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AGENDA
ACCESSIBILITY AND DISABILITY COMMISSION
REGULAR MEETING
TUESDAY, FEBRUARY 26, 2019

MEMBERS

Martin Sweeney, Chair, District 6
Cy Warren Estabrook, Vice Chair, Mayor
David Azevedo, District 1
Jorge Lambrinos, District 2
James Farr, District 3
Sharon Rogers, District 4
Michael Warner II, District 5
Dr. Xilian Chen Stammer, District 7
Mark Waterson, At Large

STAFF

Ali Everett, Accessibility Issues Coordinator

MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

In compliance with the Americans with Disabilities Act of 1990, assistive listening devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call (626) 744-4386 to request use of a listening device.

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Public meeting begins at 5:30 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the internet.

Materials related to an item on this Agenda submitted to the Accessibility and Disability Commission after distribution of the agenda packet are available for public inspection at the reception counter at the Jackie Robinson Community Center at 1020 N. Fair Oaks Avenue during normal business hours.



AGENDA
ACCESSIBILITY AND DISABILITY COMMISSION
REGULAR MEETING
TUESDAY, FEBRUARY 26, 2019
5:30 P.M.
JACKIE ROBINSON COMMUNITY CENTER
1020 N. FAIR OAKS AVENUE
PASADENA, CA 91103

- 1. CALL TO ORDER; WELCOME; ROLL CALL**
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**
Please limit comments to 3 minutes per speaker.
- 3. REVIEW AND APPROVAL OF MINUTES, JANUARY 22, 2019***
- 4. OLD BUSINESS**
ACTION ITEM
 - **COMMISSION WORK PLAN UPDATES AND DISCUSSION***
- 5. NEW BUSINESS**
INFORMATION ITEMS
 - **FINAL PASADENA SHORT RANGE TRANSIT PLAN***
Sebastian Hernandez, Senior Planner, Pasadena Department of Transportation
 - **INTRODUCTION TO THE PASADENA COMPLETE STREETS PROGRAM AND THE COMPLETE STREET BLUEPRINT TOOL**
Mike Bagheri, Transportation Development Manager, Pasadena Department of Transportation
- 6. REPORTS, COMMENTS, UPDATES, ANNOUNCEMENTS**
INFORMATION ITEMS
 - **STAFF UPDATES**
 - **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**
- 7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**
- 8. ADJOURNMENT**

*Attachment

A handwritten signature in cursive script that reads "Martin Sweeney".

Martin Sweeney, Chair
Accessibility and Disability Commission

Note to Public: An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, Jackie Robinson Community Center, the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 22nd day of February 2019, by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 72 hours prior to the meeting, to each member of the Accessibility and Disability Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Alison Everett, Accessibility Issues Coordinator
Human Services and Recreation Department

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Items on the agenda may not be called in the order listed.

3.

Minutes of January 22, 2019

MINUTES



**CITY OF PASADENA
ACCESSIBILITY AND DISABILITY COMMISSION
TUESDAY, JANUARY 22, 2019
5:30 P.M.
JACKIE ROBINSON COMMUNITY CENTER
1020 N. FAIR OAKS AVENUE
PASADENA, CA 91103**

COMMISSIONERS PRESENT: David Azevedo, Cy Estabrook, Jorge Lambrinos, Sharon Rogers, Xilian Chen Stammer, Martin Sweeney, Michael Warner II, Mark Waterson

COMMISSIONERS ABSENT: James Farr (absent)

STAFF PRESENT: Alison Everett

1. CALL TO ORDER; WELCOME; ROLL CALL

Chair Sweeney called the meeting to order at 5:32 p.m. Staff (Everett) called the roll and a quorum was established for the Commission.

