

## HISTORIC PRESERVATION COMMISSION CHAIRMAN STATEMENT

This is the time and place set for the regular meeting of the Historic Preservation Commission of the City of Pasadena. My name is Carol Potter and I will be serving as Chairperson for this meeting. Leon White, Principal Planner will introduce the other staff members and present the procedures, which we will follow. **PLEASE NOTE** that our procedures limit speaking time to 20 minutes for the APPLICANT, with 3 minutes each for those persons (PUBLIC) speaking in favor and in opposition, and a 10-minute rebuttal period for the APPLICANT.

### PUBLIC HEARING FORMAT FOR EACH CASE

- A. Staff (case manager) presents case.
- B. HPC presents questions to staff regarding application and recommendation.
- C. Applicant's presentation (20 minute maximum)
- D. HPC presents questions to applicant regarding the project.
- E. Public speakers IN FAVOR (3 minutes each, maximum)
- F. Public speakers IN OPPOSITION (3 minutes each, maximum)
- G. Applicant's rebuttal (10 minutes maximum)
- H. HPC Chair closes the Public Hearing
- I. HPC discussion (group discussion and may have additional questions/discussion for staff).
- J. HPC may re-open the Public Hearing if there are additional questions or clarification of a specific item needed from the applicant
- K. HPC action on the environmental documentation and the application.