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**AGENDA
HUMAN RELATIONS COMMISSION
REGULAR MEETING
TUESDAY, APRIL 02, 2019**

MEMBERS

Jackie Broxton, Chair, District 1
Theresa Robinett, Vice-Chair, District 2
Brandon Lamar, Mayor
Justin Jones, District 3
Dr. Emmell Beech, District 4
Nat Nehdar, District 5
Sonia Singla, District 6
Joseph Ruedaflores, District 7
Emma Oshagen, At Large

STAFF

Kenny James, Human Services and Recreation Supervisor
Tamer Sabha, Recording Secretary

MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

In compliance with the Americans with Disabilities Act of 1990, assistive listening devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call (626) 744-4386 to request use of a listening device.

Language translation services are available for this meeting by calling (626) 744-7333 at least 24 hours in advance.

Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-7333 al por lo menos con 24 horas de anticipación.

Public meeting begins at 6:30 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the internet.

Materials related to an item on this Agenda submitted to the Human Relations Commission after distribution of the agenda packet are available for public inspection at the reception counter at the Jackie Robinson Community Center at 1020 N. Fair Oaks Ave. during normal business hours.



AGENDA
HUMAN RELATIONS COMMISSION
REGULAR MEETING
TUESDAY, APRIL 02, 2019
6:30 P.M.
JACKIE ROBINSON COMMUNITY CENTER
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103

1. **CALL TO ORDER; WELCOME; ROLL CALL**
2. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**
Please limit comments to 3 minutes per speaker.
3. **REVIEW AND APPROVAL OF MINUTES, MARCH 05, 2019***
4. **NEW BUSINESS**
INFORMATION ITEM
 - **PRESENTATION FROM PUBLIC INFORMATION OFFICER (LISA DERDERIAN) COMMUNICATING WITH THE MEDIA**
5. **OLD BUSINESS**
ACTION ITEMS
 - **COMMISSION WORK PLAN UPDATES AND DISCUSSION***
 - I. **WORK PLAN OBJECTIVE #3 – ADVISE THE CITY COUNCIL**
 - II. **WORK PLAN OBJECTIVE #4 AND #5, DISCUSS THE RELEVANCE OF THEM STANDING ON THEIR OWN OR BEING COMBINED**
 - III. **WORK PLAN OBJECTIVE #6 – DISCUSS ALL COLLABORATIONS AND OUTREACH EFFORTS**
6. **REPORTS, COMMENTS, UPDATES**
INFORMATION ITEMS
 - **STAFF UPDATES**
 - **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**
7. **SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**
8. **ADJOURNMENT**

*Attachment



Jacqueline Broxton, Chair
Human Relations Commission

Note to Public: An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, the Bulletin Board in the rotunda area of City Hall, Jackie Robinson Community Center, and a copy was distributed to the Central Library for posting on this 1st day of April 2019, by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 72 hours prior to the meeting, to each member of the Human Relations Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Tamer Sabha, Recording Secretary
Human Services and Recreation Department

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Items on the agenda may not be called in the order listed.

3.
Minutes of March 05, 2019

**DRAFT
*MINUTES***



**CITY OF PASADENA
HUMAN RELATIONS COMMISSION
REGULAR MEETING
MARCH 05, 2019
6:30 P.M.
JACKIE ROBINSON COMMUNITY CENTER
1020 NORTH FAIR OAKS
PASADENA, CA 91103**

COMMISSIONERS PRESENT: Emmell Beech (arrived 6:37pm), Jackie Broxton, Justin Jones, Nat Nehdar, Emma Oshagen, Theresa Robinett

COMMISSIONERS ABSENT: Brandon Lamar (excused), Joseph Ruedaflores (excused), Sonia Singla (excused)

STAFF PRESENT: Kenny James, Tamer Sabha

1. CALL TO ORDER; WELCOME; ROLL CALL

Chair Broxton called the meeting to order at 6:30pm. Staff (Sabha) called the roll and a quorum was established for the Commission.

2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

None

3. REVIEW AND APPROVAL OF MINUTES, January 08, 2019

After review, it was moved (Nehdar) and seconded (Jones) to approve the Minutes of the February 05, 2019 meeting. (Motion unanimously carried) (Absent: Lamar, Ruedaflores, Singla)

4. OLD BUSINESS

INFORMATION AND ACTION ITEMS

▪ **DISCUSSION AND DECISION TO CONTINUE OR DISCONTINUE WITH ANTI-BULLYING CAMPAIGN PARTNERSHIP**

- Ad-hoc committee (Broxton, Jones, Robinett) scheduled to meet on April 2, 2019 after the end of Human Relations Commission meeting. Staff (Sabha) will contact Commissioner Lamar to ask he can attend the ad-hoc meeting.

▪ **COMMISSION WORK PLAN UPDATES AND DISCUSSION***

- Human Relations Commission Annual Awards ceremony scheduled for April 16th at Armenian Culture Foundation.
- Vice-Chair Robinett will contact award winners, congratulations letters and invitations to be sent out before April 10.
- Commissioner Nehdar contacted Marshall Fundamental Jazz Combo to perform, will confirm by April commission meeting.
- Chair Broxton will send certificate information to staff (Sabha) for submission.