2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

- Robert Gorski, Pasadena resident, provided information about the Access Unlimited radio program that he co-hosts and encouraged commissioners to listen and share ideas for topics by emailing him at robert.gorski@yahoo.com. Mr. Gorski also reported on two barriers to access at Paseo Colorado, including temporary closure of accessible parking spaces and a step that is difficult to navigate. Commissioners requested staff look into the matters and report back.
- Lisa Joy, member of the Pasadena iBook Club, discussed what she is reading in iBook Club and, with the help of Commissioner Rogers, provided a demonstration of her speech generating assistive technology.

3. REVIEW AND APPROVAL OF MINUTES, November 27, 2018

After discussion, it was moved (Lambrinos) and seconded (Estabrook) to approve the Minutes of the November 27, 2018, with the correction of Commission Chen Stammer's name under agenda item 8. (Motion carried) (Abstain: Sweeney) (Absent: Farr)

4. OLD BUSINESS

▪ **COMMISSION WORK PLAN UPDATES AND DISCUSSION**

- **Objective 1 – Outreach:** Commissioners Sweeney and Lambrinos met with representatives of Villa Esperanza, AbilityFirst, and FVO Solutions regarding the community forum. It was decided that the topic will be the Centers for Medicare and Medicaid Services Final Rule regarding Home and Community-Based Services programs and the forum will take place on May 22 or May 23 at 3pm at Villa Esperanza

- **Objective 2 – Culture:** Commissioner Sweeney co-presented with Patricia Herrera at the City of Pasadena Arts & Culture Commission regarding supporting disability culture in the community. The iBookClub met in January, focusing on the topic of Technology.
- **Objective 3 – Transportation:** Commissioners Azevedo and Estabrook informed the Commission of their plan to attend the Transportation Advisory Commission on January 24 where the Complete Streets Blueprint Tool will be discussed.
- **Objective 4 – Public Safety:** Commissioner Rogers informed the Commission of her plan to represent the Commission at the Access & Functional Needs Workshop on Thursday, January 24.
- **Objective 5 – Assistive Technology:** Commissioners discussed posting the audio recording of commission meetings online for a period of one year.
- **Objective 6 – Adaptive and Inclusive Recreation:** Commissioner Estabrook informed the commission that he is in the process of obtaining a wheelchair tennis coach certification and will partner with iTennis to offer wheelchair tennis to the greater Pasadena community.

5. NEW BUSINESS

▪ INTRODUCTION TO SOUTHERN CALIFORNIA RESOURCE SERVICES FOR INDEPENDENT LIVING (SCRS-IL)

Dave Estrella, SCRS-IL Youth Transition Program Manager and Tiffany Ngo, SCRS-IL Advocate Training Coordinator, provided information about the new SCRS-IL Pasadena office and the programs that are offered through that office.

6. REPORTS, COMMENTS, UPDATES, ANNOUNCEMENTS

▪ STAFF UPDATES

Staff (Everett) reminded Commissioners about the Access & Functional Needs Workshop taking place on Thursday, January 24, from 10:00 – 11:30 am at Victory Park, provided an update on the Union Street Cycle Track and Cordova Street enhancements projects, and announced the grand opening of Robinson Park on January 26, 2019 from 10:00 am – 2:00 pm.

▪ COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS

Commissioner Estabrook announced that there will be a wheelchair tennis clinic on February 24 from 1-2:30 pm at Brookside Park Court 5 and that he will subsequently offer wheelchair tennis classes on Saturdays from 1-2:30 pm at Brookside Park. Commissioner Chen Stammer informed the commission that she was invited to join Friends of the Pasadena Library.

7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

Commissioner Azevedo suggested inviting the Department of Transportation to give a presentation on the Complete Streets Program and Blueprint tool. Commissioner Waterson suggested inviting a representative from Fair Employment and Housing to discuss trends in housing discrimination.

8. ADJOURNMENT

It was moved (Waterson) and seconded (Rogers) to adjourn the regular meeting. (Motion unanimously carried) (Absent: Farr) The meeting was adjourned at 7:30 P.M.

