

**Action Minutes
Historic Preservation Commission
May 7, 2019 at 6:00 p.m.**

**Regular Public Meeting
George Ellery Hale Building – Hearing Room
175 North Garfield Avenue (Entrance on Ramona Street)**

**For a complete and detailed recap of the meeting, please log to:
<https://ww5.cityofpasadena.net/commissions/commission-meetings-archived-recordings/>**

1. ROLL CALL – Chair Floyd called the meeting to order at 6:00 p.m.

Present: Commissioners Floyd, Miller, Mueller, Elfarra, Kranwinkle, and Arbogast,
Absent: Potter, Menchaca, Lyon (all excused)
Staff: Leon White and Amanda Landry

2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA - None

3. APPROVAL OF AGENDA ORDER – The content and order of the agenda was approved.

4. APPROVAL OF MINUTES

Moved and seconded by Commissioners Miller and Mueller to approve the February 5, 2019 minutes (as corrected).

No opposition, the minutes were approved.

5. PUBLIC HEARINGS

A. Certificate of Appropriateness: 1167 North Catalina Avenue (Council District 2)

Addition of a second story and façade remodel of a non-contributing structure.
(Bungalow Heaven Landmark and Historic Districts).

Public comments:

William Long
Peggy Renner
Tina Miller
Julianna Delgado
Carol Polanskey
John Ripley
Brian Reese
Martin Ratliff
Monica Gioeli

Commission comments:

Continue to refine the massing and articulation of the proposed second story; consider further recessing the second story behind the plane of the façade of the first story and shifting some of the second story mass to the ground floor, if doing so would be consistent with the applicable zoning development standards; study the proportions of the porch posts, eaves and porch overhang and provide additional imagery, details, or written explanations about the compatibility of the contemporary interpretation of these features with the historic development pattern in the Bungalow Heaven context; study the existing materials found on the house and consider re-using or incorporating salvageable materials into the proposed design. Study the feasibility of using wood siding rather than fiber cement siding; consider a one-on-one meeting with the Bungalow Heaven neighborhood representative to discuss how revisions to the proposed design may address the neighborhood concerns expressed.

Motion:

Moved and seconded by Commissioners Mueller and Miller to continue the item until the June 4, 2019 meeting to allow the applicant to explore ways of addressing the comments listed above.

AYES: Commissioners Miller, Mueller, Elfarra, Floyd, Kranwinkle, Arbogast, De la Cruz
NOES: None
ABSENT: Potter, Menchaca, Lyon (Excused)
ABSTAIN: None
APPROVED: 7-0-0

B. Certificate of Appropriateness – 1655 (formerly 1661) North Fair Oaks Avenue (Council District 1)
Relocation of a city-owned historic resource (Frank Decker House) from 19 East Orange Grove Blvd. to 1665 North Fair Oaks Avenue.

Public comments:

None

Commission comments:

Provide a final preservation plan with specific details as to the manner in which the building will be protected during the relocation to ensure the overall project meets the Secretary of the Interior Standards; an historic preservation architect shall be involved in each aspect of the relocation, including the planning and preparation for the structure's move and during the building moving process in order to provide specific guidance on the relocation to ensure the ultimate preservation of the resource. A pre-moving meeting shall take place with the historic preservation specialist, City representatives and the contractor so that all parties understand the totality of the relocation; details of the manner in which the building envelope will be secured against moisture penetration shall be provided and a maintenance monitoring program shall be in place once the building is situated on its new foundation, and shall adhere to the Secretary of the Interior's Technical Preservation Brief 31 regarding structural stabilization, vandalism reduction, building ventilation, and the development of a maintenance monitoring plan. The rehabilitation of the house shall be undertaken as soon as possible following its relocation to avoid further deterioration of the house; digital photography of the exterior and interior of the building shall be taken in advance of the building move and it would be recommended that a video of the move be taken as well; provide a final rehabilitation plan for the existing building consisting of detailed construction drawings and specifications necessary in order to assure appropriate treatment and inclusion as an integral component of the new development; this plan shall be provided to staff for review and approval upon relocation of the resource and prior to the commencement of any rehabilitation work.

Motion:

Moved and seconded by Commissioners Elfarra and Miller to approve the Certificate of Appropriateness as conditioned.

AYES: Commissioners Floyd, Miller, Mueller, Elfarra, Kranwinkle, Arbogast
NOES: None
ABSENT: Potter, Menchaca, Lyon
ABSTAIN: None
APPROVED: 6-0-0

6. COMMENTS AND REPORTS FROM STAFF

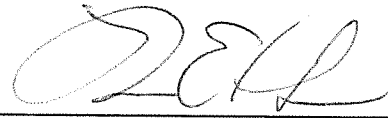
A. 2019 Preservation Awards reminder

7. COMMENTS AND REPORTS FROM COMMISSIONERS

8. **COMMENTS AND REPORTS FROM COMMITTEES** – No reports.
9. **ADJOURNMENT** – Chair Floyd adjourned the meeting at 8:20 p.m.



Carol Potter, Chair



Recording Secretary