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**AGENDA
NORTHWEST COMMISSION
REGULAR MEETING
TUESDAY, JUNE 11, 2019**

MEMBERS

Chair, Cindy Schnuelle, District 5
Vice-Chair, Carla Boykin, Mayor Appointee
Beverly Sims, District 1
Steve Darden, District 1
Carolina Romo, District 2
Jura Slattery, District 3
Rogelio Ramirez, District 3
Allen Shay, District 4
Ralph Frammolino, District 5
Sandra Chen Lau, District 6
Kimberly Douglas, District 7

STAFF

Lola Osborne, Deputy Director HS&R
Tamer Sabha, Recording Secretary

MISSION STATEMENT

The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

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Habr  servicio de interpretaci n disponible para  stas juntas llamando al 626-744-4791 por lo menos con 24 horas de anticipaci n.

*Agendas and supporting documents are available on the Internet at www.cityofpasadena.net/commissions. Materials related to an item on this Agenda submitted to the NORTHWEST COMMISSION **after** distribution of the agenda packet are available for public inspection in the HUMAN SERVICES AND RECREATION OFFICE at 100 North Garfield Avenue, N255, Pasadena, CA 91109, during normal business hours.*



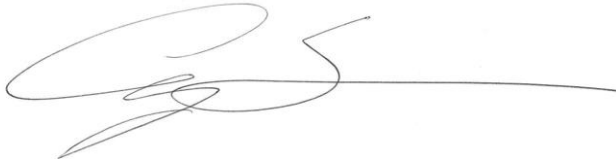
**AGENDA
NORTHWEST COMMISSION
REGULAR MEETING
TUESDAY, JUNE 11, 2019
6:30 PM
JACKIE ROBINSON COMMUNITY CENTER
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103**

- 1. CALL TO ORDER; WELCOME; ROLL CALL**
- 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**
Please limit comments to 3 minutes per speaker.
- 3. REVIEW AND APPROVAL OF MINUTES, MAY 14, 2019***
- 4. UPDATE FROM PASADENA POLICE DEPARTMENT (LT. MARCIA TAGLIORETTI)**
- 5. OLD BUSINESS**
 - ACTION ITEMS**
 - REVIEW OF DRAFT RETREAT AGENDA*
 - UPDATE OF SIX MONTH WORK PLAN
- 6. NEW BUSINESS**
 - INFORMATION ITEMS**
 - UPDATE ON NUSA CONFERENCE FOR NEIGHBORHOOD ORGANIZATIONS (STAFF, LOLA OSBORNE)
 - UPDATE ON ECONOMIC DISCUSSION WITH LA COUNTY DEVELOPMENT AUTHORITY (COMMISSIONER CAROLINA ROMO)
- 7. COMMENTS AND UPDATES**
 - INFORMATION ITEMS**
 - STAFF COMMENTS
 - RETREAT DISCUSSION
 - COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS
- 8. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**
 - CHAP TOUR
 - CENSUS UPDATE – JULY 9TH

- ROTATING PUBLIC ART WALKING TOUR
- HISTORICAL DISTRICT TOUR
- TOURS OF AFFORDABLE HOUSING PROJECTS

9. ADJOURNMENT

*Attachment



Cindy Schnuelle, Chair
Northwest Commission

Note to Public: An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library as well as the Jackie Robinson Community Center for posting on this 7th day of June 2019, by 5:30 p.m., and that copies were emailed or delivered, and/or notice accepted by telephone not less than 72 hours prior to the meeting, to each member of the Northwest Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Lola Osborne, Deputy Director
Human Services and Recreation Department

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Human Services and Recreation Department at (626) 744-4386. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. Language translation services are available for this meeting by calling (626) 744-4386 at least 24 hours in advance. Habra servicio de interpretación disponible para éstas juntas llamando al (626) 744-4386 por lo menos con 24 horas de anticipación.

Items on the agenda may not be called in the order listed.

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DRAFT MINUTES



**CITY OF PASADENA
NORTHWEST COMMISSION
REGULAR MEETING**

MAY 14, 2019

6:30 PM

**JACKIE ROBINSON COMMUNITY CENTER
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103**

COMMISSIONERS PRESENT: Carla Boykin, Kimberly Douglas, Ralph Frammolino, Sandra Chen Lau, Rogelio Ramirez (8:31 PM departure) , Carolina Romo (8:27 PM departure), Cindy Schnuelle, Allen Shay (6:39 PM arrival), Beverly Sims (6:49 PM arrival)

COMMISSIONERS ABSENT: Sandra Chen Lau (excused), Steve Darden, Jura Slattery (excused)

STAFF PRESENT: Kenny James, Tamer Sabha

1. CALL TO ORDER; WELCOME; ROLL CALL

Chair Schnuelle called the meeting to order at 6:37 PM. Recording Secretary Tamer Sabha called the roll and a quorum was established for the Commission.

2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Nathaniel Cooke commented on the topic of affordable housing in Pasadena. Mr. Cooke stated he was given a 60-day eviction notice after requesting a new water heater from the property owner. Chair Schnuelle commented that the Northwest Commission will have a conversation to see where they can be of some help on this issue.

3. REVIEW AND APPROVAL OF MINUTES, APRIL 9, 2019

After review, it was moved (Boykin) and seconded (Shay) to approve the minutes of the April 9, 2019 meeting. (Motion unanimously carried)

4. PRESENTATION FROM PASADENA POLICE DEPARTMENT REGARDING SWORN AND COMMUNITY SERVICE OFFICERS ROLES IN WORKING WITH NEIGHBORHOODS (LT. MARCIA TAGLIORETTI, HILDA JURADO, AND SARAH PRESLEY)

Lt. Marcia Taglioretti (Pasadena Police Department) presented police statistical report for the month of April 2019 and answered questions from the Commission. The Lieutenant was asked to share traffic collision injury information at the next meeting.