Alison Everett, Accessibility Issues Coordinator
Human Services and Recreation Department

Martin Sweeney, Chairperson
Accessibility and Disability Commission

4. Old Business

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN: 7/1/18 - 6/30/19**

MISSION (as stated in Charter/Ordinance):

The purpose of the commission is to advise the council on accessibility issues in Pasadena. The commission shall:

1. Study and examine (a) existing inequities in access to the physical, work, social and cultural environments for all residents of Pasadena, particularly those who have disabilities, and (b) policies, procedures, programs and legislation for eliminating those inequities.
2. Recommend policies, procedures, programs and legislation to promote and ensure the accessibility of the physical, work, social and cultural environments to all residents of Pasadena, particularly those who have disabilities.
3. Consult and cooperate with other public agencies and commissions on matters relevant to the commission.
4. Assist the accessibility and disability issues coordinator to carry out assigned programs and responsibilities.

[NOTE: The Work Plan FY 18/19 objectives identify six areas of focus—Outreach, Disability Culture, Transportation, Public Safety, Assistive Technology and Adaptive & Inclusive Recreation. Each objective is stated followed by a listing of activities under consideration. Proposed activities will each require greater study and review before determining appropriateness and feasibility.]

OBJECTIVES:

1.	<p>OUTREACH</p> <p>To increase awareness and visibility of the Accessibility & Disability Commission, gather information about concerns of persons with disabilities in Pasadena, promote leadership and citizenship opportunities for persons with disabilities, and build working partnerships with local business, academic, nonprofit, and civic organizations.</p> <hr/> <p>During FY 18/19 the Commission will:</p> <ul style="list-style-type: none">• Host two community forums on issues relevant to the disability community.• Develop a communication strategy to enhance community input and promote Commission meetings and disability-related events.• Create an annual award acknowledging an individual and an organization who have made the City of Pasadena a more inclusive and accessible community.
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**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN: 7/1/18 - 6/30/19**

	<ul style="list-style-type: none"> • Compile an annual calendar of disability- and community- related events for the purpose of targeting opportunities to promote the work of the Commission (e.g., resource fairs, neighborhood and civic events, etc.). • Explore mentorship opportunities that promote public policy decision-making, leadership, and civic opportunities for persons with disabilities. • Make audio recordings of Accessibility & Disability Commission meetings available and accessible to the public. <hr/> <p>Work Plan Updates:</p> <ul style="list-style-type: none"> • September 2018: no update • October 2018: Selected the tentative date of January 22 for the community forum. • November 2018: Commissioners Sweeney and Farr drafted an informational brochure for the Commission. Commissioners Lambrinos and Sweeney met with AbilityFirst and FVO Solutions in November to discuss the proposed community forum. <p>January 2019: Commissioners Sweeney and Lambrinos met with representatives of Villa Esperanza, AbilityFirst, and FVO Solutions regarding the community forum. It was decided that the topic will be the Centers for Medicare and Medicaid Services Final Rule regarding Home and Community-Based Services programs and the forum will take place on May 22 or May 23 at 3pm at Villa Esperanza.</p>
<p>2.</p>	<p>DISABILITY CULTURE</p> <p>To promote disability awareness, history, and culture in partnerships with local business, academic, nonprofit, and civic organizations.</p> <hr/> <p>During FY 18/19 the Commission will seek opportunities in support of:</p> <ol style="list-style-type: none"> a. Book/poetry readings highlighting cultural and personal experiences of disability. b. A public stage reading of <i>On the Road to the ADA</i> commemorating the anniversary of the Americans with Disabilities Act. c. <i>Opulent Mobility 2018</i>—a groundbreaking art exhibition that re-imagines mobility, disability and access. d. <i>iBook Club</i> and its efforts, in partnerships with the Pasadena Public Library and the Pasadena Unified School District, to promote literacy development and socialization for persons with complex communication profiles.

