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**AGENDA**  
**ACCESSIBILITY AND DISABILITY COMMISSION**  
**REGULAR MEETING**  
**TUESDAY, MARCH 26, 2019**

**MEMBERS**

Martin Sweeney, Chair, District 6  
Cy Warren Estabrook, Vice Chair, Mayor  
David Azevedo, District 1  
Jorge Lambrinos, District 2  
James Farr, District 3  
Sharon Rogers, District 4  
Michael Warner II, District 5  
Dr. Xilian Chen Stammer, District 7  
Mark Waterson, At Large

**STAFF**

Ali Everett, Accessibility Issues Coordinator  
Tamer Sabha, Recording Secretary

**MISSION STATEMENT**

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

*In compliance with the Americans with Disabilities Act of 1990, assistive listening devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call (626) 744-4386 to request use of a listening device.*

*Language translation services are available for this meeting by calling (626) 744-7333 at least 24 hours in advance.*

*Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-7333 al por lo menos con 24 horas de anticipación.*

*Public meeting begins at 5:30 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the internet.*

*Materials related to an item on this Agenda submitted to the Accessibility and Disability Commission after distribution of the agenda packet are available for public inspection at the reception counter at the Jackie Robinson Community Center at 1020 N. Fair Oaks Avenue during normal business hours.*



**AGENDA**  
**ACCESSIBILITY AND DISABILITY COMMISSION**  
**REGULAR MEETING**  
**TUESDAY, MARCH 26, 2019**  
**5:30 P.M.**  
**JACKIE ROBINSON COMMUNITY CENTER**  
**1020 N. FAIR OAKS AVENUE**  
**PASADENA, CA 91103**

1. **CALL TO ORDER; WELCOME; ROLL CALL**
2. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**  
Please limit comments to 3 minutes per speaker.
3. **REVIEW AND APPROVAL OF MINUTES, FEBRUARY 26, 2019\***
4. **OLD BUSINESS**  
**ACTION ITEM**
  - **COMMISSION WORK PLAN UPDATES AND DISCUSSION\***
5. **NEW BUSINESS**  
**INFORMATION ITEMS**
  - **DISCUSS UPCOMING COMMISSION VACANCIES\***
  - **DISCUSS DATE, TIME, AND LOCATION FOR ANNUAL MEETING**  
**ACTION ITEM**
  - **RECOMMEND CURB RAMP PRIORITIZATION CRITERIA**
6. **REPORTS, COMMENTS, UPDATES, ANNOUNCEMENTS**  
**INFORMATION ITEMS**
  - **STAFF UPDATES**
  - **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**
7. **SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**
8. **ADJOURNMENT**

\*Attachment

A handwritten signature in cursive script that reads "Martin Sweeney".

Martin Sweeney, Chair  
Accessibility and Disability Commission

**Note to Public:** An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, Jackie Robinson Community Center, the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library for posting on this 21<sup>st</sup> day of March 2019, by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 72 hours prior to the meeting, to each member of the Accessibility and Disability Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Alison Everett, Accessibility Issues Coordinator  
Human Services and Recreation Department

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Human Services and Recreation Department at (626) 744-4386. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

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Habra servicio de interpretación disponible para éstas juntas llamando al (626) 744-4386 por lo menos con 24 horas de anticipación.

Items on the agenda may not be called in the order listed.

**3.**  
**Minutes of February 26, 2019**

**\*MINUTES\***



**CITY OF PASADENA  
ACCESSIBILITY AND DISABILITY COMMISSION  
TUESDAY, FEBRUARY 26, 2019  
5:30 P.M.  
JACKIE ROBINSON COMMUNITY CENTER  
1020 N. FAIR OAKS AVENUE  
PASADENA, CA 91103**

**COMMISSIONERS PRESENT:** Cy Estabrook, James Farr, Sharon Rogers, Xilian Chen Stammer, Martin Sweeney, Michael Warner II, Mark Waterson

**COMMISSIONERS ABSENT:** David Azevedo (absent), Jorge Lambrinos (absent)

**STAFF PRESENT:** Alison Everett, Tamer Sabha

**1. CALL TO ORDER; WELCOME; ROLL CALL**

Chair Sweeney called the meeting to order at 5:30 p.m. Staff (Sabha) called the roll and a quorum was established for the Commission.