- Vice-Chair Robinett asked for updated community survey as a pdf file. Staff will email the updated document.
- Commissioner Jones suggested forwarding survey to city council liaisons for distribution to get a more significant number of people to participate.
- Commissioners asked about process for posting survey online. Staff will look into posting survey on Human Relations Commission webpage.

5. NEW BUSINESS

- **NONE**

6. REPORTS, COMMENTS

▪ STAFF REPORTS

- Staff (James) presented information regarding good reviews on the Black History Parade and Festival on February 16. The parade and festival included 95 parade entries and 70 vendor booths. Coverage by KTLA5, NBC4, and local newspapers.

Upcoming Events:

- Art Night, Friday March 8, at JRC (6-10pm) with art exhibit, live music, and food trucks.
- Women's Tea, Sunday March 10, at JRC (3-6pm) with keynote speaker, fashion show, and lunch provided.

▪ COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS

- Chair Broxton will be part of a panel on Sunday, March 10, at the Los Angeles Central Library (2pm) for LA Made 2019 (Black Angeleno Trailblazer Families).
- Also at UC Santa Barbara on March 18 to be taped for a video on the life of Bidy Mason.
- Commissioners Broxton and Robinett planning to attend Commission on the Status of Women meeting on Monday March 11.
- Commissioner Jones spoke about the great turnout at the Miss Black Pasadena Mentor and Scholarship Pageant on February 9.
- Commissioner Beech suggested an idea to sponsor 3k unity run/walk fundraiser.
- Commissioner Beech commented on Councilmember Gene Masuda's district walk and city-wide survey regarding improvements and issues.
- Commissioner Nehdar thanked Commissioner Jones for giving an inspiring talk to his class at Marshall Fundamental School.
- Commissioner Nehdar suggested the idea of organizing an interfaith concert/picnic in the future.

▪ **SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**

- Contacting and inviting Police Chief Perez to speak at April meeting.
- Contacting and inviting Public Information Officer Lisa Derderian to speak at April meeting
- Contacting and inviting Chair from the Commission on the Status of Women to speak at April meeting
- Contacting and inviting a representative from the Los Angeles County Department of Children and Family Services (DCFS) to speak about foster youth and the removal process
- Create a list of churches to invite to present about their outreach services. Staff (James) will assist in creating the list.
- Setting calendar to schedule for presenters at Human Relations Commission meetings

7. ADJOURNMENT

It was moved (Nehdar) and seconded (Jones) to adjourn the regular meeting. (Motion unanimously carried) (Absent: Lamar, Ruedaflores, Singla) The meeting was adjourned at 7:18pm.

Kenny James, Supervisor
Human Services and Recreation Department

Jackie Broxton, Chair
Human Relations Commission

4.
Human Relations Commission
Work Plan

**CITY OF PASADENA HUMAN RELATIONS COMMISSION
DRAFT WORK PLAN: 7/1/18 - 6/30/19**

MISSION (as stated in Charter/Ordinance):

The purpose of the Human Relations Commission is to aid the city in achieving better human relations in city government, and to provide assistance to private persons and groups in promoting good will and better relations among all people. The Human Relations Commission is an advisory body.

OBJECTIVES:

1.	By June 30, 2019, conduct an Annual Meeting to review accomplishments for the FY2018-2019, member attendance for the year ended 6/30/19, and draft a work plan for FY2019-2020 (July 1, 2019 to June 30, 2020). STATUS:
2.	By August 31, 2018, submit to City Council an Annual Report of Accomplishments per the FY 2017-2018 Work Plan , a Commission Membership Attendance Report for the year ended 6/30/18, and a Work Plan for FY 2018-2019 (July 1, 2018-June 30, 2019). STATUS:
3.	To advise City Council on Human Relations issues of public, local and national concerns with regular updates to provide an opportunity to review and understand issues for the decision making process. STATUS:
4.	To present public forums, panels, and lectures on issues that affect human relations in the City of Pasadena. STATUS:
5.	To continue building relationships with schools and community organizations in order to engage and promote positive human relations in youth and the community. To continue to engage and empower various groups and community organizations who support those groups that have been historically underrepresented and disadvantaged by attending meetings and programs or through public recognition. STATUS:

<p>6.</p>	<p>To enhance the profile of the Human Relations Commission within the City of Pasadena through outreach, visibility, collaborations and accessibility with increased community involvement.</p> <p>STATUS:</p> <ul style="list-style-type: none"> • COMMISSION PARTICIPATED IN ASSEMBLYMEMBER CHRIS HOLDEN'S ANNUAL BLOCK PARTY ON AUGUST 4, 2018.
<p>7.</p>	<p>To identify potential funding sources to supplement the City budget to support Human Relations Commission programs and activities.</p> <p>STATUS:</p>

NOTE: Objectives are subject to change with approval by the Commission.