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN: 7/1/18 - 6/30/19**

	<p>e. Annual Pasadena Adaptive & Inclusive Recreation Art Exhibition.</p> <p>f. Disability-related art event as part of <i>ArtNight Pasadena</i></p> <hr/> <p>Work Plan Updates:</p> <ul style="list-style-type: none">• September 2018: Commission agreed to support the Opulent Mobility art exhibition. Commissioner Sweeney to serve as the lead contact for the event.• October 2018: Laura Brody presented to Commissioners regarding the 2018 Opulent Mobility exhibition.• November 2018: iBookClub met in November, focusing on the topic of art, and will meet in December, focusing on the topic of music.• January 2019:<ul style="list-style-type: none">○ Commissioner Sweeney co-presented with Patricia Herrera at the City of Pasadena Arts & Culture Commission regarding supporting disability culture in the community.○ iBookClub met in January, focusing on the topic of Technology.
<p>3.</p>	<p>TRANSPORTATION</p> <p>To inform persons with disabilities on the various transportation services available in Pasadena.</p> <hr/> <p>During FY 18/19 the Commission will evaluate responses for key issues:</p> <ul style="list-style-type: none">a. Public Transportation<ul style="list-style-type: none">– Train- Pasadena Station evaluations– Buses- evaluate stops for accessibility– Dial-A-Ride- evaluate range of service and availability– Access Service – evaluate process for Accessb. Bike Lanes<ul style="list-style-type: none">– Evaluate response to Union Street Bike Lane Proposalc. Fair Oaks/Colorado Corner<ul style="list-style-type: none">– Evaluate response to proposed bump out of street corners.d. Street Corner access ramps<ul style="list-style-type: none">– Evaluate and prioritize key street corners to be done. <hr/> <p>Work Plan Updates:</p>

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN: 7/1/18 - 6/30/19**

	<ul style="list-style-type: none"> • September 2018: no updates • October 2018: no updates • November 2018: Commissioner Estabrook will attend the Transportation Advisory Commission meeting taking place on December 4, 2018. • January 2019: No updates
<p>4.</p>	<p>PUBLIC SAFETY</p> <p>To promote and support emergency preparedness for persons with disabilities, their families and neighborhoods.</p> <hr/> <p>During FY 18/19 the Commission will collaborate with:</p> <p>a. Appropriate city departments in reviewing current Pasadena Emergency Preparedness plans and contingencies addressing the unique needs of persons with disabilities.</p> <hr/> <p>Work Plan Updates:</p> <ul style="list-style-type: none"> • September 2018: Commission approved Commissioner Rogers to represent the Accessibility & Disability Commission on the City of Pasadena Access and Functional Needs Work Group. • October 2018: Commissioner Rogers attended the initial Access and Functional Needs Work Group meeting on October 15, 2018. • November 2018: Commissioner Rogers attended the second meeting of the Access and Functional Needs Work Group on November 5, 2018 and provided a status update to the Commission. • January 2019: no updates
<p>5.</p>	<p>ASSISTIVE TECHNOLOGY</p> <p>To share Assistive Technology updates and trends with persons with disabilities.</p> <hr/> <p>During FY 18/19 the Commission will seek opportunities to promote:</p> <p>a. California Public Utilities Consumer Programs (e.g., California Lifeline, Deaf and Disabled Telecommunications Program, Energy Saving Assistance Program, etc.).</p> <p>b. Current Assistive Technology updates and trends.</p> <p>c. Assistive Technology workshops for seniors.</p>

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION
WORK PLAN: 7/1/18 - 6/30/19**