Hilda Jurado and Sarah Presley (Pasadena Police Department) presented information about their roles as Community Services Officers and some of the program and services offered. The Community Services Officers also answered questions from the Commission.

5. OLD BUSINESS

ACTION ITEM

- **UPDATE OF THE SIX MONTH WORK PLAN**

- ADVOCATE FOR THE NORTHWEST COMMUNITY THROUGH INFORMATIONAL PRESENTATIONS BY COMMUNITY AND PUBLIC ORGANIZATIONS
 - Economic Development Updates: Chair Schnuelle requested Staff reach out to Eric Duyshart to ask about any updates for the Northwest Commission.
 - PUSD Facility Updates: Chair Schnuelle requested a general update presentation from PUSD, instead of a facility specific update.
 - Tournament of Roses: The Commission was satisfied with the May update in work plan, but discussed requesting a presentation in relation to youth engagement.
 - Hahamonga Watershed Project Meetings: Meeting scheduled for Tuesday, May 28 and the Chair will report back if the committee will be sunsetted.
 - Pasadena Neighborhood Network: Disaster Preparedness Workshop on Saturday, March 30 at Pasadena City College with 100 attendees.

- PRESENT RECOMMENDATIONS TO THE CITY COUNCIL THROUGH PRESENTATIONS FROM VARIOUS CITY DEPARTMENTS IN THE FOLLOWING AREAS
 - Housing: Heritage Square Working Group's last meeting was postponed.

- COMMUNITY OUTREACH & ENGAGEMENT
 - Northwest Commission Newsletter: Chair Schnuelle will attend Heritage Housing Partners workshop on Saturday, May 18 and will write about it for the Commission newsletter.
 - Youth Engagement: Commissioner Sims volunteered to contact Pasadena Police Activities League (PALS) officers to present at a future commission meeting.
 - Planning for Community Event: The Commission voted at the May meeting to not be involved in the planning of the Touch-A-Truck event.
 - Learn Community Needs: Commissioner Frammolino suggested drafting a new version of the community survey and Chair Schnuelle suggested restarting "Community Walks" after the new version of the survey is completed.

6. NEW BUSINESS

INFORMATION ITEM

- **PRESENTATION ON PLANNING PROJECT UPDATES IN THE NORTHWEST – (STAFF, DAVID REYES, DIRECTOR OF PLANNING AND COMMUNITY DEVELOPMENT)**

David Reyes (Director, Planning & Community Development) provided project updates in Northwest Pasadena to the Commission. Discussion and questions followed.

ACTION ITEMS

- **PRESENTATION REGARDING THE ROBINSON PARK RECREATION CENTER POOL AND POOL BUILDING RENOVATION PROJECTS – (STAFF, TIFFINY TRAN, PUBLIC WORKS DEPARTMENT)**

Hayden Melbourn (Principal Engineer, Public Works) presented the current renovation project status for the Robinson Park Recreation Center pool and pool building, and answered questions from the Commission. No action was taken.

▪ **DISCUSSION REGARDING OUTREACH TO THE COMMUNITY THROUGH OTHER COMMUNICATION OPTIONS (CHAIR SCHNUELLE)**

After discussion, it was moved (Frammolino) and seconded (Romo) to have the Northwest Commission not be involved in the planning of the community outreach Touch-A-Truck event, instead to be led by District 1 Councilmember Tyron Hampton and the Chandler School. (Motion unanimously carried)

▪ **FINALIZE DATE, TIME, AND LOCATION FOR ANNUAL MEETING**

Chair Schnuelle confirmed the annual meeting date for Sunday, May 23 at Robinson Park Recreation Center. No action was taken.

7. REPORTS, COMMENTS

▪ **STAFF COMMENTS**

None.

▪ **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**

Commissioner Shay commented on the Commission participating with youth outreach and promoting temporary employment for youth in the community during the upcoming census.

8. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

- Presentation from Census representative

9. ADJOURNMENT

It was moved (Boykin) and seconded (Sims) to adjourn the regular meeting. (Motion unanimously carried) The meeting was adjourned at 9:20 PM.



DRAFT AGENDA
NORTHWEST COMMISSION
SPECIAL ANNUAL MEETING
SUNDAY, JUNE 23, 2019
8:00 AM
ROBINSON PARK RECREATION CENTER
1081 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103

- 1. CALL TO ORDER; WELCOME; ROLL CALL**
- 2. PUBLIC COMMENT LIMITED TO ITEMS ON THIS SPECIAL MEETING AGENDA**
Please limit comments to 3 minutes per speaker.
- 3. WELCOME FROM BRENDA HARVEY-WILLIAMS, DIRECTOR OF HUMAN SERVICES & RECREATION**
- 4. NEW BUSINESS**
INFORMATION ITEM
 - REVIEW YEAR END REPORT OF ACCOMPLISHMENTS FOR FY 2018-2019*
ACTION ITEMS
 - ELECTION OF COMMISSION OFFICERS FOR FY 2019-2020
 - REVIEW AND APPROVAL OF COMMISSION ATTENDANCE FOR FY 2018-2019*
 - ESTABLISH COMMISSION WORK PLAN FOR FY 2019-2020
- 5. COMMENTS AND UPDATES**
INFORMATION ITEMS
 - STAFF COMMENTS
 - COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS
- 6. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS**
- 7. ADJOURNMENT**

*Attachment



Cindy Schnuelle, Chair
Northwest Commission

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