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**AGENDA
HUMAN SERVICES COMMISSION
REGULAR MEETING
MARCH 13, 2019
6:00 P.M.**

MEMBERS

Jacques Bolton, Chair, Agency Representative
Tony Santilena, Vice-Chair, District 2
Myra Martin Booker, Mayor
Alfred Lomax, District 1
Leslie Caldwell, District 3
Nasir Rasheed, District 4
Peggy Sisson, District 5
Kim Chavarria, District 6
Martha Warren Rosenfeld, District 7
Joe Ford, Agency Representative
Hector LaFarga, Agency Representative
James Aragon, Pasadena City College
Ann Rector, Pasadena Unified School District

STAFF

Lola Osborne, Deputy Director HS&R
Tamer Sabha, Recording Secretary

MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

In compliance with the Americans with Disabilities Act of 1990, assistive listening devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call (626) 744-4386 to request use of a listening device.

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Habr  servicio de interpretaci n disponible para  stas juntas llamando (626) 744-7333 al por lo menos con 24 horas de anticipaci n.

Public meeting begins at 6:00 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the internet. Materials related to an item on this Agenda submitted to the Human Services Commission after distribution of the agenda packet are available for public inspection in the HUMAN SERVICES & RECREATION DEPARTMENT at CITY HALL, 100 North Garfield Ave., ROOM N255 during normal business hours.



**AGENDA
HUMAN SERVICES COMMISSION
REGULAR MEETING
MARCH 13, 2019
6:00 P.M.
CITY HALL, 100 NORTH GARFIELD AVENUE
GRAND CONFERENCE ROOM, S038
PASADENA, CA 91101**

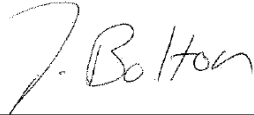
1. **CALL TO ORDER; WELCOME; ROLL CALL**
2. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**
3. **REVIEW AND APPROVAL OF MINUTES, FEBRUARY 13, 2019***
4. **OLD BUSINESS**
 - ACTION ITEMS**
 - I. **FY 2018-2019 WORK PLAN UPDATES**
 - A. **LIAISON UPDATE: HOMELESS (BOOKER), COUNCIL FOR THE YOUNG CHILD (BOLTON), UNIDENTIFIED HOMELESS YOUTH (FORD AND BOLTON), YOUTH COUNCIL (SANTILENA) AND VISION 2020 (TBD)**
 - B. **LIAISON RECOMMENDATIONS FOR COMMITTEES AND HOW TO COMMUNICATE THE ACCOMPLISHMENTS OF THE COMMISSION**
5. **NEW BUSINESS**
 - ACTION ITEM**
 - I. **COMMISSION MEETING LOCATION (STAFF, LOLA OSBORNE)**
6. **COMMENTS, ANNOUNCEMENTS AND UPDATES**
 - INFORMATION ITEMS**
 - Please limit comments to 3 minutes per speaker.
 - I. **REPORT FROM CHAIR**
 - II. **STAFF COMMENTS**
 - A. **ANNUAL MEETING DATE**
 - B. **JOINT MEETING WITH THE RECREATION AND PARKS COMMISSION**

III. COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS

7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

8. ADJOURNMENT

*Attachment



Jacques Bolton, Chair
Human Services Commission

Note to Public: An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 8th day of March 2019 by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 72 hours prior to the meeting, to each member of the Human Services Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Tamer Sabha, Recording Secretary
Human Services and Recreation Department

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Items on the agenda may not be called in the order listed.

3.

Minutes of February 13, 2019

MINUTES



**AGENDA
HUMAN SERVICES COMMISSION
REGULAR MEETING
February 13, 2019
6:00 P.M.
CITY HALL
100 N. GARFIELD AVENUE
GRAND CONFERENCE ROOM, S038
PASADENA, CA 91103**

COMMISSIONERS PRESENT: Jacques Bolton, Alfred Lomax, Leslie Caldwell, Peggy Sisson, Kim Chavarria, Martha Warren Rosenfeld, Joe Ford, and Ann Rector

COMMISSIONERS ABSENT: Tony Santilena, Myra Martin Booker, Nasir Rasheed, Hector LaFarga and James Aragon

STAFF PRESENT: Randy Mabson and Karla Covarrubias

OTHERS PRESENT: NONE

1. CALL TO ORDER; WELCOME; ROLL CALL

Chair Bolton called the meeting to order at 6:00 P.M. Karla Covarrubias called the roll and a quorum was established for the Commission.

2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

NONE.

3. REVIEW AND APPROVAL OF MINUTES, February 13, 2019

After review, it was moved (Rector) and seconded (Sisson) to approve the Minutes of February 13, 2019. (Motion unanimously carried) (Abstain: None) (Absent: Santilena, Booker, Rasheed, LaFarga and Aragon)

4. OLD BUSINESS

I. FY 2018-2019 WORK PLAN UPDATES

a. LIAISON UPDATE

A. Council for the Young Child – Commissioner Santilena

None

B. Unidentified Homeless Youth – Commissioner Bolton

Commissioner Bolton informed that Pasadena Community College has opened a food bank at John Muir High School to service student afterhours from 4-7:30 P.M.