**2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

None

**3. REVIEW AND APPROVAL OF MINUTES, November 27, 2018**

After discussion, it was moved (Lambrinos) and seconded (Estabrook) to approve the Minutes of the November 27, 2018, with the following corrections:

- Change the name of the iBook Club to the iBook Club of Pasadena
- Change the phrase "speech generating assistive technology" to "speech generating device"
- Remove the words "and the forum will take place on May 22 or May 23 at 3pm at Villa Esperanza." from the commission work plan update on objective 1 – outreach.

(Motion carried) (Abstain: Farr) (Absent: Azevedo, Lambrinos)

**4. OLD BUSINESS**

**▪ COMMISSION WORK PLAN UPDATES AND DISCUSSION**

- **Objective 1 – Outreach:** Commissioner Sweeney reported that the commission tabled at the Black History Parade on February 16 at Robinson Park. Discussion followed regarding the need for tabling materials. Commissioner Sweeney also provided an update regarding the community forum to be led by Lanterman Regional Center with support from Villa Esperanza, FVO Solutions, AbilityFirst, and the Accessibility and Disability Commission, and reported that he and staff (Everett) will be presenting at the Supportive Communities meeting in March.

- **Objective 2 – Culture:** Commissioner Sweeney reported that he established contact with No Futures Café in Pasadena regarding the possibility of hosting an event featuring artists with disabilities. Discussion followed. Commissioner Rogers reported that the iBook Club of Pasadena met in February, focusing on the topic of technology.
- **Objective 3 – Transportation:** Commissioner Estabrook reported that he and Commissioner Azevedo attended a meeting with Department of Transportation staff, as well as Pasadena residents Mitch and Donna Pomerantz, regarding the Union Street Protected Bike Lane and that the next step is to conduct a site visit to identify doors and addresses on the south side of Union Street where paratransit may need to drop off passengers.
- **Objective 4 – Public Safety:** Commissioner Rogers reported that the Access and Functional Needs Workshop on Thursday, January 24, was well attended and had good conversation. She requested that the Commissioners assist in the access and functional needs planning process by identifying potential partners in their districts who may be able to provide services or products to support those with access and functional needs during an emergency.

After discussion, it was moved (Rogers) and seconded (Farr) that commissioners identify potential suppliers of access and functional needs related services and supplies from their respective districts and submit that information by the end of April. (Motion carried) (Abstain: Waterson) (Absent: Azevedo, Lambrinos)

- **Objective 5 – Assistive Technology:** Staff (Everett) informed commissioners that in lieu of posting the audio recording of each commission meeting on the commission webpage, a statement can be placed on the commission webpage informing the public how to request the audio recording of a meeting. Discussion followed and commissioners agreed this fulfills the desired outcome of ensuring that meetings are accessible to those who cannot attend in person.
- **Objective 6 – Adaptive and Inclusive Recreation:** Commissioner Estabrook updated the commission about his wheelchair tennis clinic. Staff (Everett) informed Commissioners that the 2019 Adaptive Sports Festival will take place on Saturday, November 9 at Brookside Park.

After discussion, it was moved (Estabrook) and seconded (Rogers) to approve the work plan updates. (Motion unanimously carried) (Absent: Lambrinos, Farr)

## 5. NEW BUSINESS

### ▪ FINAL PASADENA SHORT RANGE TRANSIT PLAN

Sebastian Hernandez, Senior Planner, Pasadena Department of Transportation, provided commissioners with a presentation on the City of Pasadena Short Range Transit Plan. Discussion and questions followed.

- **INTRODUCTION TO THE PASADENA COMPLETE STREETS PROGRAM AND THE COMPLETE STREET BLUEPRINT TOOL**

Mike Bagheri, Transportation Development Manager, Pasadena Department of Transportation, provided commissioners with a presentation about complete streets and demonstrated the complete streets blueprint tool. Discussion and questions followed.

**6. REPORTS, COMMENTS, UPDATES, ANNOUNCEMENTS**

- **STAFF UPDATES**

Staff (Everett) reported on the outcomes of the Access and Functional Needs Workshop that was held on January 24; provided commissioners with updates about the Cordova Street enhancements project, Union Street Protected Bike Lane, and Sidewalk Vending Ordinance; responded to the items raised by Robert Gorski at the January commission meeting; and advised commissioners that Council has a renewed interest in commissioner attendance.

