<p>By March 31, 2019, convene regarding the following:</p>

	<ul style="list-style-type: none"> ➤ Special joint meeting with Recreation and Parks Commission at La Casita <p>STATUS:</p>
9.	<p>By April 30, 2019, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Presentation by Youth Council on their work plan <p>STATUS:</p>
10.	<p>By May 31, 2019, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Presentation by Jennifer O'Reily-Jones, Housing, on status of homelessness ➤ Report from Dr. Sofia Herrera, Homeless Count ➤ And Dr. Colletti? <p>STATUS:</p>
11.	<p>By June 30, 2019, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Hold annual meeting <p>STATUS:</p>

NOTE: Objectives and dates are subject to change with approval by the Commission.