C. Youth Council – Commissioner Santilena

None

D. Homelessness – Commissioner Booker
None

b. REQUEST TO MODIFY WORK PLAN AND UPDATES (BOLTON)

The following liaisons were added:

Clergy Coalition: Ford, Rosenfeld

Council for the Young Child: Rector, Sisson

Vision 2020: Rosenfeld

5. NEW BUSINESS

INFORMATION ITEM

I. INTRODUCTOIN OF NEW COMMISSIONERS, ALFRED LOMAX

Chair Bolton introduced Commissioner Lomax, District 1

II. PASADENA COMMUNITY COLLEGE FOUNDATION PRESENTATION ON GRANT FUNDS

Pasadena Community College did not attend meeting

III. COMMISSION MEETING LOCATION

Item was tabled for the next meeting

6. REPORTS, COMMENTS, UPDATES

ACTION AND INFORMATION ITEMS

I. REPORT FROM CHAIR

Commissioner Bolton informed commissioners regarding the last meeting he attended for the Office of the Young Child. Commissioners were asked if they were interested in pursuing the subject matter. Commissioners agreed to continue support for Office of the Young Child.

II. STAFF COMMENTS

None

III. COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS

None

7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

Meeting Location

8. ADJOURNMENT

It was moved (Sisson) and seconded (Rosenfeld) to adjourn the regular meeting. (Motion unanimously carried) The meeting was adjourned at 6:44 P.M. (Motion unanimously carried) (Absent: Santilena, Booker, Rasheed, LaFarga and Aragon)

**CITY OF PASADENA HUMAN SERVICES COMMISSION
WORK PLAN: 7/1/18 - 6/30/19**

MISSION (as stated in Charter/Ordinance):

The purpose of the commission is to advise the council on accessibility issues in Pasadena. The commission shall:

1. Study and examine (a) existing inequities in access to the physical, work, social and cultural environments for all residents of Pasadena, particularly those who have disabilities, and (b) policies, procedures, programs and legislation for eliminating those inequities.
2. Recommend policies, procedures, programs and legislation to promote and ensure the accessibility of the physical, work, social and cultural environments to all residents of Pasadena, particularly those who have disabilities.
3. Consult and cooperate with other public agencies and commissions on matters relevant to the commission.
4. Assist the accessibility and disability issues coordinator to carry out assigned programs and responsibilities.

OBJECTIVES:

1.	<p>By June 30, 2019, conduct a Commission Annual Meeting to review Accomplishments for the FY 2018-2019, Member Attendance for the year ended 6/30/19, and draft a Work Plan for FY 2019-2020.</p> <p>STATUS:</p>
2.	<p>By August 31, 2019, submit to City Council an Annual Report of Accomplishments per the FY 2018-2019 Work Plan, a Commission Membership Attendance Report for the year ended 6/30/19, and a Work Plan for FY 2019-2020.</p> <p>STATUS:</p>
3.	<p>By September 30, 2018, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Assign a Commission Parliamentarian Commissioner Booker assigned

	<ul style="list-style-type: none"> ➤ Finalize liaison for: Youth Council, Council for the Young Child, Clergy Commission Council and Foster Care Town Hall Planning Committee Liaison assigned as follows: Youth Council-Commissioner Santilena, Homelessness-Commissioner Booker, Community Clergy Coalition-Commission Bolton, Unidentified Youth-Commissioner Caldwell and Rosenfeld and Vision 20/20 ➤ Update Commission's Web Page Commission Web Page updated October 2018 <p>STATUS: COMPLETED</p>
<p>4.</p>	<p>By October 31, 2018, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Meeting to be held at Pasadena Community College Meeting location held at City Hall, PCC Conference Room not available until 2019. ➤ Presentation by Jaylene Mosley, Vision 20/20 <p>STATUS: Meeting was held at City Hall. COMPLETED</p>
<p>5.</p>	<p>By November 30, 2018, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Presentation from Ann Rector on Homeless Student PUSD Data <p>STATUS: COMPLETED</p>
<p>6.</p>	<p>By January 31, 2019, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Report from Dr. Sofia Herrera on Homeless Women <p>STATUS: COMPLETED</p>
<p>7.</p>	<p>By February 28, 2019, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Pasadena Community College (PCC) Foundation presentation on Grant Funds <p>STATUS: Incomplete, PCC did not attend meeting</p>

<p>8.</p>	<p>By March 31, 2019, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Special joint meeting with Recreation and Parks Commission (to be rescheduled to a date to be determined) <p>STATUS:</p>
<p>9.</p>	<p>By April 30, 2019, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Presentation by Youth Council on their work plan ➤ CDBG <ul style="list-style-type: none"> - Role of the Commission in the process - Priorities of the Human Services Commission - Establish a subcommittee for CDBG <p>STATUS:</p>
<p>10.</p>	<p>By May 31, 2019, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Presentation by Jennifer O'Reily-Jones, Housing, on status of homelessness ➤ Report from Dr. Sofia Herrera, Homeless Count ➤ And Dr. Colletti? <p>STATUS:</p>
<p>11.</p>	<p>By June 30, 2019, convene regarding the following:</p> <ul style="list-style-type: none"> ➤ Hold annual meeting at Robinson Park Recreation Center <p>STATUS:</p>

NOTE: Objectives and dates are subject to change with approval by the Commission.