



## MEMORANDUM

**TO:** DESIGN COMMISSION

**FROM:** DAVID M. REYES, DIRECTOR OF PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

**DATE:** MAY 28, 2019

**SUBJECT:** INFORMATION ITEM: 101 S. MARENGO AVENUE PROJECT

A handwritten signature in black ink, appearing to read "DMR", located to the right of the "FROM:" field.

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On January 22, 2019, the Design Commission reviewed and provided comments on an application for Preliminary Consultation for major modifications to an existing five-story windowless office building at 101 S. Marengo Avenue, to create window openings for future office uses. On April 23, 2019, the applicant presented an information item to update the Commission on their progress toward addressing the Commission's comments. The applicant has requested another opportunity to update the Commission and obtain feedback on the design alternatives that have been developed since the April 23, 2019 Design Commission meeting. The designs will be presented to the Commission at the May 28, 2019 meeting.