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**AGENDA  
HUMAN RELATIONS COMMISSION  
SPECIAL ANNUAL MEETING  
SATURDAY, JUNE 8, 2019**

**MEMBERS**

Jackie Broxton, Chair, District 1  
Theresa Robinett, Vice-Chair, District 2  
Brandon Lamar, Mayor  
Justin Jones, District 3  
Dr. Emmell Beech, District 4  
Nat Nehdar, District 5  
Sonia Singla, District 6  
Vacant, District 7  
Emma Oshagan, At Large

**STAFF**

Kenny James, Human Services and Recreation Supervisor  
Tamer Sabha, Recording Secretary

**MISSION STATEMENT**

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

*In compliance with the Americans with Disabilities Act of 1990, assistive listening devices are available from the Human Services and Recreation Department with a 24-hour advance notice. Please call (626) 744-4386 to request use of a listening device.*

*Language translation services are available for this meeting by calling (626) 744-7333 at least 24 hours in advance.*

*Habr  servicio de interpretaci n disponible para  stas juntas llamando (626) 744-7333 al por lo menos con 24 horas de anticipaci n.*

*Public meeting begins at 5:30 p.m. Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the internet.*

*Materials related to an item on this Agenda submitted to the Human Relations Commission after distribution of the agenda packet are available for public inspection at the reception counter at the Jackie Robinson Community Center at 1020 N. Fair Oaks Ave. during normal business hours.*



**AGENDA  
HUMAN RELATIONS COMMISSION  
SPECIAL ANNUAL MEETING  
SATURDAY, JUNE 8, 2019  
8:00 AM  
LA CASITA DEL ARROYO  
177 SOUTH ARROYO BOULEVARD  
PASADENA, CA 91103**

- 1. CALL TO ORDER; WELCOME; ROLL CALL**
- 2. PUBLIC COMMENT LIMITED TO ITEMS ON THIS SPECIAL MEETING AGENDA**  
Please limit comments to 3 minutes per speaker.
- 3. WELCOME FROM BRENDA HARVEY-WILLIAMS, DIRECTOR OF HUMAN SERVICES & RECREATION**
- 4. NEW BUSINESS**  
**ACTION ITEMS**
  - REVIEW AND APPROVAL OF COMMISSION ATTENDANCE FOR FY 2018-2019\*
  - APPROVE YEAR END REPORT OF ACCOMPLISHMENTS FOR FY 2018-2019\*
  - ELECTION OF COMMISSION OFFICERS FOR FY 2019-2020
  - ESTABLISH COMMISSION WORK PLAN FOR FY 2019-2020
- 5. COMMENTS AND UPDATES**  
**INFORMATION ITEMS**
  - STAFF COMMENTS
  - COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS
- 6. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**
- 7. ADJOURNMENT**

\*Attachment



Jacqueline Broxton, Chair  
Human Relations Commission

**Note to Public:** An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, the Bulletin Board in the rotunda area of City Hall, Jackie Robinson Community Center, and a copy was distributed to the Central Library for posting on this 6<sup>th</sup> day of June 2019, by 5:30 p.m., and that copies were emailed, faxed or delivered, and/or notice accepted by telephone not less than 72 hours prior to the meeting, to each member of the Human Relations Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Tamer Sabha, Recording Secretary  
Human Services and Recreation Department

**DISTRIBUTION:**

Human Relations Commission	City Clerk	La Opinion	Pasadena NOW
City Council	Central Library	Los Angeles Times	Pasadena Star News
City Manager	Public Information Officer	Pasadena Journal	Pasadena Weekly

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Human Services and Recreation Department at (626) 744-4386. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

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Items on the agenda may not be called in the order listed

**CITY OF PASADENA HUMAN RELATIONS COMMISSION**  
**DRAFT WORK PLAN: 7/1/18 - 6/30/19**  
**UPDATED 4/17/19**

**MISSION** (as stated in Charter/Ordinance):

The purpose of the Human Relations Commission is to aid the city in achieving better human relations in city government, and to provide assistance to private persons and groups in promoting good will and better relations among all people. The Human Relations Commission is an advisory body.