	<hr/> <p>Work Plan Updates:</p> <ul style="list-style-type: none">• September 2018: no update• October 2018: no update• November 2018: no update• January 2019: no update
6.	<p>ADAPTIVE & INCLUSIVE RECREATION</p> <p>To promote health and recreational opportunities for persons with disabilities.</p> <hr/> <p>During FY 18/19 the Commission will partner and collaborate with the Triumph Foundation in support of:</p> <ul style="list-style-type: none">a. The Adaptive Sports Festival at Brookside Park (November 2018). <hr/> <p>Work Plan Updates:</p> <ul style="list-style-type: none">• September 2018: Commissioner Estabrook secured a Marine color guard for the opening ceremonies of the Adaptive Sports Festival and is working on securing local business sponsors for the event. The Accessibility and Disability Commission will have a booth at the event.• October 2018: Commissioners identified individual responsibilities in support of the Adaptive Sports Festival taking place on November 10, 2018.• November 2018: Commissioners attended the inaugural Adaptive Sports Festival on November 11, 2018, at Brookside Park. Commissioners were involved with the event by hosting a table at the event, coordinating activities including Pickleball and the Art Workshop, and providing general event assistance throughout the event preparation and execution.• January 2019: Commissioner Estabrook is obtaining a wheelchair tennis coach certification and will partner with iTennis to offer wheelchair tennis to the greater Pasadena community.

5. New Business



DATE: February 26, 2019

TO: Accessibility and Disability Commission

FROM: Frederick C. Dock, Director

SUBJECT: RECEIVE AND FILE - PASADENA SHORT RANGE TRANSIT PLAN

BACKGROUND:

The Department of Transportation (DOT) has completed preparation of its five-year Pasadena Short Range Transit Plan (SRTP). This follows a two-year plan development process that included extensive data analysis, customer surveying and outreach, recommendation development, draft plan document preparation, and further outreach to present the draft to city commissions and the Municipal Services Committee (MSC) of the City Council.

The SRTP guides the next five years of programming of transit service development and investments that support the policy goals for Pasadena Transit and Pasadena Dial-A-Ride. Pasadena Transit is the City's fixed-route bus service which provides six routes that travel throughout Pasadena, including service to the six Gold Line stations, commercial corridors, major business and employment areas, schools and colleges, parks, medical facilities, dense residential areas, etc. Pasadena Dial-A-Ride is a demand-response paratransit service for seniors and individuals with disabilities that provides service to residents of Pasadena, San Marino, Altadena, and other adjacent unincorporated areas within the service area.

For the development of this SRTP, DOT completed data analytics for ridership and operations and conducted public outreach to solicit public feedback, including general public meetings, commission meetings, on board surveys, and online surveys. The SRTP document includes an evaluation of Pasadena Transit and Pasadena Dial-A-Ride performance and capital needs. In addition, it includes a comparison to similar agencies in the region, documentation of public outreach, an assessment of unmet needs, and recommendations to address these unmet needs.

Data Analysis

On an ongoing monthly basis, performance monitoring and data analysis is conducted of Pasadena Transit and Pasadena Dial-A-Ride. This data is used to measure ridership trends, demand on the system, and efficiency of the services, among other

factors. The SRTP is an opportunity to conduct a comprehensive in depth data analysis and review of feedback. The results of the data analysis and operational review were used to confirm the results of the public outreach effort, as well as to develop and prioritize the final recommendations. The data used includes the most current audited published data available in September 2018 when the Draft SRTP was completed for Pasadena's services and data from peer agencies in the region.

OUTREACH

The SRTP process was designed to encourage public stakeholder involvement and include public comments from a number of sources. A series of public meetings were held and an onboard and online survey was developed. Please see the attached SRTP public input process diagram for a summary of the outreach activities.

Survey Highlights

In both the onboard and online surveys, which were conducted in English and Spanish, respondents were asked questions regarding age, gender, home zip code, race, employment, and income information. Respondents were also asked to rank Pasadena Transit on a number of factors including their satisfaction with hours and frequency of service on weekdays and the weekend. A total of 628 survey responses were collected; 303 were collected onboard Pasadena Transit buses and 325 were submitted online.