- **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**

Chair Sweeney reported that the Foothill Autism Alliance is looking for a space for 30-50 people to hold a recurring workshop on Sundays.

**7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**

Chair Sweeney suggested discussing commissioner term limits, nomination process, and how to recruit new commissioners.

**8. ADJOURNMENT**

It was moved (Waterson) and seconded (Farr) to adjourn the regular meeting. (Motion unanimously carried) (Absent: Lambrinos, Farr)

The meeting was adjourned at 7:27 P.M.

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Alison Everett, Accessibility Issues Coordinator  
Human Services and Recreation Department

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Martin Sweeney, Chairperson  
Accessibility and Disability Commission

# **4. Old Business**



**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION  
WORK PLAN: 7/1/18 - 6/30/19**

**MISSION** (as stated in Charter/Ordinance):

The purpose of the commission is to advise the council on accessibility issues in Pasadena. The commission shall:

1. Study and examine (a) existing inequities in access to the physical, work, social and cultural environments for all residents of Pasadena, particularly those who have disabilities, and (b) policies, procedures, programs and legislation for eliminating those inequities.
2. Recommend policies, procedures, programs and legislation to promote and ensure the accessibility of the physical, work, social and cultural environments to all residents of Pasadena, particularly those who have disabilities.
3. Consult and cooperate with other public agencies and commissions on matters relevant to the commission.
4. Assist the accessibility and disability issues coordinator to carry out assigned programs and responsibilities.

*[NOTE: The Work Plan FY 18/19 objectives identify six areas of focus—Outreach, Disability Culture, Transportation, Public Safety, Assistive Technology and Adaptive & Inclusive Recreation. Each objective is stated followed by a listing of activities under consideration. Proposed activities will each require greater study and review before determining appropriateness and feasibility.]*

**OBJECTIVES:**

<b>1.</b>	<p><b>OUTREACH</b></p> <p>To increase awareness and visibility of the Accessibility &amp; Disability Commission, gather information about concerns of persons with disabilities in Pasadena, promote leadership and citizenship opportunities for persons with disabilities, and build working partnerships with local business, academic, nonprofit, and civic organizations.</p> <hr/> <p>During FY 18/19 the Commission will:</p> <ul style="list-style-type: none"><li>• Host two community forums on issues relevant to the disability community.</li><li>• Develop a communication strategy to enhance community input and promote Commission meetings and disability-related events.</li><li>• Create an annual award acknowledging an individual and an organization who have made the City of Pasadena a more inclusive and accessible community.</li></ul>
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**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION  
WORK PLAN: 7/1/18 - 6/30/19**

	<ul style="list-style-type: none"> <li>• Compile an annual calendar of disability- and community- related events for the purpose of targeting opportunities to promote the work of the Commission (e.g., resource fairs, neighborhood and civic events, etc.).</li> <li>• Explore mentorship opportunities that promote public policy decision-making, leadership, and civic opportunities for persons with disabilities.</li> <li>• Make audio recordings of Accessibility &amp; Disability Commission meetings available and accessible to the public.</li> </ul> <hr/> <p>Work Plan Updates:</p> <ul style="list-style-type: none"> <li>• September 2018: no update</li> <li>• October 2018: Selected the tentative date of January 22 for the community forum.</li> <li>• November 2018: Commissioners Sweeney and Farr drafted an informational brochure for the Commission. Commissioners Lambrinos and Sweeney met with AbilityFirst and FVO Solutions in November to discuss the proposed community forum.</li> <li>• January 2019: Commissioners Sweeney and Lambrinos met with representatives of Villa Esperanza, AbilityFirst, and FVO Solutions regarding the community forum. It was decided that the topic will be the Centers for Medicare and Medicaid Services Final Rule regarding Home and Community-Based Services programs and the forum will take place on May 22 or May 23 at 3pm at Villa Esperanza.</li> <li>• February 2019: Commissioners provided information to the community about the Accessibility and Disability Commission at the Black History Parade, which took place on Saturday, February 16.</li> </ul>
<p><b>2.</b></p>	<p><b>DISABILITY CULTURE</b></p> <p>To promote disability awareness, history, and culture in partnerships with local business, academic, nonprofit, and civic organizations.</p> <hr/> <p>During FY 18/19 the Commission will seek opportunities in support of:</p> <ol style="list-style-type: none"> <li>a. Book/poetry readings highlighting cultural and personal experiences of disability.</li> <li>b. A public stage reading of <i>On the Road to the ADA</i> commemorating the anniversary of the Americans with Disabilities Act.</li> <li>c. <i>Opulent Mobility 2018</i>—a groundbreaking art exhibition that re-imagines mobility, disability and access.</li> </ol>

