Notice of a Special Joint Meeting of the
FINANCE COMMITTEE and/or CITY COUNCIL
2:30 p.m. – Monday, May 20, 2019
PASADENA CITY HALL - COUNCIL CHAMBERS ROOM S249

NOTICE IS HEREBY GIVEN that a special joint meeting of the Finance Committee and/or City Council will be held **Monday, May 20, 2019** at **2:30 p.m.** in the Council Chambers Room S249, at City of Pasadena City Hall, 100 N. Garfield Ave., Pasadena, California.

A. CALL TO ORDER

B. APPROVAL OF MINUTES – May 6, 2019

C. CITY MANAGER'S RECOMMENDED FISCAL YEAR 2020 OPERATING BUDGET AND FISCAL YEAR 2020 – 2024 CAPITAL IMPROVEMENT PROGRAM BUDGET

Operating Budget Presentations
- Planning and Community Development
- Human Services and Recreation
- Libraries and Information Services
- Public Health

Capital Improvement Program (CIP) and Operating Budget Presentations
- Pasadena Center Operating Company
- Rose Bowl Operating Company
- Information Technology

D. ADJOURN SPECIAL MEETING

NOTE: Public comment is limited to items on this special meeting agenda and limited to three minutes per speaker.

TERRY TORNEK, Mayor
Chair, Finance Committee

This notice was posted at City Hall and distributed as indicated below by 5:30 p.m. on Thursday, May 16, 2019.

Lori Eubanks, Recording Secretary
Finance Committee

Distribution:
City Council
Star-News
City Clerk
Pasadena Journal
Los Angeles Times
City Attorney
La Opinion
Council Chambers Bulletin Board
City Manager
Pasadena Weekly
Main Library
City Hall Front Kiosk

Special Joint Meeting Minutes
FINANCE COMMITTEE and/or the CITY COUNCIL
Monday, May 6, 2019 ▪ 2:30 p.m.
Council Chambers Room S249, Pasadena City Hall

A. CALL TO ORDER: The special joint meeting of the Finance Committee and/or the City Council was called to order at 2:30 p.m. with a quorum of the Finance Committee (Mayor Tornek, Councilmembers McAustin and Kennedy). There was a quorum of the City Council with the arrival of Councilmember Wilson at 2:35 p.m.

Attendees:

Councilmembers	**Staff/Guests**	
Mayor Tornek, Chair	Michele Bagneris	Michele Logan
Victor Gordo (3:13 p.m. arrival.)	Byanca Banaga	Steve Mermell
John Kennedy	Michael Dowd	Robert Monzon
Margaret McAustin	Eric Duyshart	Tim Park
Gene Masuda	Arlene Gallardo	Sandra Robles
Andy Wilson (2:35 p.m. arrival.)	Julie Gutierrez	Dianne Russell
Tyron Hampton (Absent)	Matthew Hawkesworth	
Steve Madison (5:19 p.m. arrival.)	Mark Jomsky	

B. Capital Improvement Program Budget and the Fiscal Year 2020 Recommended Operating Budget

City Council

Mayor Tornek presented the City Council budget for fiscal year 2020.

Regarding mitigating costs tied to constituent mailings, Councilmember Wilson inquired if there was a more comprehensive electronic database to use for electronic mailings. City Manager, Steve Mermell responded that testing is being conducted with various social media platforms to find a better, more cost-effective method for communicating with constituents. Councilmember Kennedy suggested raising the budget for printing and mailings. Mayor Tornek responded that he was reluctant to increase the budget too substantially, but he said he would take the suggestion under consideration.

Councilmember McAustin suggested lowering the travel budget since travel by councilmembers was minimal. She also noted that the Services and Supplies account (81500) had $10,000 and that events tied to the 2020 recognition of the 100th anniversary of women's right to vote were upcoming and might need financial support.

City Clerk

Mark Jomsky presented the City Clerk's budget for fiscal year 2020.

Mayor Tornek inquired if there would be savings realized by the City with the consolidation of municipal elections to the statewide election dates. Mr. Jomsky noted the uncertainty of election costs for the City given that this will be the first year of running City elections in this manner.

Councilmember Wilson inquired if the City Clerk's office had responsibility for public records requests. He wanted to understand how many were processed by the City and how quickly the responses went out. Steve Mermell responded that he would gather some statistics on public records processed through the City.

Councilmember Wilson inquired about how many speaker cards have been gathered from various public meetings. He thought this information would be helpful in creating Key Performance Indicators (KPIs), in determining the measure of engagement of the public in City meetings, and for exploring electronic meeting participation. Mr. Jomsky said he would gather numbers first from City Council meetings.

City Attorney

Michele Bagneris, City Attorney/City Prosecutor presented the City Attorney's budget for fiscal year 2020.

Councilmember Kennedy inquired about the annual cost incurred by the City for an insurance broker. Arleen Gallardo, Risk and Insurance Administrator, City Attorney's Office, responded that the amount is $75,000.

Councilmember Masuda inquired if the outside legal expense budget of $1.5 million was sufficient. Ms. Bagneris responded that she would try to work within that budget but may come back to the City Council mid-year if an increase is anticipated.

Councilmember Wilson requested a tracking mechanism for the number and amount of claim settlements paid by the City.

Mayor Tornek inquired if misdemeanors, which are handled by the City Attorney's office, have increased due to the reclassification of certain felony charges to misdemeanors. Michael Dowd, City Attorney/City Prosecutor, responded that misdemeanor crimes have increased, but this increase is not unique to the City. He said most jurisdictions in California are seeing a decrease in felonies and an increase in misdemeanors due to the reclassification.

City Manager/Successor Agency to the Pasadena Community Development Corporation

Steve Mermell, City Manager, presented the City Manager's budget for fiscal year 2020.

Mayor Tornek inquired if General Fund dollars were being spent in support of the Foothill Workforce Development Board (FWDB). Mr. Mermell responded that the City indirectly subsidizes FWDB by about $200,000 annually when its employees partake of services from departments such as Workers Compensation, Human Resources, and City Attorney's office; otherwise FWDB is grant-funded. Mr. Mermell further explained that other member cities of the FWDB (Arcadia, Duarte, Monrovia, Sierra Madre and South Pasadena) did not contribute support dollars. There was a lengthy discussion about FWDB including an overview of its mission and accomplishments from Dianne Russell, Career Services Administrator and Executive Director. It was decided that an in depth review of FWDB should be undertaken by the Economic Development and Technology Committee.

Public Comment: Mr. Herman provided comments on Item C. of the agenda (City Managers Fiscal Year 2020 budget).

Police

Chief Perez presented the Police Department's budget for fiscal year 2020.

Councilmember Gordo discussed extensively the staffing in the Police department. He asked that the City Council be kept abreast of the reclassification efforts to increase the number of Park Safety Specialists in the department.

Public Speakers: Betty Sword, Michelle White, Joe Feinblatt, Jeff Bigelow, David Llanes, and Cindy Schnvelle spoke on the topics of park safety, increased police presence in City parks, and pay increases.

C. ADJOURN SPECIAL MEETING

Mayor Tornek announced that the Police Department budget hearing would resume after completion of the agenda of the regular meeting of the City Council. The special joint meeting adjourned at 5:30 p.m.

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Mayor Tornek Date
Chair, Finance Committee

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ATTEST: Lori Eubanks, Date
Recording Secretary