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**AGENDA
HUMAN RELATIONS COMMISSION
REGULAR MEETING
TUESDAY, MAY 7, 2019**

MEMBERS

Jackie Broxton, Chair, District 1
Theresa Robinett, Vice-Chair, District 2
Brandon Lamar, Mayor
Justin Jones, District 3
Dr. Emmell Beech, District 4
Nat Nehdar, District 5
Sonia Singla, District 6
Vacant, District 7
Emma Oshagan, At Large

STAFF

Kenny James, Human Services and Recreation Supervisor
Tamer Sabha, Recording Secretary

MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

In compliance with the Americans with Disabilities Act of 1990, assistive listening devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call (626) 744-4386 to request use of a listening device.

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Public meeting begins at 5:30 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the internet.

Materials related to an item on this Agenda submitted to the Human Relations Commission after distribution of the agenda packet are available for public inspection at the reception counter at the Jackie Robinson Community Center at 1020 N. Fair Oaks Ave. during normal business hours.



**AGENDA
HUMAN RELATIONS COMMISSION
REGULAR MEETING
TUESDAY, MAY 7, 2019
6:30 P.M.
JACKIE ROBINSON COMMUNITY CENTER
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103**

- 1. CALL TO ORDER; WELCOME; ROLL CALL**
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**
Please limit comments to 3 minutes per speaker.
- 3. REVIEW AND APPROVAL OF MINUTES, APRIL 2, 2019***
- 4. OLD BUSINESS**
ACTION ITEM
 - **COMMISSION WORK PLAN UPDATES AND DISCUSSION***
- 5. NEW BUSINESS**
ACTION ITEMS
 - **PRESENTATION FROM POLICE CHIEF JOHN PEREZ**
 - **COMMUNITY POLICING**
 - **UPDATE ON GANG VIOLENCE**
 - **UPDATE ON CRIME**
 - **ESTABLISH NOMINATING COMMITTEE FOR FY 2019-2020 COMMISSION OFFICERS**
 - **FINALIZE DATE, TIME, AND LOCATION FOR ANNUAL MEETING**
- 6. COMMENTS AND UPDATES**
INFORMATION ITEMS
 - **STAFF COMMENTS**
 - **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**
- 7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**
- 8. ADJOURNMENT**

*Attachment



Jacqueline Broxton, Chair
Human Relations Commission

Note to Public: An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, the Bulletin Board in the rotunda area of City Hall, Jackie Robinson Community Center, and a copy was distributed to the Central Library for posting on this 2nd day of May 2019, by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 72 hours prior to the meeting, to each member of the Human Relations Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Tamer Sabha, Recording Secretary
Human Services and Recreation Department

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Items on the agenda may not be called in the order listed

DRAFT MINUTES



**CITY OF PASADENA
HUMAN RELATIONS COMMISSION
REGULAR MEETING
TUESDAY, APRIL 2, 2019
6:30 P.M.
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103**

COMMISSIONERS PRESENT: Emmell Beech, Jackie Broxton, Justin Jones, Brandon Lamar, Emma Oshagan, Theresa Robinett

COMMISSIONERS ABSENT: Nat Nehdar (excused), Joseph Ruedaflores (excused), Sonia Singla (excused)

STAFF PRESENT: Kenny James, Tamer Sabha

1. CALL TO ORDER; WELCOME; ROLL CALL

Chair Broxton called the meeting to order at 6:40P.M. Staff (Sabha) called the roll and a quorum was established for the Commission.

2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

None

3. REVIEW AND APPROVAL OF MINUTES, MARCH 5, 2019

After review, it was moved (Jones) and seconded (Beech) to approve the minutes of the March 5, 2019 meeting with the correction listed below. (Motion unanimously carried)

COMMISSION WORK PLAN UPDATES AND DISCUSSION*

- Human Relations Commission Annual Awards ceremony scheduled for Thursday, May 16 at Armenian Culture Foundation.

4. OLD BUSINESS

ACTION ITEM

▪ **COMMISSION WORK PLAN UPDATES AND DISCUSSION***

- I. **WORK PLAN OBJECTIVE #3 – ADVISE THE CITY COUNCIL**
- II. **WORK PLAN OBJECTIVE #4 AND #5, DISCUSS THE RELEVANCE OF THEM STANDING ON THEIR OWN OR BEING COMBINED**
- III. **WORK PLAN OBJECTIVE #6 – DISCUSS ALL COLLABORATIONS AND OUTREACH EFFORTS**

The Commission discussed their role as an advisory body to the City Council and if Work Plan Objectives #5 and #6 are similar enough to combine into one objective. The Commission also discussed their collaboration efforts and outreach in the past fiscal year including:

- Staffing booth at Black History Parade and Festival on Saturday, February 16

- Attending Pasadena Police Chief Recruitment Community Forum on Thursday, September 6 and Saturday, September 8
- Attending Los Angeles County Commission on Human Relations on Wednesday, September 5
- Collaborating with Pasadena MLK Community Coalition on “Rekindling of the Light of Peace” on Saturday, January 12
- Collaborating with Armenian Culture Foundation for Human Relations Commission Annual Awards Ceremony on Thursday, May 16

After discussion, it was moved (Oshagan) and seconded (Jones) to combine Objectives #5 and #6 in the Work Plan into one objective. (Motion unanimously carried)

5. NEW BUSINESS

INFORMATION ITEMS

- **PRESENTATION FROM PUBLIC INFORMATION OFFICER (LISA DERDERIAN) COMMUNICATING WITH THE MEDIA**

Lisa Derderian (Public Information Officer) presented information to the Commission about communicating to the media and answered questions.