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION  
WORK PLAN: 7/1/18 - 6/30/19**

	<p>d. <i>iBook Club</i> and its efforts, in partnerships with the Pasadena Public Library and the Pasadena Unified School District, to promote literacy development and socialization for persons with complex communication profiles.</p> <p>e. Annual Pasadena Adaptive &amp; Inclusive Recreation Art Exhibition.</p> <p>f. Disability-related art event as part of <i>ArtNight Pasadena</i></p> <hr/> <p>Work Plan Updates:</p> <ul style="list-style-type: none"><li>• September 2018: Commission agreed to support the Opulent Mobility art exhibition. Commissioner Sweeney to serve as the lead contact for the event.</li><li>• October 2018: Laura Brody presented to Commissioners regarding the 2018 Opulent Mobility exhibition.</li><li>• November 2018: iBookClub met in November, focusing on the topic of art, and will meet in December, focusing on the topic of music.</li><li>• January 2019:<ul style="list-style-type: none"><li>○ Commissioner Sweeney co-presented with Patricia Herrera at the City of Pasadena Arts &amp; Culture Commission regarding supporting disability culture in the community.</li><li>○ iBookClub met in January, focusing on the topic of Technology.</li></ul></li><li>• February 2019:<ul style="list-style-type: none"><li>○ Commissioner Sweeney established contact with No Futures Café regarding the possibility of hosting an event featuring artists with disabilities.</li><li>○ iBookClub met in February, focusing on the topic of technology.</li></ul></li></ul>
<p><b>3.</b></p>	<p><b>TRANSPORTATION</b></p> <p>To inform persons with disabilities on the various transportation services available in Pasadena.</p> <hr/> <p>During FY 18/19 the Commission will evaluate responses for key issues:</p> <p>a. Public Transportation</p> <ul style="list-style-type: none"><li>- Train- Pasadena Station evaluations</li><li>- Buses- evaluate stops for accessibility</li><li>- Dial-A-Ride- evaluate range of service and availability</li><li>- Access Service – evaluate process for Access</li></ul> <p>b. Bike Lanes</p> <ul style="list-style-type: none"><li>- Evaluate response to Union Street Bike Lane Proposal</li></ul>

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION  
WORK PLAN: 7/1/18 - 6/30/19**

	<p>c. Fair Oaks/Colorado Corner</p> <ul style="list-style-type: none"><li>- Evaluate response to proposed bump out of street corners.</li></ul> <p>d. Street Corner access ramps</p> <ul style="list-style-type: none"><li>- Evaluate and prioritize key street corners to be done.</li></ul> <hr/> <p>Work Plan Updates:</p> <ul style="list-style-type: none"><li>• September 2018: no updates</li><li>• October 2018: no updates</li><li>• November 2018: Commissioner Estabrook will attend the Transportation Advisory Commission meeting taking place on December 4, 2018.</li><li>• January 2019: No updates</li><li>• February 2019: Commissioners Estabrook and Azevedo met with Department of Transportation staff, as well as Pasadena residents Mitch and Donna Pomerantz, to discuss access items related to the Union Street Protected Bike Lane project.</li></ul>
<p><b>4.</b></p>	<p><b>PUBLIC SAFETY</b></p> <p>To promote and support emergency preparedness for persons with disabilities, their families and neighborhoods.</p> <hr/> <p>During FY 18/19 the Commission will collaborate with:</p> <p>a. Appropriate city departments in reviewing current Pasadena Emergency Preparedness plans and contingencies addressing the unique needs of persons with disabilities.</p> <hr/> <p>Work Plan Updates:</p> <ul style="list-style-type: none"><li>• September 2018: Commission approved Commissioner Rogers to represent the Accessibility &amp; Disability Commission on the City of Pasadena Access and Functional Needs Work Group.</li><li>• October 2018: Commissioner Rogers attended the initial Access and Functional Needs Work Group meeting on October 15, 2018.</li><li>• November 2018: Commissioner Rogers attended the second meeting of the Access and Functional Needs Work Group on November 5, 2018 and provided a status update to the Commission.</li><li>• January 2019: no updates</li></ul>

