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**AGENDA
NORTHWEST COMMISSION
REGULAR MEETING
TUESDAY, JULY 9, 2019**

MEMBERS

Chair, Carla Boykin, Mayor Appointee
Vice-Chair, Allen Shay, District 4
Beverly Sims, District 1
Vacant, District 1
Carolina Romo, District 2
Jura Slattery, District 3
Rogelio Ramirez, District 3
Ralph Frammolino, District 5
Cindy Schnuelle, District 5
Sandra Chen Lau, District 6
Kimberly Douglas, District 7

STAFF

Lola Osborne, Deputy Director HS&R
Tamer Sabha, Recording Secretary

MISSION STATEMENT

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**AGENDA
NORTHWEST COMMISSION
REGULAR MEETING
TUESDAY, JULY 9, 2019
6:30 PM
JACKIE ROBINSON COMMUNITY CENTER
1020 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103**

- 1. CALL TO ORDER; WELCOME; ROLL CALL**
 - 2. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**
Please limit comments to 3 minutes per speaker.
 - 3. REVIEW AND APPROVAL OF MINUTES, JUNE 23, 2019***
 - 4. UPDATE FROM LT. MARCIA TAGLIORETTI (PASADENA POLICE DEPARTMENT)**
 - 5. OLD BUSINESS**
INFORMATION ITEM
 - **UPDATE ON ECONOMIC DISCUSSION WITH LA COUNTY DEVELOPMENT AUTHORITY – COMMISSIONER CAROLINA ROMO**
 - 6. NEW BUSINESS**
INFORMATION ITEM
 - **PRESENTATION ON THE 2020 CENSUS – MICHELLE PERERA (DIRECTOR, LIBRARIES & INFORMATION SERVICES) AND MARK JOMSKY (CITY CLERK)**
- ACTION ITEMS**
- **STAFF RECOMMENDATION ON DEVELOPMENT PROJECT DEAL POINTS FOR 136-138 WEST HOWARD STREET FOR A TWO UNIT AFFORDABLE HOME OWNERSHIP PROJECT – JIM WONG (HOUSING DEPARTMENT)**
 - **DISCUSSION REGARDING COMMISSION PARTICIPATION AT ASSEMBLYMEMBER CHRIS HOLDEN’S ANNUAL BLOCK PARTY ON SATURDAY, AUGUST 3**
 - **VOTE TO SUPPORT HERITAGE HOUSING PARTNERS NEXT EVENT AT THE ROBINSON PARK RECREATION CENTER ON SATURDAY, SEPTEMBER 7**
 - **REVIEW AND APPROVE STRATEGIC PLAN FOR FY 2019-2020**

7. COMMENTS AND UPDATES

INFORMATION ITEMS

- STAFF COMMENTS

- COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS

8. SUGGESTED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

- CHAP TOUR
- ROTATING PUBLIC ART WALKING TOUR
- HISTORICAL DISTRICT TOUR
- TOURS OF AFFORDABLE HOUSING PROJECTS

9. ADJOURNMENT

*Attachment



Carla Boykin, Chair
Northwest Commission

Note to Public: An opportunity for Public Comment will be provided at the time the above items are discussed.

I HEREBY CERTIFY that this Notice, in its entirety, was posted on the Council Chamber Bulletin Board, Room 247, and the Bulletin Board in the rotunda area of City Hall, and a copy was distributed to the Central Library as well as the Jackie Robinson Community Center for posting on this 3rd day of July 2019, by 5:30 p.m., and that copies were emailed or delivered, and/or notice accepted by telephone not less than 72 hours prior to the meeting, to each member of the Northwest Commission and emailed to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which media recipients are identified on the distribution list below.



Lola Osborne, Deputy Director
Human Services and Recreation Department

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Items on the agenda may not be called in the order listed.

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DRAFT MINUTES



**CITY OF PASADENA
NORTHWEST COMMISSION
SPECIAL ANNUAL MEETING
SUNDAY, JUNE 23, 2019
8:00 AM**

**ROBINSON PARK RECREATION CENTER
1081 NORTH FAIR OAKS AVENUE
PASADENA, CA 91103**

COMMISSIONERS PRESENT: Carla Boykin, Steve Darden (11:37 AM departure), Kimberly Douglas (8:19 AM arrival), Ralph Frammolino, Sandra Chen Lau (8:44 AM arrival), Rogelio Ramirez (11:13 AM departure), Allen Shay (8:34 AM arrival), Jura Slattery

COMMISSIONERS ABSENT: Carolina Romo (excused), Cindy Schnuelle (excused), Beverly Sims (excused)

STAFF PRESENT: Brenda Harvey-Williams, Lola Osborne, Tamer Sabha

1. CALL TO ORDER; WELCOME; ROLL CALL

Vice-Chair Boykin called the meeting to order at 8:14 AM. Staff (Sabha) called the roll and a quorum was established for the Commission.

2. PUBLIC COMMENT LIMITED TO ITEMS NOT ON THIS SPECIAL MEETING AGENDA

None.

3. WELCOME FROM BRENDA HARVEY-WILLIAMS, DIRECTOR OF HUMAN SERVICES & RECREATION

Director Harvey-Williams welcomed the Commission and thanked them for their service in the past year.

4. NEW BUSINESS

ACTION ITEMS

▪ **ELECTION OF COMMISSION OFFICERS FOR FY 2019-2020**

After discussion, it was moved (Frammolino) and seconded (Shay) to elect Commissioner Carla Boykin as Chair. (Motion unanimously carried)

After discussion, it was moved (Chen Lau) and seconded to (Ramirez) to elect Commissioner Allen Shay as Vice-Chair. (Motion unanimously carried)

**RECESS: At 10:24 AM the Commission took a 9 minute break.
The meeting resumed at 10:33 AM.**

▪ **REVIEW AND APPROVAL OF COMMISSION ATTENDANCE FOR FY 2018-2019***

After discussion, it was moved (Douglas) and seconded (Frammolino) to accept the Commission Attendance Record for FY 2018-2019. (Motion unanimously carried)

- **APPROVE YEAR END REPORT OF ACCOMPLISHMENTS FOR FY 2018-2019***
After discussion, it was moved (Shay) and seconded (Frammolino) to approve the amended Year End Report of Accomplishments for FY 2018-2019. (Motion unanimously carried)
- **ESTABLISH COMMISSION WORK PLAN FOR FY 2019-2020 (Facilitator, Diane Burbie)**
The Commission discussed goals and objectives for the Work Plan FY 2019-2020. Approval of the work plan will be voted on in the July regular meeting.

**RECESS: At 12:01 PM the Commission took a 14 minute lunch break.
The meeting resumed at 12:15 PM.**

5. COMMENTS AND UPDATES

- **STAFF COMMENTS**
Staff (Osborne) provided an update about Staff coverage for the July meeting and provided an overview of the July meeting agenda.
- **COMMENTS AND ANNOUNCEMENTS FROM COMMISSIONERS**
None.

6. ADJOURNMENT

It was moved (Chen Lau) and seconded (Douglas) to adjourn the regular meeting. (Motion unanimously carried) The meeting was adjourned at 1:55 PM.