6. REPORTS, COMMENTS, UPDATES, ANNOUNCEMENTS

- **STAFF REPORTS**

Staff (James) informed the Commission about the City of Pasadena Summer Rose Program application deadline of Tuesday, April 9, City of Pasadena Program Coordinator I position closing on Thursday, April 4.

- **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**

Chair Broxton shared invitation card to be used for Human Relations Commission Annual Awards Ceremony, Commissioner Nehdar’s success in booking the Marshall band to perform at Human Relations Commission Annual Awards Ceremony, and shared her attendance at the Commission on the Status of Women meeting on Monday, March 11.

Vice-Chair Robinett updated the Commission on awards letter draft for the Human Relations Commission Annual Awards Ceremony.

Commissioner Lamar shared brochure for in-home care services received through Commission mail.

Commissioner Jones suggested methods of distributing Human Relations Commission Survey such as an insert in Pasadena Water and Power bill

Commissioner Oshagan announced March for the Commemoration of the Armenian Genocide on Saturday, April 13 beginning at Jivalagian Youth Center at 3pm.

7. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

- Presentation from Police Chief John Perez
- Annual meeting date and location

- Presentation about the current gang situation in Pasadena
- Discussion on Economic Development Committee Report (Commissioner Beech)

8. ADJOURNMENT

It was moved (Jones) and seconded (Lamar) to adjourn the regular meeting.
(Motion unanimously carried) The meeting was adjourned at 7:28P.M.

Jackie Broxton, Chair
Human Relations Commission

Tamer Sabha, Recording Secretary
Human Services and Recreation Department

CITY OF PASADENA HUMAN RELATIONS COMMISSION
DRAFT WORK PLAN: 7/1/18 - 6/30/19
UPDATED 4/17/19

MISSION (as stated in Charter/Ordinance):

The purpose of the Human Relations Commission is to aid the city in achieving better human relations in city government, and to provide assistance to private persons and groups in promoting good will and better relations among all people. The Human Relations Commission is an advisory body.

OBJECTIVES:

1.	<p>By June 30, 2019, conduct an Annual Meeting to review accomplishments for the FY2018-2019, member attendance for the year ended 6/30/19, and draft a work plan for FY2019-2020 (July 1, 2019 to June 30, 2020).</p> <p>STATUS:</p>
2.	<p>By August 31, 2018, submit to City Council an Annual Report of Accomplishments per the FY 2017-2018 Work Plan , a Commission Membership Attendance Report for the year ended 6/30/18, and a Work Plan for FY 2018-2019 (July 1, 2018-June 30, 2019).</p> <p>STATUS: COMPLETED</p>
3.	<p>To advise City Council on Human Relations issues of public, local and national concerns with regular updates to provide an opportunity to review and understand issues for the decision making process.</p> <p>STATUS:</p>
4.	<p>To present public forums, panels, and lectures on issues that affect human relations in the City of Pasadena.</p> <p>STATUS:</p>
5.	<p>To enhance the profile of the Human Relations Commission within the City of Pasadena through outreach, visibility, collaborations and accessibility with increased community involvement.</p> <p>STATUS:</p> <ul style="list-style-type: none"> • PARTICIPATED IN ASSEMBLYMEMBER CHRIS HOLDEN’S ANNUAL BLOCK PARTY ON SATURDAY AUGUST 4, 2018. • STAFFED BOOTH AT BLACK HISTORY PARADE AND FESTIVAL ON SATURDAY,

	<p>FEBRUARY 16</p> <ul style="list-style-type: none"> • ATTENDED PASADENA POLICE CHIEF RECRUITMENT COMMUNITY FORUM ON THURSDAY, SEPTEMBER 6 AND SATURDAY, SEPTEMBER 8 • ATTENDED LOS ANGELES COUNTY COMMISSION ON HUMAN RELATIONS ON WEDNESDAY, SEPTEMBER 5 • COLLABORATED WITH PASADENA MLK COMMUNITY COALITION ON “REKINDLING OF THE LIGHT OF PEACE” ON SATURDAY, JANUARY 12 • COLLABORATED WITH ARMENIAN CULTURE FOUNDATION FOR HUMAN RELATIONS COMMISSION ANNUAL AWARDS CEREMONY ON THURSDAY, MAY 16
<p>6.</p>	<p>To identify potential funding sources to supplement the City budget to support Human Relations Commission programs and activities.</p> <p>STATUS:</p>

NOTE: Objectives are subject to change with approval by the Commission.