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION  
WORK PLAN: 7/1/18 - 6/30/19**

	<ul style="list-style-type: none"> <li>February 2019: Commissioners Rogers, Estabrook, and Azevedo attended the Access and Functional Needs Workshop on January 24, 2019. In follow-up to the workshop, Commissioner Rogers requested that commissioners collect information about potential suppliers of access and functional needs related services and supplies from their respective districts and submit that information by the end of April.</li> </ul>
<p><b>5.</b></p>	<p><b>ASSISTIVE TECHNOLOGY</b></p> <p>To share Assistive Technology updates and trends with persons with disabilities.</p> <hr/> <p>During FY 18/19 the Commission will seek opportunities to promote:</p> <ol style="list-style-type: none"> <li>California Public Utilities Consumer Programs (e.g., California Lifeline, Deaf and Disabled Telecommunications Program, Energy Saving Assistance Program, etc.).</li> <li>Current Assistive Technology updates and trends.</li> <li>Assistive Technology workshops for seniors.</li> </ol> <hr/> <p>Work Plan Updates:</p> <ul style="list-style-type: none"> <li>September 2018: no update</li> <li>October 2018: no update</li> <li>November 2018: no update</li> <li>January 2019: no update</li> <li>February 2019: To ensure that meetings are accessible to those who cannot attend in person, commissioners agreed to post a statement on the commission webpage informing the public how to request the audio recording of a commission meeting.</li> </ul>
<p><b>6.</b></p>	<p><b>ADAPTIVE &amp; INCLUSIVE RECREATION</b></p> <p>To promote health and recreational opportunities for persons with disabilities.</p> <hr/> <p>During FY 18/19 the Commission will partner and collaborate with the Triumph Foundation in support of:</p> <ol style="list-style-type: none"> <li>The Adaptive Sports Festival at Brookside Park (November 2018).</li> </ol> <hr/> <p>Work Plan Updates:</p>

**CITY OF PASADENA ACCESSIBILITY AND DISABILITY COMMISSION  
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	<ul style="list-style-type: none"><li>• September 2018: Commissioner Estabrook secured a Marine color guard for the opening ceremonies of the Adaptive Sports Festival and is working on securing local business sponsors for the event. The Accessibility and Disability Commission will have a booth at the event.</li><li>• October 2018: Commissioners identified individual responsibilities in support of the Adaptive Sports Festival taking place on November 10, 2018.</li><li>• November 2018: Commissioners attended the inaugural Adaptive Sports Festival on November 11, 2018, at Brookside Park. Commissioners were involved with the event by hosting a table at the event, coordinating activities including Pickleball and the Art Workshop, and providing general event assistance throughout the event preparation and execution.</li><li>• January 2019: Commissioner Estabrook is obtaining a wheelchair tennis coach certification and will partner with iTennis to offer wheelchair tennis to the greater Pasadena community.</li><li>• February 2019: Commissioners were informed that the 2019 Adaptive Sports Festival will take place on Saturday, November 9 at Brookside Park.</li></ul>
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# **5. New Business**

## Upcoming Accessibility & Disability Commission Vacancies

COMMISSION	SEAT	NAME	REAPPOINTMENT	TERM EXPIRES
Accessibility & Disability Commission	District 3	James Farr	ELIGIBLE	6/30/2019
Accessibility & Disability Commission	District 4	Sharon M. Rogers	ELIGIBLE	6/30/2019
Accessibility & Disability Commission	District 5	Michael Warner, II	NOT ELIGIBLE	6/30/2012
Accessibility & Disability Commission	District 6	Martin Sweeney	ELIGIBLE	6/30/2019
Accessibility & Disability Commission	District 7	Dr. Xilian Chen Stammer	NOT ELIGIBLE	6/30/2018