Overall, the survey results indicate a need to increase frequency, provide additional weekend service and run longer hours. Specific survey results for Pasadena Transit include:

- Overall satisfaction with Pasadena Transit: 88% ranked it as excellent or good
- Customer service of bus drivers: 85% ranked it as excellent or good
- Frequency of weekday service: 81% ranked how often the bus runs as excellent or good (not including those that responded no opinion)
- Span of weekday service: 73% ranked the hours the bus runs as excellent or good (not including those that responded no opinion)
- Frequency of weekend service: 54% ranked how often the bus runs as excellent or good (not including those that responded no opinion)
- Span of weekend service: 49% ranked hours the bus runs as excellent or good (not including those that responded no opinion)
- 83% of respondents indicated they would use Sunday service on Pasadena Transit

Stakeholder Meetings

The public outreach process included holding a series of public meetings, as well as conducting onboard and online surveys. In addition to notifications posted on all Pasadena's public transit fleet, pasadenatransit.net, and Pasadena DOT Twitter, an outreach video and editorial piece published by Pasadena Now, which was posted on their website and Facebook page.

City Councilmembers, their representatives, and various City Commissions, including the Transportation Advisory Commission, Accessibility and Disability Commission, Northwest Commission, Recreation and Parks Commission, Environmental Advisory Commission, Human Services, and the Senior Commission were invited to participate in the public meetings. In addition, the Old Pasadena Management District, Playhouse District, South Lake Business Association, Chamber of Commerce, as well as representatives from the Pasadena Transportation Management Association (e.g., Art Center, JPL, Caltech, etc.), were invited to participate in the survey and a series of the following five (5) public meetings:

1. Tuesday, March 28, 2017
 - o Villa Parke Community Center
2. Saturday, April 1, 2017
 - o Victory Park Recreation Center
3. Tuesday, April 4, 2017
 - o Jackie Robinson Community Center
4. Wednesday, April 5, 2017
 - o Fair Oaks Plaza Community Room (youth focused)
5. Saturday, April 8, 2017
 - o Villa Park Community Center (senior/disabled focused)

Subsequent to these meetings and the surveys that were conducted, staff presented the Draft Recommendations and received additional feedback at several City Commission meetings. This included presentations to the Transportation Advisory Commission, Accessibility and Disability Commission, Northwest Commission, Recreation and Parks Commission, and the Senior Commission. Following the Pasadena Short Range Transit Plan Public Input Process outlined in Attachment B, the Draft SRTP was presented to the Transportation Advisory Commission and the MSC. Following these presentations, the Draft SRTP was posted on the City's website.

RECOMMENDATIONS AND CONCLUSION:

The public outreach that was conducted, along with ridership analysis and the survey results formed the development of the following recommendations:

1. Retain Grant Funded Service
2. Implement Sunday Service
3. Increase Weekday Frequency
4. Increase Saturday Frequency
5. Extend Weekday Hours
6. Operate Earlier on Saturday
7. Modify Route 40 to Serve Del Mar Station and South Lake Ave.
8. Retain Grant Funded Dial-A-Ride Service Increase
9. Implement New Dial-A-Ride Technology

The Department continues to actively seek funds to implement the SRTP recommendations. For example, during the SRTP process, the Department was awarded nearly \$1.8 million in Job Access and Reverse Commute (JARC) federal grant

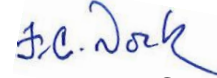
funds to provide funding to implement Pasadena Transit service on Sundays effective July 1, 2018 which is one of the top recommendations of the SRTP. The Department will continue to explore funding options and look at opportunities to maintain and expand the Pasadena Transit and Pasadena Dial-A-Ride programs to meet demand.

Prepared by:



Sebastián Andrés Hernández
Senior Planner

Approved by:



Frederick C. Dock
Director of Transportation

Attachments: (3)

Attachment A: Pasadena Short Range Transit Plan (<http://tinyurl.com/yydxcjrr>)

Attachment B: Pasadena Short Range Transit Plan Public Input Process

Attachment C: Appendices (<http://tinyurl.com/yyedolbd>)

Pasadena Short Range Transit Plan Public Input Process