**OBJECTIVES:**

<b>1.</b>	<p>By June 30, 2019, conduct an Annual Meeting to review accomplishments for the FY2018-2019, member attendance for the year ended 6/30/19, and draft a work plan for FY2019-2020 (July 1, 2019 to June 30, 2020).</p> <p><b>STATUS:</b></p>
<b>2.</b>	<p>By August 31, 2018, submit to City Council an Annual Report of Accomplishments per the FY 2017-2018 Work Plan , a Commission Membership Attendance Report for the year ended 6/30/18, and a Work Plan for FY 2018-2019 (July 1, 2018-June 30, 2019).</p> <p><b>STATUS:</b></p>
<b>3.</b>	<p>To advise City Council on Human Relations issues of public, local and national concerns with regular updates to provide an opportunity to review and understand issues for the decision making process.</p> <p><b>STATUS:</b></p>
<b>4.</b>	<p>To present public forums, panels, and lectures on issues that affect human relations in the City of Pasadena.</p> <p><b>STATUS:</b></p>
<b>5.</b>	<p>To enhance the profile of the Human Relations Commission within the City of Pasadena through outreach, visibility, collaborations and accessibility with increased community involvement.</p> <p><b>STATUS:</b></p> <ul style="list-style-type: none"> <li>• Participated in Assemblymember Chris Holden’s Annual Block Party on Saturday, August 4, and distributed information related to the Commission’s shared work plan.</li> </ul>

	<ul style="list-style-type: none"> <li>• Chair Broxton and Commissioner Ruedaflores attended Los Angeles County Commission on Human Relations on Wednesday, September 5.</li> <li>• Attended Pasadena Police Chief Recruitment Community Forum on Thursday, September 6, and Saturday, September 8.</li> <li>• Collaborated with Pasadena MLK Community Coalition on “Rekindling of the Light of Peace” on Saturday, January 12, to award youth essays about MLK.</li> <li>• Staffed booth at Black History Parade and Festival on Saturday, February 16, and distributed information related to the Commission’s shared work plan.</li> <li>• Collaborated with Armenian Culture Foundation for Human Relations Commission Annual Awards Ceremony on Thursday, May 16, and provided four awards to local recipients related to their work in human relations.</li> </ul>
<p><b>6.</b></p>	<p>To identify potential funding sources to supplement the City budget to support Human Relations Commission programs and activities.</p> <p><b>STATUS: CARRYOVER ITEM TO FY 19-20</b></p>

NOTE: Objectives are subject to change with approval by the Commission.

**HUMAN RELATIONS COMMISSION  
MEETING ATTENDANCE RECORD  
July 2018 - June 2019**

<b>MEMBERS</b>	<b>07/11/18 REGULAR</b>	<b>08/12/18 SPECIAL</b>	<b>09/04/18 REGULAR</b>	<b>10/02/18 REGULAR</b>	<b>11/06/18 REGULAR</b>	<b>12/04/18 REGULAR</b>	<b>01/09/19 SPECIAL</b>	<b>02/05/19 REGULAR</b>	<b>03/05/19 REGULAR</b>	<b>04/02/19 REGULAR</b>	<b>05/07/19 REGULAR</b>	<b>06/04/19 REGULAR</b>	<b>06/08/19 SPECIAL</b>	<b>TOTAL MEETINGS ATTENDED</b>	<b>ATTENDANCE RECORD PERCENTAGE</b>
JACKIE BROXTON	P	P	P	A	NQ	P	P	P	P	P	P	XX		9	90.00%
THERESA ROBINETT	P	P	P	P	NQ	P	P	P	P	P	P	XX		10	100.00%
JUSTIN JONES	A	P	P	P	NQ	P	A	P	P	P	A	XX		7	70.00%
EMMELL BEECH	U	P	P	P	NQ	P	A	P	P	P	P	XX		8	80.00%
NAT NEHDAR	P	A	P	P	NQ	P	P	P	P	A	P	XX		8	80.00%
SONIA SINGLA	A	A	A	A	NQ	U	A	U	A	A	U	XX		0	0.00%
JOSEPH RUEDAFLORES	P	P	P	A	NQ	P	A	A	A	A				4	40.00%
EMMA OSHAGAN	U	A	P	P	NQ	P	P	P	P	P	A	XX		7	70.00%
BRANDON LAMAR	P	U	P	P	NQ	P	P	U	A	P	P	XX		7	70.00%

<b>LEGEND</b>
P - PRESENT
A - EXCUSED ABSENCE
U - UNEXCUSED ABSENCE
XX - CANCELED MEETING
NQ - NO QUORUM

<b>Total Meetings Held</b>	<b>10</b>
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